CS Form No. 212 Revised 2017

SIGNATURE

## PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM. 1. CS ID No. Print legibly. Tick appropriate boxes ( 🔲 and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE. (Do not fill up. For CSC use only) 2 SURNAME POLE NAME EXTENSION (JR., SR) JR. FIRST NAME LUCIO MIDDLE NAME CARTA 3. DATE OF BIRTH 07/23/1973 16 CITIZENSHIP **✓** Filipino Dual Citizenship (mm/dd/yyyy) J by birth by naturalization 4. PLACE OF BIRTH BAYBAY, LEYTE Pls. indicate country: If holder of dual citizenship. please indicate the details 5. SEX ✓ Male Female ✓ Married 17. RESIDENTIAL ADDRESS Single 6 CIVIL STATUS House/Block/Lot No. ☐ Separated ☐ Widowed HIPUSNGO Other/s: Subdivision/Village Barangay BAYBAY LEYTE 7. HEIGHT (m) 5'5" City/Municipality Province 64kg 8. WEIGHT (kg) 6521-A ZIP CODE 18. PERMANENT ADDRESS HIPUSNGO "0" 9 BLOOD TYPE House/Block/Lot No Street BAYBAY LEYTE 10. GSIS ID NO 200-47968-98 Subdivision/Village Barangay 11. PAG-IBIG ID NO. 916-195161-091 City/Municipality Province 13-200413033-6 12. PHILHEALTH NO ZIP CODE 6521-A 13. SSS NO. 3339426129 N/A 19 TELEPHONE NO 14. TIN NO 947-762-563 20. MOBILE NO. 0926-556474 15. AGENCY EMPLOYEE NO. NONE 21. E-MAIL ADDRESS (if any) N/A FAMILY BACKGROUND 22. SPOUSE'S SURNAME POLE 23. NAME of CHILDREN (Write full name and list all) DATE OF BIRTH (mm/dd/yyyy) NAME EXTENSION (JR., SR **ANGELITA** ALLANA MAE P. POLE FIRST NAME 12/18/2002 **OMAPAS** MIDDLE NAME JUNJIE P. POLE 01/27/1999 HOUSEWIFE OCCUPATION ANGELICA P. POLE 03/25/1997 EMPLOYER/BUSINESS NAME N/A ARDE JOHN P. POLE 11/08/1995 N/A **BUSINESS ADDRESS** TELEPHONE NO N/A 24. FATHER'S SURNAME POLE NAME EXTENSION (JR., SR) LUCIO FIRST NAME NEMENCIO MIDDLE NAME 25. MOTHER'S MAIDEN NAME SURNAME CARTA FIRST NAME **EUSTIQUIA FLORES** (Continue on separate sheet if necessary) MIDDLE NAME HIGHEST LEVEL PERIOD OF ATTENDANCE BASIC EDUCATION/DEGREE/COURSE NAME OF SCHOOL YEAR ACADEMIC LEVEL UNITS EARNED GRADUATED HONORS (Write in full) (Write in full) (if not graduated) RECEIVED From To HIPUSNGO ELEMENTARY SCHOOL PRIMARY EDUCATION ELEMENTARY 1981 1987 GRADUATED 1987 NA SECONDARY **BAYBAY HIGH SCHOOL** SECONDARY EDUCATION GRADUATE 1987 1991 GRADUATED 1991 N/A VOCATIONAL / N/A N/A N/A N/A N/A N/A N/A TRADE COURSE COLLEGE N/A N/A N/A N/A N/A N/A N/A GRADUATE STUDIES N/A N/A N/A N/A N/A N/A N/A

December 2, 2024

DATE

	RVICE ELIG		INDER		DATE OF			•	LICENSE (if ap	oplicable)
27. CAREER SERVICE/ RA 1080 (BOARD/ BAR) UNDER SPECIAL LAWS/ CES/ CSEE  BARANGAY ELIGIBILITY / DRIVER'S LICENSE  (If Applicable)				EXAMINATION / CONFERMENT	PLACE OF EXAMINATION / CONFERMENT			NUMBER	Date o	
TESDA NC11 ELECTRICAL INSTALLATION &			N/A	March 7, 2016	CALUBIAN NATIONAL	CALUBIAN NATIONAL VOCATIONAL SCHOOL		16083702002288	March 2021	
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	<i>(PERIENCE</i>		· .*				•			
	te employme SIVE DATES	nt. Start from you	ır recent v	vork) Description	of duties should be	indicated in the attached	Work Experi	SALARY/ JOBY PAY		
(mn	(mm/dd/yyyy) POSITION TIT (Write in full/Do not a		보다 보기를 통해 보는 사람들은 사람들이 되었다면 보다 보다 보다는 사람들이 되었다면 보다 되었다.		MONTHLY SALARY	GRADE (if applicable)& STEP (Format *00-0*)/	STATUS OF APPOINTMENT	GOV" SERVIC (Y/ N)		
From	То	CONSTRUCTION AN	D MAINTEN	ANOT FORTHAN	VISAYAS STATE UNIVERSITY/GENERAL SERVICES			INCREMENT		
11/02/2015	Present	CONSTRUCTION AN	ID MAIN1EN	ANGE FUKEMAN	DIVISION - IDBMU VISAYAS STATE UNIVE	RSITY/GENERAL SERVICES	15,840.00	8	CASUAL	YES
07/01/2009	10/31/2015	FOREMAN	*Y #4	HY A SI Class solution	DIVISION - IDBMU		8,800.00	N/A	JOB ORDER	YES
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VI-VOLUNTARY WORK OR INVOLVEMENT I	N CIVIC / NON-GOVERNMENT /	PEOPLE / VOL	.UNTARY OR	GANIZATION:	<b>'</b> \$		
29. NAME & ADDRESS OF O	RGANIZATION	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS			
(Write in ful	)	From	То	NUMBER OF HOURS	termodes e	POSITION / NATURE OF WORK	
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	If YES, give detail						
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VII. LEARNING AND DEVELOPMENT (L&D) (Start from the most recent L&D/training program and inclu				nief/Executive/Mar	nagerial positions)		
; 30. TITLE OF LEARNING AND DEVELOPMENT INT	TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS		INCLUSIVE DATES OF ATTENDANCE		Type of LD ( Managerial/	CONDUCTED/ SPONSORED BY	
(Write in ful		: (mm/dd/yyyy)		NUMBER OF HOURS	( Managerial/ Supervisory/ Technical/etc)	(Write in full)	
STRATEGIC PLANNING WORKSHOP	riggen 6.v.C+Cd t. tt	Prom 02/15/2017	To 02/16/2017	16 hours	Managerial Prevention	VISAYAS STATE UNIVERSITY/OFFICE OF THE VICE	
HIV WORKPLACE SEMINAR	ept   Flyns	01/15/1995	01/15/1995	08 hours		VISAYAS STATE UNIVERSITY HOSPITAL	
SEMINAR ON DEFENSIVE DRIVING	if YEŞ, give deta	10/26/2016	10/26/2016	08 hours	Technical	LAND TRANSPORTATION OFFICE	
WORKSHOP ON PUBLIC ACCOUNTABILITY, CUSTO	MER SERVICE & PMS-OPES FOR	01/19/2010	01/19/2010	08 hours	Customer Service	VISAYAS STATE UNIVERSITY	
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	If YES please snept						
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	ON LET	38390	A CONTRACTOR CONTRACTOR		-	TAPA	
	APRIL CONTRACTOR	EVIEWS AND	TR	U1V		IGE, MARIO LILIO P. VALENZOÑA	
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and the second s	AYEAY 0917-3108078	ANDERSITY B	HTATE BAY	SIV-		IGR. ROBERTO C. GUARTE	
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VIII. OTHER INFORMATION	The state of the s						
31. SPECIAL SKILLS and HOBBIES	32. NO	N-ACADEMIC DISTII		GNITION	AUTON	33. MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)	
N/A	(Write in full)					LSU, ADMINISTRATIVE PERSONNEL	
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SIGNATURE	The second secon	overdeling of a control transfer or	the transferred of state		DATE	December 2, 2024  CS FORM 212 (Revised 2017), Page 3 of	

34.	Are you related by consanguinity or affinity to the appointing chief of bureau or office or to the person who has immediate Bureau or Department where you will be apppointed, a. within the third degree?	T YES	S TEST STATE OF STAT			
	b. within the fourth degree (for Local Governmeηt Unit - Care	☐ YES ☑ NO,  If YES, give details:				
35.	a. Have you ever been found guilty of any administrative offe	☐ YES ☑ NO .  If YES, give details:				
	b. Have you been criminally charged before any court?	☐ YES ☑ NO .  If YES, give details:  Date Filed:  Status of Case/s:				
36.	Have you ever been convicted of any crime or violation of an any court or tribunal?	☐ YES ☑ NO If YES, give details:				
37.	Have you ever been separated from the service in any of the retirement, dropped from the rolls, dismissal, termination, en (abolition) in the public or private sector?	☐ YES ☑ NO If YES, give details:				
38.	a. Have you ever been a candidate in a national or local election)?	☐ YES ☑ NO SALMMER SOALS AROW VIE If YES, give details: ☐ SALMER SUBJECTED AS GAMES SOALS AROW VIE				
	b. Have you resigned from the government service during the election to promote/actively campaign for a national or local	YES STANDARD V NO A MUCUDA DUBUS NO CHARROW HAS LED				
39.	Have you acquired the status of an immigrant or permanent	☐ YES ☑ NO If YES, give details (country):				
40.	Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Mag 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972),	: ( - B. ) - B. ( )				
a.	Are you a member of any indigenous group?	and the control of the second	YES	✓ NO		
b.	Are you a person with disability?	If YES, please specify:  YES V NO  If YES, please specify ID No:				
C.	Are you a solo parent?	☐ YES ☑ NO If YES, please specify ID No:				
41.	REFERENCES (Person not related by consanguinity or affinity to applicant /	/appointee)				
	NAME	ADDRESS	TEL. NO.			
ENG	GR. MARIO LILIO P. VALENZONA	VISAYAS STATE UNIVERSITY, BAYBAY CITY, LEYTE	0917-6341514			
	GR. MARLON G. BURLAS	VISAYAS STATE UNIVERSITY, BAYBAY CITY, LEYTE VISAYAS STATE UNIVERSITY, BAYBAY	0917-6341520			
FN(	GR. ROBERTO C. GUARTE	CITY, LEYTE	0917-3108078			
42.	I declare under oath that I have personally accomplished complete statement pursuant to the provisions of pertining Philippines. I authorize the agency head/authorized represe agree that any misrepresentation made in this docu administrative/criminal case/s against me.	ent laws, rules and regulations of the Fentative to verify/validate the contents state	Republic of the d herein.	LUCIO CPOLE JR. PHOTO		
P	overnment Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.)  LEASE INDICATE ID Number and Date of Issuance overnment Issued ID: VSU ID					
ID	/License/Passport No.: V000895	ox)				
D	ate/Place of Issuance: BAYBAY CITY, LEYTE	<i>N</i>	Right Thumbmark			
	SUBSCRIBED AND SWORN to before me this	affiant exhibitin	g his/her validly issued go	overnment ID as indicated above.		
		ATTY RYSAN C GUINOCON				
-		Person Administering Oath	The state of the s	20157 07 219		

## **WORK EXPERIENCE SHEET**

Instructions: 1. Include only the work experiences relevant to the position being applied to.

2. The duration should include start and finish dates, if known, month in abbreviated form, if known, and year in full. For the current position, use the word Present, e.g., 1998-Present. Work experience should be listed from most recent first.

## Sample: If applying to Supervising Administrative Officer

- Duration: February 11, 2009 present
- Position: Construction Foreman
- Name of Office/Unit: Physical Plant Office
- Immediate Supervisor: Mario Lilio Valenzona
- Name of Agency/ Visayas State University
  - List of Accomplishments and Contributions (if any)
    - Supervision of PPO Workers
    - Building Maintenance
  - Summary of Actual Duties
    - Repair of Classrooms, Construction of Building, Installation of Roofing, Ceiling, Concreting of Roads, Repair of Building Damaged by Typhoon
- Duration: February 11, 2009 present
- Position: Construction Foreman
- · Name of Office/Unit: Physical Plant Office
- Immediate Supervisor: Mario Lilio Valenzona
- Name of Agency/ Visayas State University
  - List of Accomplishments and Contributions (if any)
    - Supervision of PPO Workers
    - Building Maintenance
  - Summary of Actual Duties
    - Repair of Classrooms, Construction of Building, Installation of Roofing, Ceiling, Concreting of Roads, Repair of Building Damaged by Typhoon

LUCIO C. POLE JR.

(Signature over Printed Name of Employee/Applicant)

Date: 12-5-24