

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

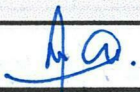
Print legibly. Tick appropriate boxes () and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE.

1. CS ID No. (Do not fill up. For CSC use only)

I. PERSONAL INFORMATION			
2. SURNAME	NERI		
FIRST NAME	VICTOR	NAME EXTENSION (JR., SR)	
MIDDLE NAME	SAMOYA		
3. DATE OF BIRTH (mm/dd/yyyy)	12/10/1999	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country:
4. PLACE OF BIRTH	AMGUHAN, BAYBAY CITY, LEYTE	If holder of dual citizenship, please indicate the details.	
5. SEX	<input checked="" type="checkbox"/> Male <input type="checkbox"/> Female		
6. CIVIL STATUS	<input checked="" type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:	17. RESIDENTIAL ADDRESS	N/A House/Block/Lot No. N/A Street N/A Subdivision/Village AMGUHAN Barangay BAYBAY CITY LEYTE City/Municipality 6521 Province
7. HEIGHT (m)	1.67 m		
8. WEIGHT (kg)	72 kg	ZIP CODE	6521
9. BLOOD TYPE	UNKNOWN	18. PERMANENT ADDRESS	N/A House/Block/Lot No. N/A Street N/A Subdivision/Village AMGUHAN Barangay BAYBAY CITY LEYTE City/Municipality 6521 Province
10. GSIS ID NO.	2006491172		
11. PAG-IBIG ID NO.	1213416152261		
12. PHILHEALTH NO.	13-202845982-7	ZIP CODE	6521
13. SSS NO.	N/A	19. TELEPHONE NO.	N/A
14. TIN NO.	613-996-325-00000	20. MOBILE NO.	09950279652
15. AGENCY EMPLOYEE NO.	V00 277 N/A	21. E-MAIL ADDRESS (if any)	victorsamuya17@gmail.com

II. FAMILY BACKGROUND				
22. SPOUSE'S SURNAME	N/A		23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	N/A	NAME EXTENSION (JR., SR)	N/A	N/A
MIDDLE NAME	N/A		N/A	N/A
OCCUPATION	N/A		N/A	N/A
EMPLOYER/BUSINESS NAME	N/A		N/A	N/A
BUSINESS ADDRESS	N/A		N/A	N/A
TELEPHONE NO.	N/A		N/A	N/A
24. FATHER'S SURNAME	NERI		N/A	N/A
FIRST NAME	FEDELINO	NAME EXTENSION (JR., SR)	N/A	N/A
MIDDLE NAME	VILLASOTES		N/A	N/A
25. MOTHER'S MAIDEN NAME			N/A	N/A
SURNAME	SAMOYA		N/A	N/A
FIRST NAME	GLORIA		N/A	N/A
MIDDLE NAME	BARCOS		(Continue on separate sheet if necessary)	

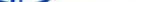
III. EDUCATIONAL BACKGROUND							
26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	AMGUHAN ELEMENTARY SCHOOL	PRIMARY EDUCATION	2006	2012		2012	VALEDICTORIAN
SECONDARY	BAYBAY CITY SENIOR HIGH SCHOOL	SCIENCE, TECHNOLOGY, ENGINEERING, AND MATHEMATICS	2012	2018		2018	WITH HONORS
VOCATIONAL / TRADE COURSE	N/A	N/A	N/A	N/A		N/A	N/A
COLLEGE	VISAYAS STATE UNIVERSITY	BACHELOR OF SCIENCE IN DEVELOPMENT COMMUNICATION	2018	2022		2022	N/A
GRADUATE STUDIES	N/A	N/A	N/A	N/A		N/A	N/A

(Continue on separate sheet if necessary)			
SIGNATURE		DATE	03/17/2023

IV. CIVIL SERVICE ELIGIBILITY					
27. CAREER SERVICE/ RA 1080 (BOARD/ BAR) UNDER SPECIAL LAWS/ CES/ CSEE BARANGAY ELIGIBILITY / DRIVER'S LICENSE	RATING (If Applicable)	DATE OF EXAMINATION / CONFERMENT	PLACE OF EXAMINATION / CONFERMENT	LICENSE (if applicable)	
				NUMBER	Date of Validity
CAREER SERVICE EXAMINATION- PROFESSIONAL	81.04%	3/26/2023	MAASIN CITY, SOUTHERN LEYTE	23-13221908	JULY 21, 2023
N/A	N/A	N/A	N/A	N/A	N/A

V. WORK EXPERIENCE

[illegible]

SIGNATURE		DATE	03/17/2025
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VI. VOLUNTEER WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S					
29.	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK
		From	To		
	LIHOK BAYBAY ELECTION RALLY, BAYBAY CITY	03/25/2022	04/25/2022		PHOTOGRAPHER/VIDEOGRAPHER
	RADYO KABATAAN- A RADIO PROGRAM BY SANGGUNIAN KABATAAN FEDERATION OF BAYBAY CITY	10/01/2020	03/01/2021		HOST/RADIO DJ
	N/A	N/A	N/A	N/A	N/A

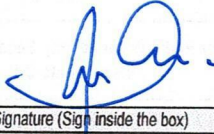
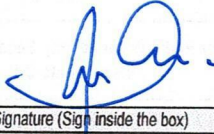
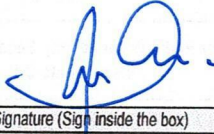
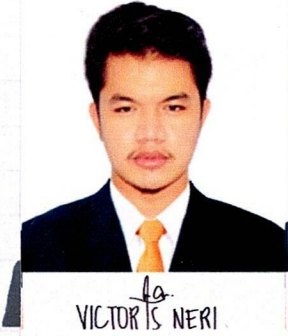

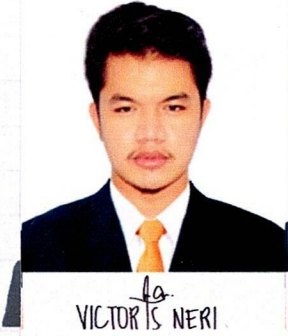

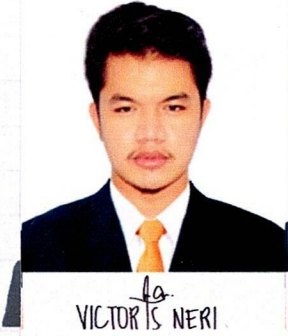

VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED

[illegible]

VIII. OTHER INFORMATION

31. SPECIAL SKILLS and HOBBIES	32. NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33. MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
HOSTING	National Qualifier for Radio Broadcasting Secondary English in Feb 2018 in Dumaguete City	DEVELOPMENT COMMUNICATION SOCIETY, VISAYAS STATE UNIVERSITY
VOICE OVER	Research Presenter at the 5th International 6th National TESTcon 2018 at Marco Polo Hotel, Cebu City	VISAYAS STATE UNIVERSITY ALUMNI ASSOCIATION, INC.
PHOTOGRAPHY	BCSHS Most Outstanding Award in Communication Arts in 2018	HOPE VSU
VIDEOGRAPHY	N/A	N/A
MS OFFICE	N/A	N/A
SINGING	N/A	N/A
N/A	N/A	N/A

SIGNATURE	DATE
<i>[Signature]</i>	07/17/2025

34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed, a. within the third degree? b. within the fourth degree (for Local Government Unit - Career Employees)?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____																
35. a. Have you ever been found guilty of any administrative offense? b. Have you been criminally charged before any court?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____ <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: Date Filed: _____ Status of Case/s: _____																
36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____																
37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____																
38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)? b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____ <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____																
39. Have you acquired the status of an immigrant or permanent resident of another country?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details (country): _____																
40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items: a. Are you a member of any indigenous group? b. Are you a person with disability? c. Are you a solo parent?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, please specify: _____ <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, please specify ID No: _____ <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, please specify ID No: _____																
41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)																	
<table><tr><th>NAME</th><th>ADDRESS</th><th>TEL. NO.</th></tr><tr><td>JILL VIVIANNE Y. LEE</td><td>QUEZON CITY</td><td>0917-895-4916</td></tr><tr><td>MRS. MARISSA M. CANO</td><td>BAYBAY CITY, LEYTE</td><td>0975-878-2331</td></tr><tr><td>DR. ROTACIO S. GRAVOSO</td><td>BAYBAY CITY, LEYTE</td><td>0927-633-3892</td></tr></table>		NAME	ADDRESS	TEL. NO.	JILL VIVIANNE Y. LEE	QUEZON CITY	0917-895-4916	MRS. MARISSA M. CANO	BAYBAY CITY, LEYTE	0975-878-2331	DR. ROTACIO S. GRAVOSO	BAYBAY CITY, LEYTE	0927-633-3892				
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42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.																	
<table><tr><td colspan="2">Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.) PLEASE INDICATE ID Number and Date of Issuance</td></tr><tr><td>Government Issued ID:</td><td>BIR TIN CARD</td></tr><tr><td>ID/License/Passport No.:</td><td>613-996-325-00000</td></tr><tr><td>Date/Place of Issuance:</td><td>05-SEP-2022/ORMOC CITY, LEYTE</td></tr></table>	Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.) PLEASE INDICATE ID Number and Date of Issuance		Government Issued ID:	BIR TIN CARD	ID/License/Passport No.:	613-996-325-00000	Date/Place of Issuance:	05-SEP-2022/ORMOC CITY, LEYTE	<table><tr><td colspan="2"></td></tr><tr><td colspan="2">Signature (Sign inside the box)</td></tr><tr><td colspan="2">March 17, 2025</td></tr><tr><td colspan="2">Date Accomplished</td></tr></table>			Signature (Sign inside the box)		March 17, 2025		Date Accomplished	
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SUBSCRIBED AND SWORN to before me this 03 APR 2025, affiant exhibiting his/her validly issued government ID as indicated above.																	
<table><tr><td colspan="2">ATTY. KAREN ALEGAIL S. MONTERON YSU Director, Legal Affairs and Services</td></tr><tr><td colspan="2">Person Administering Oath</td></tr></table>		ATTY. KAREN ALEGAIL S. MONTERON YSU Director, Legal Affairs and Services		Person Administering Oath													
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WORK EXPERIENCE SHEET

Instructions: 1. Include only the work experiences relevant to the position being applied to.

2. The duration should include start and finish dates, if known, month in abbreviated form, if known, and year in full. For the current position, use the word Present, e.g., 1998-Present. Work experience should be listed from most recent first.

- Duration: September 2022- May 2024
- Position: Consultant
- Name of Office/Unit: Office of the Fifth District of Leyte
- Immediate Supervisor: Rep. Carl Nicolas C. Cari
- Name of Agency/Organization and Location: House of Representative, Batasang Pambansa
- List of Accomplishments and Contributions (if any)
 - Data Entry for government programs
 - Document organization and filing
 - Social media management
- Summary of Actual Duties
 - Encoding of databases for DOLE TUPAD and GIP, CHED TDP and SMART Grant, DOG MAIP, DSWD AICS.
 - Interviewing constituents
 - Social Media Management
 - Video editor, cameraman, anchor, and field reporter of Kinto Bandilyo News posted on the Carl Cari Facebook page
 - Article contributor for Kinto Badilyo Newspaper
 - Draft souvenir messages, speeches, and talking points of Congressman Carl Cari

- Duration: May 13, 2024- Present
- Position: Administrative Assistant V
- Name of Office/Unit: Office of the Vice President for Academic Affairs (OVPAAs)
- Immediate Supervisor: Dr. Rotacio S. Gravoso
- Name of Agency/Organization and Location: Visayas State University
- List of Accomplishments and Contributions (if any)
 - Manage the appointments/schedule of activities of the OVPAAs and arrange the official appointments and functions of the VP for Academic Affairs
 - Draft communications for VSU units and other agencies
 - Prepare travel-related documents of the VP
 - Interview and screen callers and visitors
 - Coordinate and collaborate with offices within and/or outside the OVPAAs to ensure efficient, effective, and timely delivery of services
- Summary of Actual Duties
 - Provides assistance to the Vice President for Academic Affairs in his daily functions and responsibilities in the university, contributing to the success of the administration

VICTOR S. NERI

(Signature over Printed Name
of Employee/Applicant)

Date: 03/17/2025