

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes (☐) and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE.

1. CS ID No. (Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	BALONDO		
FIRST NAME	ERN OLIVER	NAME EXTENSION (JR., SR) NA	
MIDDLE NAME	CARREON		
3. DATE OF BIRTH (mm/dd/yyyy)	02/10/1994	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input checked="" type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country:
4. PLACE OF BIRTH	NAVAL GEN. HOSPITAL, NAVAL, BILIRAN	If holder of dual citizenship, please indicate the details.	
5. SEX	<input checked="" type="checkbox"/> Male <input type="checkbox"/> Female		
6 CIVIL STATUS	<input checked="" type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:	17. RESIDENTIAL ADDRESS	House/Block/Lot No. Street Subdivision/Village Barangay City/Municipality Province
7. HEIGHT (m)	1.68	ZIP CODE	6521
8. WEIGHT (kg)	85		
9. BLOOD TYPE	A+	18. PERMANENT ADDRESS	House/Block/Lot No. Street Subdivision/Village Barangay City/Municipality Province
10. GSIS ID NO.	2005554748	ZIP CODE	6560
11. PAG-IBIG ID NO.	121252377210		
12. PHILHEALTH NO.	13-251818362-5		
13. SSS NO.	N/A	19. TELEPHONE NO.	N/A
14. TIN NO.	357-428-424	20. MOBILE NO.	09203111980
15. AGENCY EMPLOYEE NO.	N/A	21. E-MAIL ADDRESS (if any)	balondoern@gmail.com / ernoliver.balondo@vsu.edu.ph

II. FAMILY BACKGROUND

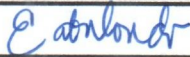
22. SPOUSE'S SURNAME	N/A		23. NAME OF CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	N/A	NAME EXTENSION (JR., SR)	N/A	N/A
MIDDLE NAME	N/A			
OCCUPATION	N/A			
EMPLOYER/BUSINESS NAME	N/A			
BUSINESS ADDRESS	N/A			
TELEPHONE NO.	N/A			
24. FATHER'S SURNAME	BALONDO			
FIRST NAME	ERNESTO	NAME EXTENSION (JR., SR)		
MIDDLE NAME	SABITSANA			
25. MOTHER'S MAIDEN NAME	EDITA S. CARREON			
SURNAME	BALONDO			
FIRST NAME	EDITA			
MIDDLE NAME	CARREON			

(Continue on separate sheet if necessary)

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	MASAGONGSONG ELEMENTARY SCHOOL	PRIMARY EDUCATION	2002	2007	NA	2007	CLASS VALEDICTORIAN
SECONDARY	NAVAL STATE UNIVERSITY-LABORATORY HIGH SCHOOL	HIGH SCHOOL	2007	2011	NA	2011	N/A
VOCATIONAL / TRADE COURSE	N/A	N/A	N/A	N/A	N/A	N/A	N/A
COLLEGE	VISAYAS STATE UNIVERSITY	DOCTOR OF VETRINARY MEDICINE, BACHELOR OF SCIENCE IN BIOLOGY	2011	2016	NA	2016	N/A
GRADUATE STUDIES	UNIVERSITY OF THE PHILIPPINES- LOS BANOS	MASTER OF SCIENCE IN BOTANY	2016	PRESENT	35 units	On-going	DOST-ASTHRDP

(Continue on separate sheet if necessary)

SIGNATURE		DATE	July 08, 2022	CS FORM 212 (Revised 2017), Page 1 of 4
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IV. CIVIL SERVICE ELIGIBILITY

27. CAREER SERVICE/ RA 1080 (BOARD/ BAR) UNDER SPECIAL LAWS/ CES/ CSEE BARANGAY ELIGIBILITY / DRIVER'S LICENSE	RATING (If Applicable)	DATE OF EXAMINATION / CONFERMENT	PLACE OF EXAMINATION / CONFERMENT	LICENSE (if applicable)	
				NUMBER	Date of Validity
N/A	N/A	N/A	N/A	N/A	N/A


(Continue on separate sheet if necessary)

V. WORK EXPERIENCE

(Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet.

28. INCLUSIVE DATES (mm/dd/yyyy)		POSITION TITLE (Write in full/Do not abbreviate)	DEPARTMENT / AGENCY / OFFICE / COMPANY (Write in full/Do not abbreviate)	MONTHLY SALARY	SALARY/ JOB/ PAY GRADE (if applicable)& STEP (Format "00-0")/ INCREMENT	STATUS OF APPOINTMENT	GOVT SERVICE (Y/ N)
From	To						
Aug. 08, 2021	July 31, 2022	Instructor I	Department of Biological Sciences- VSU	P27,608.00	SG 12	Temporary	Y
April 08, 2021	July 31, 2021	Substitute Instructor	Department of Biological Sciences- VSU	P26,052.00	SG 12	Temporary	Y
Oct. 16, 2020	Feb. 26, 2021	Part-Time Instructor	Department of Biological Sciences- VSU	P156.00/hr	NA	Temporary	Y
Jan. 2020	Oct. 15, 2020	Laboratory Aide	Department of Biological Sciences- VSU	P8200.00	NA	Job Order	Y
Aug. 2019	Dec. 2019	Part-Time Instructor	Department of Biological Sciences- VSU	P156.00/hr	NA	Temporary	Y
Jan. 1, 2019	July 30, 2019	Substitute Instructor	Department of Biological Sciences- VSU	P24,000.00	SG 12	Temporary	Y

(Continue on separate sheet if necessary)

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VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S						
29.	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK	
		From	To			
	N/A	N/A	N/A	N/A	N/A	
(Continue on separate sheet if necessary)						
VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED						
(Start from the most recent L&D/training program and include only the relevant L&D/training taken for the last five (5) years for Division Chief/Executive/Managerial positions)						
30.	TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD (Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
		From	To			
	N/A	N/A	N/A	N/A	N/A	N/A
(Continue on separate sheet if necessary)						
VIII. OTHER INFORMATION						
31.	SPECIAL SKILLS and HOBBIES	32.	NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33.	MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)	
	PLANT COLLECTION AND PROPAGATION		N/A		Visayas State University Alumni Association	
	MICROSCOPY				International Association of Bryologist	
(Continue on separate sheet if necessary)						
SIGNATURE		E. Cabalona		DATE	July 08, 2022	
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34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed, a. within the third degree? b. within the fourth degree (for Local Government Unit - Career Employees)?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____
35. a. Have you ever been found guilty of any administrative offense? b. Have you been criminally charged before any court?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____ <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____ Date Filed: _____ Status of Case/s: _____
36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____
37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO If YES, give details: _____ END OF CONTRACT
38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)? b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____ <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____
39. Have you acquired the status of an immigrant or permanent resident of another country?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details (country): _____
40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items: a. Are you a member of any indigenous group? b. Are you a person with disability? c. Are you a solo parent?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, please specify: _____ <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, please specify ID No: _____ <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, please specify ID No: _____

41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)		
NAME	ADDRESS	TEL. NO.
PROF. JULISSAH C. EVANGELIO	Department of Biological Sciences, VSU-Baybay City	563-7536
DR. ANALYN M. MAZO	Head, Dept. of Biological Sciences, VSU-BAYBAY	563-7536
DR. DAMASA M. MACANDOG	Institute of Biological Sciences, UPLB, LAGUNA	N/A

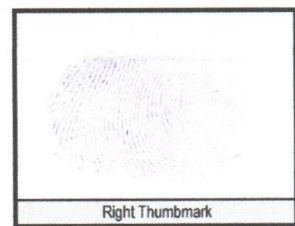
42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head / authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.



PHOTO

Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.) PLEASE INDICATE ID Number and Date of Issuance
Government Issued ID: VOTER'S ID
ID/License/Passport No.: 7808-0125A-J0294ECB10000
Date/Place of Issuance: NAVAL, BILIRAN

Signature (Sign inside the box)
July 08, 2022
Date Accomplished



Right Thumbmark

SUBSCRIBED AND SWORN to before me this 14 SEP 2022, affiant exhibiting his/her validly issued government ID as indicated above.

ATTY. RYSAN C. GUINOCOR VSU Chief Legal Officer
Person Administering Oath

WORK EXPERIENCE SHEET

Instructions: 1. Include only the work experiences relevant to the position being applied to.

2. The duration should include start and finish dates, if known, month in abbreviated form, if known, and year in full. For the current position, use the word Present, e.g., 1998-Present. Work experience should be listed from most recent first.

- Duration: August 08, 2021 – Present
- Position: Instructor I
- Name of Office/Unit: Department of Biological Sciences
- Immediate Supervisor: Dr. Analyn M. Mazo
- Name of Agency/Organization and Location: Department of Biological Sciences, Visayas State University

- List of Accomplishments and Contributions (if any)

- Summary of Actual Duties

- Responsible for teaching assigned subjects and performs other teaching-related functions e.g., prepares and revise teaching materials and visual aids, facilitate online and offline learning modality, prepares and gives examinations (mid/final/long/quizzes), checks test papers and returns to students one week after examination, submits grade sheet within prescribed period to lecturers and makes himself available for consultation by his students during scheduled consultation hours.

- Duration: April 08, 2021 – July 31, 2021
- Position: Substitute Instructor
- Name of Office/Unit: Department of Biological Sciences
- Immediate Supervisor: Dr. Analyn M. Mazo
- Name of Agency/Organization and Location: Department of Biological Sciences, Visayas State University

- List of Accomplishments and Contributions (if any)

- Summary of Actual Duties

- Responsible in teaching assign subjects and performs other teaching related functions e.g., prepares and revise teaching materials and visual aids, facilitate online and offline learning modality, prepares and gives examinations (mid/final/long/quizzes), checks test papers and returns to students one week after examination, submits grade sheet within prescribed period to lecturers and makes himself available for consultation by his students during scheduled consultation hours.

- Duration: October 16, 2020 – February 26, 2021
- Position: Part Time Instructor
- Name of Office/Unit: Department of Biological Sciences
- Immediate Supervisor: Dr. Analyn M. Mazo
- Name of Agency/Organization and Location: Department of Biological Sciences, Visayas State University

- List of Accomplishments and Contributions (if any)

- Summary of Actual Duties

- Responsible in teaching assign subjects and performs other teaching related functions e.g., prepares and revise teaching materials and visual aids, facilitate

online and offline learning modality, prepares and gives examinations (mid/final/long/quizzes), checks test papers and returns to students one week after examination, submits grade sheet within prescribed period to lecturers and makes himself available for consultation by his students during scheduled consultation hours.

- Duration: August 2019 – December 2019
- Position: Part Time Instructor
- Name of Office/Unit: Department of Biological Sciences
- Immediate Supervisor: Dr. Analyn M. Mazo
- Name of Agency/Organization and Location: Department of Biological Sciences, Visayas State University

- List of Accomplishments and Contributions (if any)

- Summary of Actual Duties

- Responsible in teaching assign subjects and performs other teaching related functions e.g., prepares and revise teaching materials and visual aids, prepares and gives examinations (mid/final/long/quizzes), checks test papers and returns to students one week after examination, submits grade sheet within prescribed period to lecturers and makes himself available for consultation by his students during scheduled consultation hours.

- Duration: January 2019 – July 2019
- Position: Substitute Instructor
- Name of Office/Unit: Department of Biological Sciences
- Immediate Supervisor: Dr. Analyn M. Mazo
- Name of Agency/Organization and Location: Department of Biological Sciences, Visayas State University

- List of Accomplishments and Contributions (if any)

- Summary of Actual Duties

- Responsible in teaching assign subjects and performs other teaching related functions e.g., prepares and revise teaching materials and visual aids, prepares and gives examinations (mid/final/long/quizzes), checks test papers and returns to students one week after examination, submits grade sheet within prescribed period to lecturers and makes himself available for consultation by his students during scheduled consultation hours.

Attachment to CS Form No. 212


ERN OLIVER C. BALONDO

Date: July 07, 2022