

VisCA CLEARANCE SHEET

Name Ramon R. Orias
Dept. or Office PRCRTC

Position Sci. Research Specialist I
Salary P 1,477/mo.

- (1) Subject faculty/employee who is retiring, resigning, being separated from the service, transferring to another agency, leaving the country and/or going on maternity or extended leave of absences prepare this form in six copies.
- (2) This clearance should be duly accomplished before paying last salary or any money due to faculty/employee from the College.
- (3) After completion of this clearance return all copies to the Personnel Office..

The above-named faculty-employee is cleared of money, property and other responsibilities from VisCA, Baybay, Leyte as indicated below:

Purpose: ☒ Resignation ☐ Retirement ☐ Transfer ☐ Maternity Leave
☐ Summer Vacation Pay ☒ Study Leave ☐

Effective Date: June 1, 1985

Until further notice faculty/employee address

Reasons if resignation:

511 Rizal Avenue, Dulag, Leyte

1/ CLEARED from this Dept./Office:
All other depts. and offices notified.

12/ CLEARED from Academic responsibilities
(For faculty members only)

(Head)

LINDA N. MARISCAL

2/ CLEARED from ODI
(For Academic Staff only)

13/ CLEARED from VisCA Health Service obligations.

ELISEO R. PONCE, Ph.D.

ISABEL P. BERTULFO, M.D.

3/ CLEARED from research responsibilities
(For Academic Staff only)

14/ CLEARED from Physical Plant Office

M. R. VILLANUEVA, Ph.D.

MANUEL C. CAPACIO, Supt.

4/ CLEARED from Agronomy & Soils Dept.

15/ CLEARED from IGPO

RODOLFO G. ESCALADA, Ph.D.

FEDERICO C. MONSERRATE, Supt.

5/ CLEARED from Animal Science Dept.

16/ CLEARED from property responsibilities

BERNABE B. COCJIN, Ph.D.

ALFREDO C. ARREBAZA, JR. OIC

6/ CLEARED from Agricultural Engineering Dept.

17/ CLEARED from cash accountabilities

MARCARITO C. ESCALANTE, Ph.D.

MELECIO B. ABOGADIE, Cashier

7/ CLEARED from Agricultural Chemistry Dept.

18/ CLEARED from cash responsibilities

LYDIA A. GLORIA, Ph.D.

BEATRIZ P. MODINA, Chief, Acct. Div.

8/ CLEARED from Horticulture Dept.

19/ CLEARED from personnel matters

CASIMIRO D. CARCALLAS, Ph.D.

NELLIE CARCALLAS, OIC P.O.

9/ CLEARED from PRCRTC

20/ CLEARED from contractual obligation with the College. No pending case.

E. N. BERNARDO, Ph.D., Director

WILFREDO C. VALENZONA, Adm. Officer

10/ CLEARED from OSA

21/ APPROVED:

PHOEBE B. VILLANUEVA, Actg. Director

M. R. VILLANUEVA

11/ CLEARED from books and other library res.

Officer-in-charge

LINDA K. MIRANDA, Chief Librarian