

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes ☐ and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE.

1. CS ID No.

(Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	POLINAR		
FIRST NAME	ANATOLIO	NAME EXTENSION (JR., SR)	
MIDDLE NAME	NAROLLO		
3. DATE OF BIRTH (mm/dd/yyyy)	11/20/1968	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input checked="" type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country:
4. PLACE OF BIRTH	Sto. Niño, Bontoc, Southern Leyte	If holder of dual citizenship, please indicate the details.	
5. SEX	<input checked="" type="checkbox"/> Male <input type="checkbox"/> Female		
6 CIVIL STATUS	<input type="checkbox"/> Single <input checked="" type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:	17. RESIDENTIAL ADDRESS	E-1 Duplex House/Block/Lot No. Street VISCA Pangasugan Subdivision/Village Barangay Baybay City Leyte City/Municipality Province 6521-A
7. HEIGHT (m)	1.54		
8. WEIGHT (kg)	62	ZIP CODE	
9. BLOOD TYPE	O	18. PERMANENT ADDRESS	905F Caimito Extension House/Block/Lot No. Street NA Basak San Nicolas Subdivision/Village Barangay Cebu City Cebu City/Municipality Province 6000
10. GSIS ID NO.	CM-3885890	ZIP CODE	
11. PAG-IBIG ID NO.	80124780103		
12. PHILHEALTH NO.	13-000015207-3		
13. SSS NO.	06-1381654-2	19. TELEPHONE NO.	(032) 273-4288
14. TIN NO.	157-167-403	20. MOBILE NO.	09155008665
15. AGENCY EMPLOYEE NO.	V000408	21. E-MAIL ADDRESS (if any)	anatolio.polinar@vsu.edu.ph; antph2013@gmail.com; antph2003@yahoo.com

II. FAMILY BACKGROUND

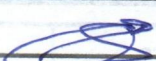
22. SPOUSE'S SURNAME	GAKO		23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	JOHANNA	NAME EXTENSION (JR., SR)	HANNA MAE GAKO POLINAR	10/5/2006
MIDDLE NAME	SURINGA			
OCCUPATION	Cooperative Development Specialist			
EMPLOYER/BUSINESS NAME	Cooperative Development Authority (CDA)			
BUSINESS ADDRESS	2nd Floor Coop Bank, M. Velez St. Guadalope, Cebu City			
TELEPHONE NO.	NA			
24. FATHER'S SURNAME	POLINAR			
FIRST NAME	BERNABE	NAME EXTENSION (JR., SR)		
MIDDLE NAME	GOBA			
25. MOTHER'S MAIDEN NAME				
SURNAME	NAROLLO			
FIRST NAME	ILUMINADA (Deceased)			
MIDDLE NAME	RALLOS			

(Continue on separate sheet if necessary)

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	Bontoc Central School	DIPLOMA PRIMARY EDUCATION	1975	1981		1981	NA
SECONDARY	Southern Leyte Agro-Fishery Technical Institute (SLAFTI)	DIPLOMA SECONDARY EDUCATION	1981	1985		1985	Salutatorian
VOCATIONAL / TRADE COURSE	NA	NA	NA	NA		NA	NA
COLLEGE	Visayas State College of Agriculture (VISCA)	BS FORESTRY	1986	1990		1990	NA
GRADUATE STUDIES	1) Leyte State University (LSU) 2) Georg-August University, Germany 3) UPLB, Laguna	1) MS Extension 2) MS International Tropical Forestry 3) PhD in Forestry	1) 1997 2) 2002 3) 2008	1) 2002 2) 2004 3) 2016		1) 2002 2) 2004 3) 2016	1) NA DAAD, Germany DOST, SEARCHED

(Continue on separate sheet if necessary)

SIGNATURE		DATE	September 15, 2022
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IV. CIVIL SERVICE ELIGIBILITY

27. CAREER SERVICE/ RA 1080 (BOARD/ BAR) UNDER SPECIAL LAWS/ CES/ CSEE BARANGAY ELIGIBILITY / DRIVER'S LICENSE	RATING (If Applicable)	DATE OF EXAMINATION / CONFERMENT	PLACE OF EXAMINATION / CONFERMENT	LICENSE (if applicable)	
				NUMBER	Date of Validity
FORESTER'S LICENSURE EXAMINATION	79 %	May 26-28, 1992	Sampaloc, Manila	4470	2024


(Continue on separate sheet if necessary)

V. WORK EXPERIENCE


(Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet.

28. INCLUSIVE DATES (mm/dd/yyyy)		POSITION TITLE (Write in full/Do not abbreviate)	DEPARTMENT / AGENCY / OFFICE / COMPANY (Write in full/Do not abbreviate)	MONTHLY SALARY	SALARY/ JOB/ PAY GRADE (if applicable)& STEP (Format '00-0')/ INCREMENT	STATUS OF APPOINTMENT	GOVT SERVICE (Y/ N)
From	To						
7/1/2022	Present	Associate Professor V	College of Forestry and Environmental Science, VSU, Visca	79,659	23 (2)	P	Yes
1/1/2022	6/30/2022	Associate Professor V	College of Forestry and Environmental Science, VSU, Visca	78,455	23	P	Yes
1/1/2021	12/31/2021	Associate Professor V	College of Forestry and Environmental Science, VSU, Visca	76,907	23	P	Yes
1/1/2020	12/31/2020	Associate Professor V	College of Forestry and Environmental Science, VSU, Visca	75,359	23	P	Yes
7/1/2019	12/31/2019	Associate Professor V	College of Forestry and Environmental Science, VSU, Visca	73,811	23	P	Yes
1/1/2019	6/30/2019	Associate Professor III	College of Forestry and Environmental Science, VSU, Visca	57,805	21	P	Yes
1/1/2018	12/31/2018	Associate Professor III	College of Forestry and Environmental Science, VSU, Visca	52,554	21	P	Yes
1/1/2017	12/31/2017	Associate Professor III	College of Forestry and Environmental Science, VSU, Visca	47,779	21	P	Yes
1/1/2016	12/31/2016	Associate Professor II	College of Forestry and Environmental Science, VSU, Visca	39,768	20	P	Yes
1/1/2015	12/31/2015	Associate Professor II	College of Forestry and Environmental Science, VSU, Visca	36,567	20	P	Yes
6/1/2012	12/31/2014	Assistant Professor III	College of Forestry and Environmental Science, VSU, Visca	29,028	17	T	Yes
10/28/2011	5/31/2012	Assistant Professor III	College of Forestry and Environmental Science, VSU, Visca	26,292	17	T	Yes
6/1/2011	10/27/2011	Instructor III	College of Forestry and Natural Resources, VSU, Visca	21,078	15	T	Yes
6/24/2010	5/31/2011	Instructor III	College of Forestry and Natural Resources, VSU, Visca	19,112	15	T	Yes
10/1/2009	6/23/2010	Instructor III	College of Forestry and Natural Resources, VSU, Visca	17,147	15	T	Yes
7/1/2009	9/30/2009	Instructor II	College of Forestry and Natural Resources, VSU, Visca	16,101	13	T	Yes
7/1/2008	6/30/2009	Instructor II	College of Forestry and Natural Resources, VSU, Visca	14,323	13	T	Yes
7/1/2007	6/30/2008	Instructor II	College of Forestry and Natural Resources, VSU, Visca	13,021	13	T	Yes
12/1/2005	6/30/2007	Instructor II	College of Forestry and Natural Resources, VSU, Visca	11,837	13	T	Yes
7/1/2001	11/30/2005	Instructor I	College of Forestry, LSU,Visca, Baybay City, Leyte	11,167	12	T	Yes
1/1/2000	6/30/2001	Instructor I	Department of Forestry, LSU,Visca, Baybay City, Leyte	10,635	12	T	Yes
11/2/1997	12/31/1999	Instructor I	Department of Forestry, LSU, Visca, Baybay City, Leyte	9,668	12	T	Yes
1/7/1997	11/1/1997	Instructor I	Department of Forestry, LSU, Visca, Baybay City, Leyte	8,000	NA	Part time	Yes
4/16/1996	1/6/1997	Research Analyst	Ecosystem Research & Development Service, DENR, Tacloban City	8,500	NA	Contractual	Yes
1/3/1995	4/15/1996	Municipal Coordinator	Economic Development Foundation, Tacloban City	8,000	NA	Contractual	No
1/2/1993	12/31/1994	Community Organizer	Economic Development Foundation, Tacloban City	6,000	NA	Contractual	No
6/16/1990	12/31/1992	Forester	Community Environment & Natural Resources, DENR, Maasin, So. Leyte	1,900	NA	Contractual	Yes




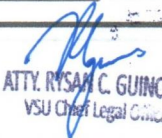
(Continue on separate sheet if necessary)

SIGNATURE		DATE	September 15, 2022
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VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S						
29.	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK	
		From	To			
	NA	NA	NA	NA	NA	
(Continue on separate sheet if necessary)						
VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED						
(Start from the most recent L&D/training program and include only the relevant L&D/training taken for the last five (5) years for Division Chief/Executive/Managerial positions)						
30.	TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD ( Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
		From	To			
	Supervisory Development Course Track 1	9/20/2022	9/23/2022	32	Supervisory	Civil Service Commission (CSC) Region VIII
	RDI Annual In House Review 2022: Forestry, Agroforestry and Biodiversity	8/22/2022	8/22/2022	8	Technical	College of Forestry and Environmental Science
	Training of Trainers (TOT) on Bamboo Production: A Promising Industry	8/15/2022	8/19/2022	40	Technical	Agricultural Training Institute (ATI) - Department of Agriculture
	Training on Tree Species identification	7/27/2022	7/29/2022	24	Technical	Philippine Misereor Partnership Inc. (PMPI)
	Braun-Blanquet Methods in Vegetation Description and Analysis	7/7/2022	7/8/2022	16	Technical	Department of Forest Science (DFS)
	Webinar on Forest Landscape Restoration: Cultural Management Practice in Forest Landscape Restoration	2/24/2022	2/24/2022	1	Technical	Visayas State University/Dept. of Forest Science
	Webinar on Forest Landscape Restoration: Livelihood Opportunities in Forest Landscape Restoration	2/24/2022	2/24/2022	1	Technical	Visayas State University/Dept. of Forest Science
	Webinar on Forest Landscape Restoration: Community Capacity and Forest Landscape Restoration Progress	2/24/2022	2/24/2022	1	Technical	Visayas State University/Dept. of Forest Science
	Transformational Leadership in a Changing Environment	8/25/2021	8/27/2021	24	Supervisory	Personnel Officer Association of the Philippines (POAP)
	Silvicultural Practices on Tree Health Management	6/11/2021	6/11/2021	3	Technical	University of the Philippines, Los Baños, Laguna
	Bamboo Production: A Promising Industry	6/9/2021	6/10/2021	16	Technical	Agricultural Training Institute (ATI) - Department of Agriculture
	Training on: Pagpalambo sa Kahibalo sa Mag-uuma sa mga sistema sa Agroforestry nga mga Panginabuhian sa pagpapauli sa kalasangan sa POs in Region 7	3/6/2021	3/6/2021	8	Technical	Australian centre for International Agricultural Research (ACIAR) & Visayas State University
	Virtual Training on Smallholder based Agroforestry Systems for Pos in Region VI	2/23/2021	2/23/2021	8	Technical	Australian centre for International Agricultural Research (ACIAR) & Visayas State University
	ISO 9001 2015 Awareness and re-awareness Webinar	11/27/2020	11/21/2020	3	Technical	Visayas State University/Dept. of Forest Science
	Webinar on TOS and Test Item Analysis	11/12/2020	11/12/2020	4	Technical	Visayas State University
	Midterm Review ACIAR ASEM 2016/103 Enhancing Livelihood Through Forest and Landscape restoration (Online)	9/29/2020	10/2/2020	20	Technical	Australian centre for International Agricultural Research (ACIAR) & Visayas State University
	Faculty ON Boarding Program (Webinar)	8/10/2020	8/12/2020	12	Technical	Visayas State University
	Community Forest Rights Review Workshops	2/7/2020	2/7/2020	10	Technical	Forest Foundation of the Philippines (FFP)
	Bamboo Production and Management	7/12/2019	7/13/2019	8	Technical	Philippine Misereor Partnership Inc. (PMPI)
	Soil Fertility and Management	7/18/2019	7/19/2019	18	Technical	Australian centre for International Agricultural Research (ACIAR) & Department of Forest Science
	Conducting, designing, Establishing and monitoring the Forest	3/1/2019	3/3/2019	24	Technical	Australian centre for International Agricultural Research (ACIAR) & Visayas State University
(Continue on separate sheet if necessary)						
VIII. OTHER INFORMATION						
31.	SPECIAL SKILLS and HOBBIES	32. NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)		33. MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)		
	Community Organizing, Backyard Gardening, Computer works, reading books & magazines	NA		Society of Filipino Foresters (SFF)		
				International Society of Tropical Foresters (ISTF)		
				Philippine Society for the Study of Nature (PSSN)		
				Gamma Sigma Delta Honor Society of Agriculture UPLB Chapter		
				Organic Agriculture Society of the Philippines(OASP)		
				Philippine Network of Education on Environment (PNEE)		
(Continue on separate sheet if necessary)						
SIGNATURE				DATE	September 15, 2022	



34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed, a. within the third degree? b. within the fourth degree (for Local Government Unit - Career Employees)?		<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____												
35. a. Have you ever been found guilty of any administrative offense?  b. Have you been criminally charged before any court?		<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____  <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____ Date Filed: _____ Status of Case/s: _____												
36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?		<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____												
37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?		<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____												
38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?  b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?		<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____  <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____												
39. Have you acquired the status of an immigrant or permanent resident of another country?		<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details (country): _____												
40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items: a. Are you a member of any indigenous group? b. Are you a person with disability? c. Are you a solo parent?		<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, please specify: _____  <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, please specify ID No: _____  <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, please specify ID No: _____												
41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)														
<table><thead><tr><th>NAME</th><th>ADDRESS</th><th>TEL. NO.</th></tr></thead><tbody><tr><td>Justino M. Quimio, PhD</td><td>Visca, Baybay City, Leyte</td><td>563-7552</td></tr><tr><td>Arturo E. Pasa, PhD</td><td>Visca, Baybay City, Leyte</td><td>563-7552</td></tr><tr><td>Teofanes A. Patindol, PhD</td><td>Visca, Baybay City, Leyte</td><td>563-7552</td></tr></tbody></table>			NAME	ADDRESS	TEL. NO.	Justino M. Quimio, PhD	Visca, Baybay City, Leyte	563-7552	Arturo E. Pasa, PhD	Visca, Baybay City, Leyte	563-7552	Teofanes A. Patindol, PhD	Visca, Baybay City, Leyte	563-7552
NAME	ADDRESS	TEL. NO.												
Justino M. Quimio, PhD	Visca, Baybay City, Leyte	563-7552												
Arturo E. Pasa, PhD	Visca, Baybay City, Leyte	563-7552												
Teofanes A. Patindol, PhD	Visca, Baybay City, Leyte	563-7552												
42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.		<div> PHOTO</div> <div> Right Thumbmark</div>												
<div>Government Issued ID (i.e.Passport, GSIS, SSS, PRC, Driver's License, etc.) PLEASE INDICATE ID Number and Date of Issuance Government Issued ID: <b>V000408</b> ID/License/Passport No.: Date/Place of Issuance: <b>March 26, 2019/VSU,Baybay City, Leyte</b></div>	<div> Signature (Sign inside the box) <b>09/15/2022</b> Date Accomplished</div>													
SUBSCRIBED AND SWORN to before me this <b>06 OCT 2022</b> , affiant exhibiting his/her validly issued government ID as indicated above.														
<div> ATTY. RYSAN C. GUINOCOR VSU Chief Legal Counsel Person Administering Oath</div>														



## WORK EXPERIENCE SHEET

**Instructions:** 1. Include only the work experiences relevant to the position being applied to.

2. The duration should include start and finish dates, if known, month in abbreviated form, if known, and year in full. For the current position, use the word Present, e.g., 1998-Present. Work experience should be listed from most recent first.

**Duration: January 1, 2021 – Present**

Position: Associate Professor V (Head-Department of Forest Science)

Name of Office/Unit: Department of Forest Science (DFS)

Immediate Supervisor: Dr. Dennis P. Peque (Dean-CFES)

Name of Agency/Organization and Location: Visayas State University (VSU)

**List of Accomplishments and Contributions**

1. Teaches BSF Courses as assigned by the Department;
2. Supervised BS Forestry students in the conduct of case studies and field practice;
3. Assisted the Review Coordinator of the Department of Forest Science in the conduct of Forestry Board Examination Review class (2018-date);
4. Implemented Forest Protection activities including the monitoring of Illegal settlers and collectors of forest and non-timber forest products in VSU Forest Reservation together with the Forest Guards;
5. Spearheaded the preparation of documents for accreditation (ISO, AACUP, RQAT, etc.);
6. Lead in the recruitment, transfer and replacement of Faculty and staff;
7. Signed documents e.g. payrolls, contract of services, requests, clearances, manuscripts and many others;
8. Managed the budgetary allocation of the Department;
9. Spearheaded the planning, revision and periodic monitoring in the implementation of BSF and MSF Program of the Department;
10. Attended meetings called by higher authorities;
11. Spearheaded in the implementation of Tree Management activities in the university;
12. Spearheaded in the conduct of Tree Planting activities in the University;
13. Communicated BSF Alumni pertaining to alumni activities or affairs;
14. Collected and managed the herbarium collections deposited in the Department Herbarium Room;
15. Improved, maintained and protected the stocking and diversity of timber trees in the Department Arboretum;
16. Increased, monitored and supervised the operation of the Department Tree Plantation, its establishment, maintenance; and Management within the university;
17. Conducted Forestry extension works in the Island of Leyte in collaboration with the office of Extension in the University;
18. Conducted research activities related to species diversity in Mount Pangasugan as part of the BIOCAMP Project of the College;
19. Maintained and monitored the established Seed Production Project in Mount Pangasugan



- financed by the Provincial Environment and Natural Resources Office in Tacloban City;
20. Maintained and managed the established Bambusetum Project of the Department established as part of the VSU-DENR Integrated Livelihood Project to support Beneficiaries of the Enhanced National Greening Program;
  21. Conducted social forestry and evaluation research studies in selected municipalities in Southern Leyte;
  22. Assisted in the implementation of Watershed Resources Assessment; and Management in Homonhon and Manicani Island, Guiuan, Eastern Samar, Philippines;
  23. Conducted researches focused on tree domestication, and farmers preference of trees for planting in their respective farms and CBFM sites;
  24. Conducted research studies pertaining to the distribution of Aquilaria species;
  25. Revised the drafted articles for possible publication in reputable Journals;
  26. Spearheaded the implementation of the ACIAR ASEM 2016/103 "Enhancing livelihood Through Forest and Landscape Restoration in Region 7;
  27. Assisted People's Organization in Region 7 in the implementation of forest restoration and livelihood activities;
  28. Attended local, regional, national and international training, seminars, workshops, conventions, conferences, summit and other form of extension methods;
  29. Provided technical assistance through training / seminars to different stakeholders in Leyte; and
  30. Perform other tasks as stipulated in the appointment as Head of the Department Forest Science.

#### Summary of Actual Duties

1. Teaches BS Forestry Courses (Dendrology/Taxonomy/Morphology; Social Forestry and Community Based Natural Resources Management; Forestry Extension, Communication and Knowledge Management; Restoration of Degraded Ecosystems; Ecosystem Structure and Dynamics; and graduate Thesis)
2. Conduct research activities;
3. Conduct forestry extension work;
4. Provide technical services to different stakeholders; and
5. Perform other tasks and functions assigned by the immediate supervisor.

**Duration: January 1, 2015 – December 31, 2020**

Position: Associate Professor (Faculty)

Name of Office/Unit: Department of Forest Science (DFS)

Immediate Supervisor: Dr. Arturo E. Pasa; and Dr. Dennis P. Peque

Name of Agency/Organization and Location: Visayas State University (VSU)

#### List of Accomplishments and Contributions

1. Teaches BSF Courses as assigned by the Department;
2. Supervised BS Forestry students in case studies and field practice;
3. Served as Review Coordinator of the Department of Forestry Board Examination Review



class (2016 and 2017);

4. Assisted the Review Coordinator of the Department of Forest Science in the Forestry Board Examination Review class (2018-date);
5. Implemented Forest Protection activities including the monitoring of Illegal settlers and collectors of forest and non-timber forest products in VSU Forest Reservation together with the Forest Guards;
6. Spearheaded in the conduct of Tree Planting activities in the University;
7. Communicated BSF Alumni pertaining to alumni activities or affairs;
8. Collected and managed the herbarium collections deposited in the Department Herbarium Room;
9. Improved, maintained and protected the stocking and diversity of timber trees in the Department Arboretum;
10. Increased, monitored and supervised the operation of the Department Tree Plantation, its establishment, maintenance; and management within the university;
11. Conducted Forestry extension works in the Island of Leyte in collaboration with the office of Extension in the University;
12. Conducted research activities related to species diversity in Mount Pangasugan;
13. Spearheaded in the implementation of Seed Production Project in Mount Pangasugan financed by the Provincial Environment and Natural Resources Office in Tacloban City;
14. Assisted in the implementation of the VSU-DENR Integrated Livelihood Project to support Beneficiaries of the Enhanced national Greening Program;
15. Conduct species diversity study in Caibiran, Biliran as part of the ACIAR ASEM/2010/050 "Improving watershed rehabilitation outcomes in the Philippines using a system approach;
16. Conducted social forestry and evaluation research studies in selected municipalities in Southern Leyte;
17. Conducted inventory and research studies in mangroves of barangay Punta, Baybay City, and selected areas in Southern Leyte;
18. Assisted in the implementation of Watershed Resources Assessment in Homonhon and Manicani Island, Guiuan, Eastern Samar, Philippines;
19. Assisted in the formulation of the Southern Leyte Provincial Foreshore Development and Management Plan;
20. Conducted researches focused on tree domestication, and farmers preference on trees for planting in their respective farms and CBFM sites;
21. Conducted research studies pertaining to the distribution of *Aquilaria* species;
22. Pursued PhD Studies in the University of the Philippines (2008-2016);
23. Graduated with the PhD degree in UPLB major in Silviculture and Forest Influences and minor in Environmental Science;
24. Drafted 2 articles for possible publication in reputable Journals;
25. Spearheaded the implementation of the ACIAR ASEM 2016/103 "Enhancing livelihood Through Forest and Landscape Restoration in Region 7;
26. Assisted People's Organization in Region 7 in the implementation of forest restoration and livelihood activities;
27. Attended local, regional, national and international training, seminars, workshops, conventions, conferences, summit and other form of extension methods;
28. Provided technical assistance through training / seminars to different stakeholders in Leyte;



and

29. Perform other tasks assigned by the immediate supervisor.

#### Summary of Actual Duties

1. Teaches BS Forestry Courses (Dendrology/Taxonomy/Morphology; Forest Statistics and Measurements; Ecology; Environmental Science; Social Forestry and Community Based Natural Resources Management; Forestry Extension, Communication and Knowledge Management; Restoration of Degraded Ecosystems; Institutions and the Environment; and Undergraduate and graduate Thesis;)
2. Conduct research activities;
3. Conduct forestry extension work;
4. Provide technical services to different stakeholders; and
5. Perform other tasks and functions assigned by the immediate supervisor.

**Duration: October 28, 2011 – December 31, 2014**

Position: Assistant Professor

Name of Office/Unit: Department of Forest Science (DFS)

Immediate Supervisor: Dr. Justino M. Quimio; and Dr. Renezita S. Come

Name of Agency/Organization and Location: Visayas State University (VSU)

#### List of Accomplishments and Contributions

1. Teaches BSF Courses as assigned by the Department;
2. Supervised BS Forestry students in case studies and field practice;
3. Served as Review Coordinator of the Department of Forestry Board Examination Review class (May 1997, 2005);
4. Implemented Forest Protection activities including the monitoring of Illegal settlers and collectors of forest and non-timber forest products in VSU Forest Reservation together with the Forest Guards;
5. Spearheaded in the conduct of Tree Planting activities in the University;
6. Communicated BSF Alumni pertaining to alumni activities;
7. Collected and managed herbarium collections deposited in the Department Herbarium Room;
8. Improved the stocking and diversity of timber trees in the Department Arboretum;
9. Increased, monitored and supervised the operation of the Department Tree Plantation, its establishment, maintenance; and management within the university;
10. Assisted in the implementation of ICRAF research project related to forest trees local management practices;
11. Assisted the Head of the Department in the formulation of Watershed Management Plan in Isabel, Leyte;
12. Conducted Forestry extension works in the Island of Leyte in collaboration with the office of Extension in the University;
13. Conducted research activities related to species diversity in Mount Pangasugan;
14. Conducted social forestry and evaluation research studies in selected municipalities in



Southern Leyte;

15. Conducted inventory and research studies in mangroves of barangay Punta, Baybay City, and selected areas in Southern Leyte;
16. Pursued Master of Science Studies in the University (1997-2022) and Abroad (2002-2004);
17. Graduated from my two Master's degree (1 from LSU and 1 from Germany);
18. Published 5 articles (1 from Science and Humanities Journal, 3 from PSSN Journal and 1 from ACIAR proceedings);
19. Assisted People's Organization in the implementation of reforestation activities;
20. Attended local, regional, national and international training, seminars, workshops, conventions, conferences, summit and other form of extension methods;
21. Provided technical assistance through training / seminars to different stakeholders in Leyte, and
22. Perform other tasks assigned by the immediate supervisor.

#### Summary of Actual Duties

1. Teaches BS Forestry Courses (Dendrology, Forest Mensuration, Forest Resource Economics, Forest surveying, Forest Nursery and Plantation Establishment, Tree Farming and Reforestation, Ecology, Watershed Management, Wood Preservation, Undergraduate seminar; and Forestry Extension);
2. Conduct research activities;
3. Conduct forestry extension work in different municipalities in Leyte;
4. Provide technical services to different stakeholders; and
5. Perform other tasks and functions assigned by the immediate supervisor.

**Duration: January 7, 1997 – October 27, 2011**

Position: Instructor

Name of Office/Unit: Department of Forestry (DOF) / Department of Forest and Wildlife Management and Conservation (DFWMC)

Immediate Supervisor: Dr. Ernesto C. Bumatay, Dr. Eduardo O. Mangaoang; and Dr. Justino M. Quimio

Name of Agency/Organization and Location:

Visayas State College of Agriculture (VISCA)/Leyte State University (LSU)/Visayas State University (VSU)

#### List of Accomplishments and Contributions (if any)

1. Teaches BSF Courses as assigned by the Department;
2. Supervised BS Forestry students in case studies and field practice;
3. Served as Review Coordinator of the Department of Forestry Board Examination Review class (May 1997, 2005);
4. Served as Forest Conservation Officer;
5. Served as Tree Planting Coordinator of the University;
6. Served as Alumni Communicator of the Department;
7. Designated as In-charge of the Department Herbarium Room;
8. Designated as In-charge of the Department Arboretum;



9. Designated as In-charge of the Department Tree Plantation, Establishment and Management Project within the university;
10. Assisted in the implementation of ICRAF research project related to forest trees local management practices;
11. Assisted the Head of the Department in the formulation of Watershed Management Plan in Isabel, Leyte;
12. Conducted Forestry extension works in the Island of Leyte in collaboration with the office of Extension in the University;
13. Conducted research activities related to species diversity in Mount Pangasugan;
14. Conducted social forestry and evaluation research studies in selected municipalities in Southern Leyte;
15. Conducted inventory and research studies in mangroves of barangay Punta, Baybay City, and selected areas in Southern Leyte;
16. Pursued Master of Science Studies in the University (1997-2022) and Abroad (2002-2004);
17. Graduated from my two Master's degree (1 from LSU and 1 from Germany);
18. Published 5 articles (1 from Science and Humanities Journal, 3 from PSSN Journal and 1 from ACIAR proceedings);
19. Assisted People's Organization in the implementation of reforestation activities;
20. Attended local, regional, national and international training, seminars, workshops, conventions, conferences, summit and other form of extension methods;
21. Provided technical assistance through training / seminars to different stakeholders in Leyte; and
22. Perform other tasks assigned by the immediate supervisor.

#### Summary of Actual Duties

1. Teaches BS Forestry Courses (Dendrology, Forest Mensuration, Forest Resource Economics, Forest surveying, Forest Nursery and Plantation Establishment, Tree Farming and Reforestation, Ecology, Watershed Management, Wood Preservation, Undergraduate seminar; and Forestry Extension);
2. Conduct research activities;
3. Conduct forestry extension work;
4. Provide technical services to different stakeholders; and
5. Perform other tasks and functions assigned by the immediate supervisor.

Duration: April 16, 1996 – January 6, 1997

Position: Research Analyst

Name of Office/Unit: Ecosystem Research and Development Service

Immediate Supervisor: Professor Edilberto Nasayao

Name of Agency/Organization and Location:

Department of Environment and Natural Resources (DENR), Sto. Niño Extension, Tacloban City, Leyte

#### List of Accomplishments and Contributions (if any)

1. Surveyed sites feasible for the research;



2. Prepared research proposal for the study entitled "Effect of land uses on erosion in a watershed" and "Installing rainfall and stream gages in a watershed";
3. Installed and established 12 soil erosion plots in the study area;
4. Installed rain gages and stream gages in strategic locations with the study area;
5. Supervised laborers in the implementation of the research activities;
6. Collected research data;
7. Analyzed soil and water samples collected in the soil erosion plots; and
8. Drafted research reports.

#### Summary of Actual Duties

1. Assist the project leader in the implementation and realization of the two watershed management researches for implementation in Javier, Leyte entitled: "Effect of land uses on erosion in a watershed" and "Installing rainfall and stream gages in a watershed"; and
2. Perform other tasks assigned by the immediate supervisor.

Duration: January 2, 1993 – April 15, 1996

Position: Community Organizer and Community Organizing Supervisor

Name of Office/Unit: EDF Field Office in Merida, Leyte and Tomas Oppus, Southern Leyte

Immediate Supervisor: John S. Manul

Name of Agency/Organization and Location:

Economic Development Foundation (EDF), Makati City, Philippines

#### List of Accomplishments and Contributions (if any)

1. Educated community residents in 18 barangays (10 in Merida, Leyte and 8 in Tomas Oppus, Southern Leyte) covered by the Fisheries Sector Program-Coastal Resources Management Project regarding the proper management, conservation and protection of marine ecosystem;
2. Organized and registered 18 cooperatives under the FSP-CRM project;
3. Increased and enhanced LGU's concerns and knowledge about marine conservation and management;
4. Installed a total of 6 artificial coral reefs in the marine environment;
5. Rehabilitated and protected approximately 15 hectares of mangrove forest;
6. Implemented various strategies and methods of capability building education;
7. Conducted 12 sets of trainings or seminars in the covered barangays;
8. Trained 18 Barangay Volunteer Workers (BVW's) in Community Organizing-Community Development activities; and
9. Mobilized 18 cooperatives/association in spearheading marine ecosystem restoration, conservation and protection activities in the covered barangays.

#### Summary of Actual Duties

1. Train/facilitate Community Organizing-Community Development seminars or trainings;
2. Mobilize communities in Environmental Resources Rehabilitation, Development, Protection and Management activities;
3. Supervise Community Development Workers (CDW's) and Barangay Volunteer Workers (BVW's) in the implementation of community organizing-community development activities;



4. Conduct on the job-coaching to community development workers and barangay volunteer workers in coming up with viable strategies for a successful implementation of community development program;
5. Plan and implement projects, programs and coastal resources management strategies at the municipal level; and
6. Coordinate with the municipal LGU's and government agencies in program implementation and other related development activities.

**Duration: May 16, 1990 – December 31, 1992**

Position: Casual Forester

Name of Office/Unit: Southern Leyte Reforestation Project (SLRP) and Biliran Reforestation Project (BRP)

Immediate Supervisor: Forester Sulpicio Saging; and Ranulfo Arbiol

Name of Agency/Organization and Location: Community Environment and Natural Resources Office (CENRO -Maasin, Southern Leyte and Naval, Biliran Island

List of Accomplishments and Contributions (if any)

1. Monitored and evaluated a total of 720 hectares (390 hectares Southern Leyte and 330 hectares Biliran) of contract reforestation area implemented by contractors;
2. Supervised nursery operation and plantation establishment activities of reforestation projects administered by CENRO and by contractors;
3. Assisted in fire suppression activities in Southern Leyte Reforestation Project covering a total of 120 hectares;
4. Assisted in the measurement of the diameter at breast height (DBH), height and survival of a 120 hectares contract reforestation project in Maasin, Southern Leyte; and
5. Organized and trained people's organization in major reforestation activities namely: nursery operation activities, plantation establishment, maintenance; and protection.

Summary of Actual Duties

1. Conduct monitoring, supervision; and evaluation of contractor's activities in reforestation project, survey, nursery and plantation establishment, forest fire suppression activities/strategies, and inventory activities that involves diameter and height measurements; and forestry extension works.

  
**ANATOLIO N. POLINAR**

(Signature over Printed Name  
of Employee/Applicant)

Date: September 15, 2022