



CLEARANCE
(for Faculty and Staff)

Name: MR. ANDREW A. MAZO

Position: Instructor III

Dept./Office: Institute of Human Kinetics

Last Day in of Service in VSU: _____

Faculty/staff who is retiring, resigning, being separated from the service, transferring to another agency, or go on leave of absence for more than three months is required to process this clearance in five (5) copies.

This clearance should be duly accomplished before receiving the last salary or any money due to the faculty/staff from the university. After completion of this clearance, return all copies to the Personnel Records and Performance Evaluation Office (PRPEO).

The above named faculty/staff is cleared of money, property and other responsibilities from VSU, Visca, Baybay City, Leyte as indicated below:

Purpose: ☐ Resignation ☐ Retirement ☐ Transfer ☒ Study Leave ☐ Others: _____

Effective Date: August 1, 2020

Reason if Resignation: _____

Until further Faculty/Staff's Address and Mobile No.: _____

DEPT./OFFICE

SIGNATURE/DATE

DEPT./OFFICE

SIGNATURE/DATE

1. Home Department/Office

CHARIS B. LIMBO

17. University Librarian

VICTOR A. GILOS

2. Dean, College of Agriculture and Food Sciences

VICTOR B. ASIO

18. Head, VSU Health Services

ELWIN JAY V. YU

3. Dean, College of Arts and Sciences

CANDELARIO L. CALIBO

19. University Registrar

MARWEN G. CASTAÑEDA

4. Dean, College of Education

BAYRON S. BARREDO

20. Head, Accounting Office

ERLINDA S. ESGUERRA

5. Dean, College of Mgt. and Economics

MOISES NEIL V. SERINO

21. Head, Cash Division

QUEEN-EVERY Y. ATUPAN

6. Dean, College of Engineering

ROBERTO C. GUARTE

22. Head, Records Office

MA. ROBERTA S. MIRAFLORES

7. Dean, College and Forestry and Natural Resources

DENNIS P. PEQUE

23. Head, PRPEO

HONEY SOFIA V. COLIS

8. Dean, College of Veterinary Medicine

SANTIAGO T. PENA JR.

24. Head, SPPMO

ALICIA M. FLORES

9. Dean, Graduate School

ANNABELLA B. TULIN

25. Director, GSD

MARIO LILIO P. VALENZONA

10. Dean of Students

MANOLO B. LORETO JR.

26. Director, Administration & Human Resource Development

LOURDES B. CANO

11. Director, Institute of Human Kinetics

CHARIS B. LIMBO

27. Director, Finance

LOUELLA O. AMPAC

12. Director ecoFARMI

ROMEL B. ARMECIN

28. Vice-President for Research and Extension

OTHELLO B. CAPUNO

13. Director, NARC

FELICIANO G. SINON

29. Vice President for Instruction

BEATRIZ S. BELONIAS

14. Director, NCRC

MARIA JULIET C. CENIZA

30. Vice-President for Administration and Finance

REMBERTO A. PATINDOL

15. Director, PhilRootcrops

ERLINDA A. VASQUEZ

31. Vice-President for Planning, Resource Generation External Affairs

DILBERTO O. FERRAREN

16. VFA/AdPA

APPROVED:

EDGARDO E. TULIN
PRESIDENT