

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes (☐ and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE.

1. CS ID No.

(Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	Dela Pena		
FIRST NAME	Wences Rey	NAME EXTENSION (JR., SR)	
MIDDLE NAME	Basilad		
3. DATE OF BIRTH (mm/dd/yyyy)	September 28, 1990	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country:
4. PLACE OF BIRTH	Ubay, Bohol	If holder of dual citizenship, please indicate the details.	
5. SEX	<input checked="" type="checkbox"/> Male <input type="checkbox"/> Female		
6 CIVIL STATUS	<input type="checkbox"/> Single <input checked="" type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:		
7. HEIGHT (m)	1.63 m	17. RESIDENTIAL ADDRESS	109 Warner House/Block/Lot No. Street Visca Pangasugan Subdivision/Village Barangay Baybay City Leyte City/Municipality Province
8. WEIGHT (kg)	76 kg	ZIP CODE	6521
9. BLOOD TYPE	"A+"	18. PERMANENT ADDRESS	Talisay House/Block/Lot No. Street San Pascual Subdivision/Village Barangay Ubay Bohol City/Municipality Province
10. GSIS ID NO.	021-1819-7789-9	ZIP CODE	6315
11. PAG-IBIG ID NO.	N/A	19. TELEPHONE NO.	N/A
12. PHILHEALTH NO.	12-201629936-5	20. MOBILE NO.	09096882172
13. SSS NO.	N/A	21. E-MAIL ADDRESS (if any)	wencesrey23@gmail.com
14. TIN NO.	7091-2945-3		
15. AGENCY EMPLOYEE NO.	V-01035		

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	Dela Pena		23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	Mariane	NAME EXTENSION (JR., SR)	Ma. Gariela U. Dela Peña	March 2, 2023
MIDDLE NAME	Ubay			
OCCUPATION	Instructor			
EMPLOYER/BUSINESS NAME	Visayas State University			
BUSINESS ADDRESS	Pangasugan, Baybay City, Leyte			
TELEPHONE NO.	563-7067			
24. FATHER'S SURNAME	Dela Pena			
FIRST NAME	Virgilio	NAME EXTENSION (JR., SR)		
MIDDLE NAME	Auditor			
25. MOTHER'S MAIDEN NAME				
SURNAME	Basilad			
FIRST NAME	Ana			
MIDDLE NAME	Maboloc			

(Continue on separate sheet if necessary)

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	San Pascual Central Elementary School	Elementary Education	1997	2003	Graduated	2003	N/A
SECONDARY	San pascual Nat'l High School	High School	2003	2007	Graduated	2007	N/A
VOCATIONAL / TRADE COURSE	N/A	N/A	N/A	N/A	N/A	N/A	N/A
COLLEGE	Visayas State University	Bachelor of Science in Agriculture	2010	2014	Graduated	2014	Academic Scholarship
GRADUATE STUDIES	Visayas State University	Master of Science in Agronomy	2015	2017	Graduated	2017	DOST-ASTHRDP

(Continue on separate sheet if necessary)

IV. CIVIL SERVICE ELIGIBILITY


[illegible]

(Continue on separate sheet if necessary)

V. WORK EXPERIENCE

[illegible]

(Continue on separate sheet if necessary)

SIGNATURE		DATE	May 2, 2024	CS FORM 212 (Revised 2017), Page 2 of 4
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VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION

29. NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK
	From	To		
938 STATION KABALIKAT CIVICOM BAYBAY CHAPTER	January 11, 2018	Present	N/A	Member/Civic welfare

(Continue on separate sheet if necessary)

VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED

(Start from the most recent L&D/training program and include only the relevant L&D/training taken for the last five (5) years for Division Chief/Executive/Managerial positions)

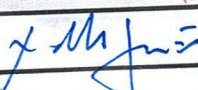
30. TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD (Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
	From	To			
Training-Workshop on Soil and Nutrient Management and Assessing Soil Health	Aug. 30, 2022	Aug. 31, 2022	16	Practical	Bureau of Soil and Water Management
32nd VICARP RRDEN Regional RDE Symposium	Mar. 23, 2021	Mar. 24, 2021	16	Technical	Visayas Consortium for Agriculture, Aquatic and Natural Resources Program (VICARP)
SARAI Eskwela: Improving Smallholder Access to Institutional Markets by Training on Cacao Primary Processing	Aug. 19, 2020	Aug. 19, 2020	4	Technical	College of Agriculture and Food Science, University of the Philippines Los Baños
SNAP Hydroponics. AGGIE PsTalk: Pagkain at Pangkabuhayan sa Panahon ng Pandemya	Aug. 12, 2020	Aug. 12, 2020	4	Technical	College of Agriculture and Food Science, University of the Philippines Los Baños
SARAI Eskwela: Recommended Good Agricultural Practice and Rehabilitation of Banana	Aug. 12, 2020	Aug. 12, 2020	4	Technical	College of Agriculture and Food Science, University of the Philippines Los Baños
Mycotoxin Contamination and Detection during Post-Harvest Operations	Jul. 31, 2020	Jul. 31, 2020	4	Technical	Institute of Plant Breeding, University of the Philippines Los Baños
AAACU 22 nd Biennial Conference	Oct. 16, 2018	Oct. 18, 2018	24	Technical	Asian Association of Agricultural Colleges and Universities
Food Value Chain Seminar	Sep. 11, 2018	Sept. 14, 2018	32	Technical	Association of South-East Asian Nation
Training course of Climate Change Adaptation and Disaster Risk Reduction: Role of Philippine Agriculturists	Jul. 23, 2018	Jul. 25, 2018	24	Technical	Philippine Association of Agriculturist
Ecological Research: Methods and Data Analysis	July 6, 2018	July 6, 2018	4	Technical	Visayas State Uiversity
NCIII Certification: Harnessing the Capabilities of Young Ricepreneur on Agri-Crop Production	Jun. 25, 2018	Jun. 29, 2018	40	Practical	Agricultural Training Institute (ATI)
Leadership Seminar and Values Reorientation	May 24, 2018	May 24, 2018	8	Technical	Visayas State University Credit Cooperative
OSPI Sugarcane Farm Management Training	Feb. 20, 2018	Feb. 22, 2018	24	Technical	Sugarcane Regulatory Administration
Intellectual Property Foundation Course	Dec. 5, 2017	Dec. 6, 2017	16	Technical	Visayas State Univesity
Training On Rice and Rice-Based Technologies for Areas Affected by Super Typhoon Yolanda	May 20, 2014	May 27, 2014	56	Technical	Philrice
Horticulture in Pakistan	Sept. 10, 2014	Sept. 10, 2014	4	Technical	Australian Centre for International Agriculture Research
Training on Agronomy and Plant Disease Identification and Management	July 30, 2014	July, 30 2014	4	Technical	Australian Centre for International Agriculture Research
Biometrics Refresher Course	June 24, 2014	June 27, 2014	32	Technical	Australian Centre for International Agriculture Research

(Continue on separate sheet if necessary)

VIII. OTHER INFORMATION

31. SPECIAL SKILLS and HOBBIES	32. NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33. MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
INITIATIVE	N/A	KABALIKAT CIVICOM
GOOD ORAL AND WRITTING SKILLS		Visayas State University Credit Cooperative
DEPENDABLE		Phillipine Association of Agriculturist
COMPUTER LITERATE		Crop Science Society of the Phillippines
FLUENTLY IN ENGLISH, FILIPINO AND CEBUANO		

(Continue on separate sheet if necessary)

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34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed,
a. within the third degree?
b. within the fourth degree (for Local Government Unit - Career Employees)?

☐ YES☒ NO

☐ YES☒ NO

If YES, give details:

35. a. Have you ever been found guilty of any administrative offense?

b. Have you been criminally charged before any court?

☐ YES☒ NO

If YES, give details:

☐ YES☒ NO

If YES, give details:

Date Filed: _____
Status of Case/s: _____

36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?

☐ YES☒ NO

If YES, give details:

37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?

☐ YES☒ NO

If YES, give details:

38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?

b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?

☐ YES☒ NO

If YES, give details: _____

☐ YES☒ NO

If YES, give details: _____

39. Have you acquired the status of an immigrant or permanent resident of another country?

☐ YES☒ NO

If YES, give details (country): _____

40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items:
a. Are you a member of any indigenous group?
b. Are you a person with disability?
c. Are you a solo parent?

☐ YES☒ NO

If YES, please specify: _____

☐ YES☒ NO

If YES, please specify ID No: _____

☐ YES☒ NO

If YES, please specify ID No: _____

41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)

NAME	ADDRESS	TEL. NO.
Ulyssis A. Cagasan	Visca, Pangasugan, Baybay City, Leyte	+639452309477
Berta C. Ratilla	Visca, Pangasugan, Baybay City, Leyte	+639105151603
Ed Allan L. Alcober	Visca, Pangasugan, Baybay City, Leyte	+639396081804

42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head / authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.

WENCES REY B. DELA PEÑA

Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.)
PLEASE INDICATE ID Number and Date of Issuance

Government Issued ID:	Employment ID
ID/License/Passport No.:	V-01043
Date/Place of Issuance:	October 11, 2017/Visca, Pangasugan, Baybay City, Leyte

Signature (Sign inside the box)

Date/Accomplished

MAY 2 2024

SUBSCRIBED AND SWORN to before me this 14 MAY 2024, affiant exhibiting his/her validly issued government ID as indicated above.

ATTY. RYAN C. GUINOCAN
VSLU Chief Legal Officer

Person Administering Oath

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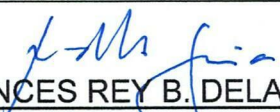
WORK EXPERIENCE SHEET

Instructions: 1. Include only the work experiences relevant to the position being applied for.

2. The duration should include start and finish dates, if known, month in abbreviated form, if known, and year in full. For the current position, use the word Present, e.g., 1998-Present. Work experience should be listed starting with the most recent/present employment

- Duration: **August 4, 2017 – present**
- Positions: **Instructor I**
- Name of Office/Unit: **Department of Agronomy**
- Immediate Supervisor: **Dr. Dionesio M. Bañoc**
- Name of Agency/Organization and Location: **Visayas State University, Visca, Baybay City, Leyte**
 - List of Accomplishments and Contributions (if any)
 - Teaches undergraduate courses such as AgSc 18 Fundamentals of Agricultural Engineering (Lec and Lab) CpSc 21 Principles of Crop Production (Lab), AGRO 21 Fundamentals of Crop Production (Lab), Agro144 Cereal Production (Lab), AgSc13 Ecological Agriculture (Lec), AgSc 11 Introduction to Agriculture (Lec), Agro144 Cropping System (Lab), and graduate courses Laboratory like Agro244 (Advanced Cereal Production), Agro214 (Advanced Cropping System) and Agro212 (Field Crop Production and Management)
 - Authored a 2 published research papers.
 - Prepared the Laboratory Manual for AgSc 20 Basic Farm Machineries and Mechanization and Agro 197 Methods of Agricultural Research.
 - Component I leader of the extension project: Training, Technical Assistance and Distribution of Agronomic Crops Planting Materials in Support to RDE Programs of VSU and Other Agencies. Component I focus on the production and distribution of NSIC recommended rice and corn seeds
 - Manages the Patag Rice Production in the Philippines.
 - Summary of Actual Duties
 - Conducts instruction, research, extension and production functions.

- Duration: **June 1, 2014 – July 30, 2015**
- Position: **Science Research Assistant**
- Name of Office/Unit: **Plant Disease Diagnostic Laboratory**
- Immediate Supervisor: **Dr. Lucia M. Borines**
- Name of Agency/Organization and Location: **Australian Centre for International Agricultural Research, Visayas State University, Visca, Baybay City, Leyte**
 - List of Accomplishments and Contributions (if any)
 - Conducted survey and experiments to evaluate severity and incidence of *Phytophthora* disease infection on Jackfruit seedling in region 8.
 - Conducted a trial in Abuyabor's Farm in Mahaplag, Leyte to evaluate the productivity of Jackfruit trees on the application of Phosphonate.
 - Summary of Actual Duties
 - Conduct survey and collection of samples in different nurseries in region 8.
 - Perform isolation and identification of pathogen.
 - Conduct trials to determine the dieback disease of jackfruit seedling planted in different potting media.
 - Perform related office works for the project.
 - Perform other tasks specified by the immediate supervisor.


WENCES REY B. DELA PEÑA
 (Signature over Printed Name
 of Employee/Applicant)

Date: 22 APR 2024