

CS Form No. 33-B
Revised 2018

(Stamp of Date of Receipt)

Republic of the Philippines
VISAYAS STATE UNIVERSITY
Baybay City, Leyte

Mr./Mrs./Ms.: ALAN M. GUARTE

You are hereby appointed as Administrative Aide VI (SG 6, Step 2)
(Position Title) (Welder II)

under Permanent status at the Dept. of Agricultural and Biosystems Engineering
(Permanent, Temporary, etc.) (Office/Department/Unit)

with a compensation rate of SEVENTEEN THOUSAND SEVEN (P 17, 007.00) pesos per

month.

The nature of this appointment is reappointment vice N/A
(Original, Promotion, etc.)

, who N/A with plantilla Item No. VISCAB-ADA6- 77-2004 Page 7 of 20 pp.
(Transferred, Retired, etc.)

This appointment shall take effect on the date of signing by the appointing officer/authority.

Very truly yours,

EDGARDO E. TULIN
Appointing Officer/Authority

December 27, 2022
Date of Signing

Accredited/Deregulated Pursuant to
CSC Resolution No. 1801514, s. 2018
dated 12/18/2018

SUBJECT TO TWO (2) YEARS PROBATIONARY PERIOD
per 2018 approved VSU MSP

DRY SEAL

(Stamp of Date of Release)

Certification

This is to certify that all requirements and supporting papers pursuant to CSC MC No. 24, s. 2017 as amended have been complied with, reviewed and found to be in order.

The position was published at CSC BULLETIN from N/A to N/A and posted in Admin Bldg, USSO Bulletin Boards, jobs.vsu.edu.ph from N/A to N/A in consonance with RA No. 7041. The assessment by the Human Resource Merit Promotion and Selection Board (HRMPSB) started on , 20 .

HONEY SOFIA V. COLIS
OIC HRMO

Certification

This is to certify that the appointee has been screened and found qualified by the majority of the HRMPSB/Placement Committee during the deliberation held on .

DANIEL LESLIE S. TAN
Chairperson, HRMPSB/ Placement Committee

CSC/HRMO Notation

ACTION ON APPOINTMENTS			Recorded by
☐ Validated per RAI for the month of			
☐ Invalidated per CSCRO/FO letter dated			
☐ Appeal	DATE FILED	STATUS	
☐ CSCRO/ CSC-Commission			
☐ Petition for Review			
☐ CSC-Commission			
☐ Court of Appeals			
☐ Supreme Court			

Original Copy - for the Appointee
Original Copy- for the Civil Service Commission
Original Copy- for the Agency

Acknowledgement
Received original/photocopy of appointment on 01/19/2020
ALAN M. GUARTE
Appointee