



Notice of Salary Adjustment

11-January-2018


Mr. Marlon D. Bengalan
Administrative Aide I
VSU, Baybay, Leyte

Pursuant to National Budget Circular No. 572 dated January 3, 2018 implementing Executive Order No 201, s. 2016, your salary as Administrative Aide I is hereby adjusted effective January 1, 2018, as follows:

- Adjusted monthly basic salary effective January 1, 2018, under the new Salary Schedule:
SG 1 Step 6 **P 10,982.00**
(131,784.00) p.a.
- Actual monthly basic salary as of December 31, 2017
SG 1 Step 6 **P 10,453.00**
(125,436.00)p.a.
- Monthly salary adjustment effective January 1, 2018 (1-2) **P 529.00**

It is understood that this salary adjustment is subject to review and post-audit, and to appropriate re-adjustment and refund if found not in order.

Very truly yours,


EDGARDO E. TULIN
President

Position Title: **Administrative Aide I**

Salary Grade: **1**

Item No. FY 2017 Plantilla of Personnel: **ADA1-184-2004**

cc: Records, GSIS, PRPEO, Payroll

Vision: A globally competitive university for science, technology and environmental conservation.

Mission: Development of a highly competitive human resource, cutting-edge scientific knowledge and innovative technologies for sustainable communities and environment.