CS Form No. 4 Revised 2018

## Republic of the Philippines VISAYAS STATE UNIVERSITY ViSCA, Baybay City, Leyte

## CERTIFICATION OF ASSUMPTION TO DUTY

This is to certify that Mr. Leonifer S. Escala has assumed the duties and
responsibilities as Administrative Aide I of PhilRootcrops
effective July 1, 2024.
This certification is issued in connection with the issuance of the
appointment of Mr. Escala as Administrative Aide I
appeniation of interest of int
Done this 20th day of June 2029 in baybay city vale.
Done this solve day of solve solve in years dry solve.
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ALAN B. LORETO
Head of Office/Department/Unit
Date:
Date.
Attested by:
Allested by.
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HONEY SOFIA V. COLIS
HRMO

201 file Admin COA CSC

For submission to CSC FO within 30 days from the date of assumption of the appointee