CS Form		No.			
(Revise	ed	1998)			

Republic of the Philippines VISAYAS STATE COLLEGE OF AGRICULTURE Baybay, Leyte

Department/Division: HRMDO

Source of Funds: A.I.a 01 121
Date Prepared by HRMO: Jan. 1, 2001

Date Prepared by Privile. Can. 1, 200											
Name of Appointee/s	Position	Level	SG	SG Daily Wage/ Salary	Period of Employment		If renewal (include date of previous				
					From	То	employment)				
GRAVADOR, Merle N.	Utility Worker I	1	1	P 220.00	Jan. 1, 2001	June 30, 2001	Apr. 1- Dec. 31, 2000				

The above named personnel is hereby hired/appointed as casuals at the rate opposite his/her name for the period indicated. It is understood that such employment cease automatically at the end of the period stated unless renewed. Any or all of them may be laid-off anytime before the expiration of the employment period when their services are no longer needed or funds are no longer available or the project has already been completed/finished or their performance are below par.

CERTIFICATION:

This is to certify that all requirements are pursuant to CSC MC NO. 40, s.1998 as amended have been complied with, reviewed and found in order.

APPROVED:

Pinagtibay alinsunod sa resolusyon ng Komisyon ng Serbisyo Sibil Blg. 93-58na may petsa Enero 1, 1994.

MYRNA M. AVILA
OIC Director, HRMDO
1/1/2001

Appointing Authority