

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes (☐) and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE.

1. CS ID No.

(Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

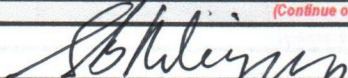
2. SURNAME	RODRIGUEZ		
FIRST NAME	ANNIE FAMELA		
MIDDLE NAME	BORLASA		
3. DATE OF BIRTH (mm/dd/yyyy)	05/04/1993	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input checked="" type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country:
4. PLACE OF BIRTH	BAYBAY CITY, LEYTE	If holder of dual citizenship, please indicate the details.	Philippines
5. SEX	<input type="checkbox"/> Male <input checked="" type="checkbox"/> Female		
6. CIVIL STATUS	<input checked="" type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Other/s:	17. RESIDENTIAL ADDRESS	A. Bonifacio St. Baybay City, Leyte
7. HEIGHT (m)	1.63		
8. WEIGHT (kg)	80	ZIP CODE	6521
9. BLOOD TYPE	B+	18. PERMANENT ADDRESS	A. Bonifacio St. Baybay City, Leyte
10. GSIS ID NO.	N/A		
11. PAG-IBIG ID NO.	1211-1693-8130		
12. PHILHEALTH NO.	12-051352704-2	ZIP CODE	6521
13. SSS NO.	N/A	19. TELEPHONE NO.	N/A
14. TIN NO.	318-604-194-000	20. MOBILE NO.	0975-697-2585
15. AGENCY EMPLOYEE NO.	N/A	21. E-MAIL ADDRESS (if any)	anniefamelarodriguez@gmail.com

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	N/A		NAME		DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME		NAME EXTENSION (JR., SR)	N/A		
MIDDLE NAME					
OCCUPATION					
EMPLOYER/BUSINESS NAME					
BUSINESS ADDRESS					
TELEPHONE NO.					
24. FATHER'S SURNAME	RODRIGUEZ				7/2/1963
FIRST NAME	FERNANDO	JR.			
MIDDLE NAME	GOZON				
25. MOTHER'S MAIDEN NAME					01/27/1969
SURNAME	BORLASA				
FIRST NAME	ANNALIZA				
MIDDLE NAME	MORALES		(Continue on separate sheet if necessary)		

III. EDUCATIONAL BACKGROUND

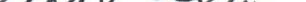
26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	BAYBAY NORTH CENTRAL SCHOOL	BASIC EDUCATION CURRICULUM	2000	2006	N/A	2006	NA
SECONDARY	BAYBAY NATIONAL HIGH SCHOOL	BASIC EDUCATION CURRICULUM	2006	2010	N/A	2010	NA
VOCATIONAL / TRADE COURSE	N/A	N/A	N/A	N/A	N/A		
COLLEGE	VISAYAS STATE UNIVERSITY	BS IN DEVELOPMENT COMMUNICATION	2010	2014	N/A	2014	NA
GRADUATE STUDIES	VISAYAS STATE UNIVERSITY	MASTERS IN EDUCATION MAJOR IN ENGLISH	2016	2019	N/A	2019	NA

(Continue on separate sheet if necessary)	
SIGNATURE	DATE
	AUGUST 1, 2019

27.	CAREER SERVICE/ RA 1080 (BOARD/ BAR) UNDER SPECIAL LAWS/ CES/ CSEE BARANGAY ELIGIBILITY / DRIVER'S LICENSE	RATING (If Applicable)	DATE OF EXAMINATION / CONFERMENT	PLACE OF EXAMINATION / CONFERMENT	LICENSE (if applicable)	
					NUMBER	Date of Validity
	CSC (PROFESSIONAL)	80.1	APRIL 17, 2016	EASTERN VISAYAS STATE UNIVERSITY, TACLOBAN CITY	481	N/A
	DRIVER'S LICENSE (NON-PROF)	N/A	JANUARY 31, 2019	LTO BAYBAY CITY	H1219000456	4/5/2023

V. WORK EXPERIENCE

[illegible]

SIGNATURE		DATE	AUGUST 1, 2019
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VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S

[illegible]

(Continue on separate sheet if necessary)

VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED

[illegible]

(Continue on separate sheet if necessary)

[illegible]

(Continue on separate sheet if necessary)

SIGNATURE	<i>[Signature]</i>	DATE	AUGUST 1, 2019
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34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed,
a. within the third degree?
b. within the fourth degree (for Local Government Unit - Career Employees)?

☐ YES☒ NO

☐ YES☒ NO

If YES, give details:

35. a. Have you ever been found guilty of any administrative offense?

b. Have you been criminally charged before any court?

☐ YES☒ NO

If YES, give details:

☐ YES☒ NO

If YES, give details:

Date Filed:

Status of Case/s:

36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?

☐ YES☒ NO

If YES, give details:

37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?

☒ YES☐ NO

If YES, give details:

Finished Contract

38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?

b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?

☐ YES☒ NO

If YES, give details:

☐ YES☒ NO

If YES, give details:

39. Have you acquired the status of an immigrant or permanent resident of another country?

☐ YES☒ NO

If YES, give details (country):

40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items:
a. Are you a member of any indigenous group?
b. Are you a person with disability?
c. Are you a solo parent?

☐ YES☒ NO

If YES, please specify:

☐ YES☒ NO

If YES, please specify ID No:

☐ YES☒ NO

If YES, please specify ID No:

41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)

Dr. Aleli A. Villocino	VSU, Visca, Baybay City, Leyte	0917-304-0879
Dr. Rosario P. Abela	VSU, Visca, Baybay City, Leyte	0918-364-1159

42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.

ANNIE PAMELA B. RODRIGUEZ
PHOTO

Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.)
PLEASE INDICATE ID Number and Date of Issuance

Government Issued ID: BIR

ID/License/Passport No.: 318-604-194-000

Date/Place of Issuance: 11/05/2014

Signature (Sign inside the box)

AUGUST 1, 2019

Date Accomplished

Right Thumbmark

SUBSCRIBED AND SWORN to before me this 19 AUG 2019, affiant exhibiting his/her validly issued government ID as indicated above.

ATTY. RYSAN C. GUINOCOR
VSU LEGAL OFFICER

Person Administering Oath

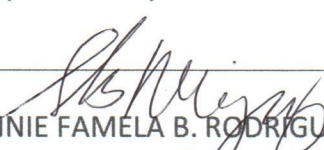
WORK EXPERIENCE SHEET**Instructions:** 1. Include only the work experiences relevant to the position being applied to.

2. The duration should include start and finish dates, if known, month in abbreviated form, if known, and year in full. For the current position, use the word Present, e.g., 1998-Present. Work experience should be listed from most recent first.

- Duration: August 1, 2018 – July 31, 2019
- Position: Instructor 1
- Name of Office/Unit: VSU Integrated High School
- Immediate Supervisor: Dr. Charis B. Limbo
- Name of Agency/Organization and Location: Visayas State University, Visca, Baybay City, Leyte
- List of Accomplishments and Contributions (if any)
 - Developed Course Syllabus and Instructional materials
- Summary of Actual Duties
 - Provides quality instruction to students, classroom adviser, actively participate with the school activities, ensures the safety of the students and performs other related functions.

- Duration: June 13, 2016 – June 8, 2018
- Position: Part-time Instructor
- Name of Office/Unit: VSU Laboratory High School
- Immediate Supervisor: Dr. Rosario P. Abela
- Name of Agency/Organization and Location: Visayas State University, Visca, Baybay City, Leyte
- List of Accomplishments and Contributions (if any)
 - Developed Course Syllabus and Instructional materials
- Summary of Actual Duties
 - Provides quality instruction to students, classroom adviser, actively participate with the school activities, ensures the safety of the students and performs other related functions.

- Duration: July 2014-February 2015
- Position: Call Center Agent
- Name of Office/Unit: Convergys
- Immediate Supervisor: Melissa Cabelin
- Name of Agency/Organization and Location: Convergys
- List of Accomplishments and Contributions (if any)
- Summary of Actual Duties
 - Responsible for performing technical tasks e.g., responds to queries of customer and performs other related functions.


 ANNIE FAMELA B. RODRIGUEZ
 (Signature over Printed Name
 of Employee/Applicant)

Date: August 9, 2019