Republic of the Philippines			POSITION TITLE (as approved by authorized agency) with parenthetical title  Assistant Professor IV	
POSITION DESCRIPTION FORM DBM-CSC Form No. 1 (Revised Version No. 1 , s. 2017)				
2. ITEM NUMBER			3. SALARY GRADE	
			S	GG 18
4. FOR LOCAL GOV	VERNMENT POSITION	, ENUMERAT	E GOVERNMENTAL UNIT AND	CLASS
☐ City ☐ 2nd ☐ 2nd ☐ 3nd ☐ 3n		Class		
5. DEPARTMENT, CORPORATION OR AGENCY/ LOCAL GOVERNMENT			6. BUREAU OR OFFICE	
VISAYAS STATE UNIVERSITY			OFFICE OF THE PRESIDENT	
7. DEPARTMENT / BRANCH / DIVISION			8. WORKSTATION / PLACE OF WORK	
DEPARTMENT OF AGRONOMY			VSU, BAYBAY CITY, LEYTE	
9. PRESENT APPROF	10. PREVIOUS APP	ROP ACT	11. SALARY AUTHORIZED	12. OTHER COMPENSATION
			aldrigane has been indeed to	ACA/PERA P2,000.00
13. POSITION TITLE OF IMMEDIATE SUPERVISOR			14. POSITION TITLE OF NEXT HIGHER SUPERVISOR	
Head, Department of Agronomy			Dean, College of Agriculture and Food Science	
15. POSITION TITL	E, AND ITEM OF THOS			
POSITION TITLE			only by their item numbers and titles) ITEM NUMBER	
16. MACHINE, EQU	IPMENT, TOOLS, ETC	USED REGI	JLARLY IN PERFORMANCE OF	
	Cor	mputer, printer	, laptop, projector, calculator	pede proprio and rest
17. CONTACTS / C	LIENTS / STAKEHOLD	ERS		
17a. Internal	Occasional	Frequent	17b. External	Occasional Frequent
Executive /			General Public	
Supervisors Non-Supervisors	H		Other Agencies Others (Please Specify):	admin offices
Staff		V	Carolo (i loade openiy).	admin oniocs
18. WORKING CON				
Office Work Field Work	□		Other/s (Please Specify)	mento governo e meserno) Registo puesto e con primera e Constanti o finali unicazione e si
19 BRIFF DESCRI	PTION OF THE GENER	AL FUNCTION	N OF THE UNIT OR SECTION	
	uction research extens	- Dellati F		end the experimental and

## 20. BRIEF DESCRIPTION OF THE GENERAL FUNCTION OF THE POSITION (Job Summary) To conduct instruction, research, extension and income generation 21. QUALIFICATION STANDARDS 21a. Education 21d. Eligibility 21b. Experience 21c. Training NONE REQUIRED Relevant Masteral 2 yrs. Of relevant experience 8 hours of relevant training degree 21e. Core Competencies **Competency Level** 1. Exemplifying Integrity and Professionalism - demonstrates high standards of professional behaviour, adhering to ethical as well as moral principles, values, and standards of public office 2. Delivering Service Excellence - Complies with VSU's established standards of service delivery for customer 2 satisfaction 3. Communication Savy - Effectively delivers messages that simply focus on facts or information; 2 4. Interpersonal relationship management - Effectively communicates and interacts with colleagues, customers 2 and clients, and work well in a team to achieve results 5. Change Adaptation - Works effectively with a variety of people and situations and adapts one's thinking, 2 behaviour and style appropriately in dealing with change. 6. Gender-responsive management - Promotes gender equality and women empowerment to address gender-2 related problems 21f. Functional Competencies **Competency Level** Facilitating Learner Centered Environment - Applies theories and psychologies to facilitate various teaching. learning delivery modes to enhance learning. 2. Innovative Learning Strategies - Adopts principles and develops teaching strategies by designing outcomes-2 based course syllabi to adapt to the changing educational landscape. 3. Innovative Instructional Materials Development - Designs and creates learning lessons, teaching-learning 2 experiences that utilize innovative technologies in various learning environment. 4. Filipino Values Restoration - Revitalizes desirable Filipino values that are pro-God, pro-people, and pro-nature. 2 5. Publication Writing - Develops and produces scientific article for peer-reviewed journals by utilizing research 2 21g. Technical Competencies **Competency Level** Provides support and technical services for Agronomy faculty, staff and students as well as farmers, technicians and other agencies. 22. STATEMENT OF DUTIES AND RESPONSIBILITIES (Technical Competencies) **Competency Level** Percentage of Working (State the duties and responsibilities here:) Time 1. Teaches assigned subjects and performs other teaching related functions, among others, the following: a. Prepares and revised teaching materials/guides and submit to department head b. Prepares and gives examinations (mid/final/long/quizzes) 80% c. Checks test papers and returns to students one week after examination d. Submits grade sheets within prescribed period to the Registrar through the department 2. Performs research, extension and/or income generation functions, among others the following: a. Prepares research/extension/income generation proposals b. Implements duly approved research/extension/income generation projects within time frame 10% c. Consolidates and prepares reports within the prescribed period d. Presents research/extension/income generation outputs during conferences/fora of legitimate professional organizations e. Submits output for possible publication/patenting 3. Performs administrative functions (if applicable) 5% 2 4. Performs other functions, among others: a. Performs functions relative to committee memberships and other

## 23. ACKNOWLEDGMENT AND ACCEPTANCE:

5%

I have received a copy of this position description. It has been discussed with me and I have freely chosen to comply with the performance and behavior/conduct expectations contained herein.

ad hoc assignments including related to quality assurance and other

b. Performs other functions assigned by the department head,
 College Dean, Vice Presidents and the University President

NELLO D. GORNÉ Employee's Name, Date and Signature

accreditation functions

ULYSSES A. CAGASAN Supervisor's Name, Date and Signature