

Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
ViSCA, Baybay City, Leyte

**CERTIFICATION OF ASSUMPTION TO DUTY**

This is to certify that Ms./Mr. ELMERA Y. BANOC has assumed the duties and responsibilities as EDUCATION RESEARCH ASSISTANT 1 of VICARP effective June 1, 2021.

This certification is issued in connection with the issuance of the appointment of Ms./Mr. BANOC as ERA 1.

Done this 1<sup>st</sup> day of June 2021 in \_\_\_\_\_.

  
MARIA JULIET C. CENIZA  
Head of Office/Department/Unit

Date: June 1, 2021

Attested by:

  
HONEY SOFIA V. COLIS  
**OIC-HRMO**

201 file  
Admin  
COA  
CSC

*For submission to CSC FO  
within 30 days from the  
date of assumption of the  
appointee*