## Republic of the Philippines VISAYAS STATE UNIVERSITY Baybay City, Leyte

## **CERTIFICATION OF ASSUMPTION TO DUTY**

This is to certify that Ms. <u>LILIBETH VICTORIA V. PAGALAN</u> has assumed the duties and responsibilities as <u>ADMINISTRATIVE AIDE IV</u> of the <u>Ecological Farm and Resource Management Institue</u> effective <u>August 16, 2018</u>.

This certification is issued in connection with the issuance of the appointment of Ms. <u>Pagalan</u> as <u>Administrative Aide IV</u>.

Done this <u>16<sup>th</sup></u> day of August, 2018 in <u>Visayas State University</u>, <u>Baybay City</u>, <u>Leyte</u>.

ROMEL B. ARMECIN Director, Eco-FARMI

Date: August 16, 2018

Attested by:

LOURDES B. CANO Highest Ranking HRMO

201 file Admin COA CSC For submission to CSCFO within 30 days from the date of assumption of the appointee