

CS Form No. 212  
Revised 2017

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes ( ) ( ) use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE.

1. CS ID No.

(Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME

MORALES

FIRST NAME

FLORENTINO

NAME EXTENSION (JR., SR) JR

MIDDLE NAME

FERNANDEZ

3. DATE OF BIRTH  
(mm/dd/yyyy)

9/19/1983

16. CITIZENSHIP

☒ Filipino

☐ Dual Citizenship

☐ by birth

☐ by naturalization

Pls. indicate country:

4. PLACE OF BIRTH

BAYBAY CITY, LEYTE

If holder of dual citizenship,  
please indicate the details.

5. SEX

☒ Male

☐ Female

6 CIVIL STATUS

☒ Single

☐ Married

☐ Widowed

☐ Separated

☐ Other/s:

17. RESIDENTIAL ADDRESS

126

House/Block/Lot No.

Street

COGON

Barangay

BAYBAY

LEYTE

City/Municipality

Province

ZIP CODE

7. HEIGHT (m)

1.65

18. PERMANENT ADDRESS

126

House/Block/Lot No.

Street

COGON

Barangay

BAYBAY

LEYTE

City/Municipality

Province

ZIP CODE

6521

8. WEIGHT (kg)

67

19. TELEPHONE NO.

NONE

9. BLOOD TYPE

"O"

20. MOBILE NO.

09614642429

10. GSIS ID NO.

2003629543

21. E-MAIL ADDRESS (if any)

florentino.morales@vsu.edu.ph

11. PAG-IBIG ID NO.

121100495431

12. PHILHEALTH NO.

13-200689303-5

13. SSS NO.

NA

14. TIN NO.

285-129-357

15. AGENCY EMPLOYEE NO.

V000353

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME

NA

23. NAME of CHILDREN (Write full name and list all)

DATE OF BIRTH (mm/dd/yyyy)

FIRST NAME

NAME EXTENSION (JR., SR)

NA

MIDDLE NAME

OCCUPATION

EMPLOYER/BUSINESS NAME

BUSINESS ADDRESS

TELEPHONE NO.

24. FATHER'S SURNAME

MORALES

FIRST NAME

FLORENTINO

NAME EXTENSION (JR., SR)

MIDDLE NAME

GALVEZ

25. MOTHER'S MAIDEN NAME

SURNAME

FERNANDEZ

FIRST NAME

FELISA

MIDDLE NAME

CALSADA

(Continue on separate sheet if necessary)

III. EDUCATIONAL BACKGROUND

26.

LEVEL

NAME OF SCHOOL  
(Write in full)

BASIC EDUCATION/DEGREE/COURSE  
(Write in full)

PERIOD OF ATTENDANCE

HIGHEST LEVEL/  
UNITS EARNED  
(if not graduated)

YEAR  
GRADUATED

SCHOLARSHIP/  
ACADEMIC  
HONORS  
RECEIVED

From

To

ELEMENTARY

BAYBAY NORTH CENTRAL SCHOOL

PRIMARY EDUCATION

1990

1996

NA

1996

FIRST HONORABLE MENTION

SECONDARY

BAYBAY NATIONAL HIGH SCHOOL

SECONDARY EDUCATION

1996

2000

NA

2000

FOURTH HONORABLE MENTION

VOCATIONAL /  
TRADE COURSE

NA

NA

NA

NA

NA

NA

NA

COLLEGE

VISAYAS STATE UNIVERSITY

BACHELOR OF SCIENCE IN GEODETIC AND  
GEOMATICS ENGINEERING

2001

2008

NA

2008

NA

GRADUATE STUDIES

TECHNICAL UNIVERSITY OF MUNICH

MASTER OF SCIENCE IN LAND MANAGEMENT AND  
LAND TENURE

2011

2013

NA

2013

MAGNA CUM LAUDE

(Continue on separate sheet if necessary)

SIGNATURE

DATE

October 3, 2022

CS FORM 212 (Revised 2017), Page 1 of 4

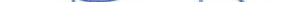


[illegible]

V. WORK EXPERIENCE

(Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet.

[illegible]

<b>SIGNATURE</b>		<b>DATE</b>	October 03, 2022
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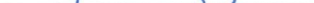
29.	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK
		From	To		
	Free Surveying Services to Barangays Marcos and San Agustin, Baybay City, Leyte	6/1/2015	6/30/2016	32 hours	Surveyor
	Post Disaster Assessment of Typhoon Agaton for Baybay City	4/13/2022	4/20/2022	32 hours	Surveyor

**VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED**  
(Start from the most recent L&D/training program and include only the relevant L&D/training taken for the last five (5) years for Division Chief/Executive/Managerial positions)

[illegible]

## VIII. OTHER INFORMATION

31. SPECIAL SKILLS and HOBBIES	32. NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33. MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
SINGING		GEODETC ENGINEERS OF THE PHILIPPINES, INC.
FACILITATING		VSU FACULTY ASSOCIATION
OUTDOOR RECREATION		VSU ALUMNI ASSOCIATION

SIGNATURE		DATE	October 03, 2022
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34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed,  
a. within the third degree?  
b. within the fourth degree (for Local Government Unit - Career Employees)?

☐ YES☒ NO

☐ YES☒ NO

If YES, give details:  
\_\_\_\_\_

35. a. Have you ever been found guilty of any administrative offense?  
  
b. Have you been criminally charged before any court?

☐ YES☒ NO

If YES, give details:  
\_\_\_\_\_

☐ YES☒ NO

If YES, give details:  
Date Filed: \_\_\_\_\_  
Status of Case/s: \_\_\_\_\_

36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?

☐ YES☒ NO

If YES, give details:  
\_\_\_\_\_

37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?

☐ YES☒ NO

If YES, give details:  
\_\_\_\_\_

38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?  
  
b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?

☐ YES☒ NO

If YES, give details: \_\_\_\_\_

☐ YES☒ NO

If YES, give details: \_\_\_\_\_

39. Have you acquired the status of an immigrant or permanent resident of another country?

☐ YES☒ NO

If YES, give details (country):  
\_\_\_\_\_

40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items:  
a. Are you a member of any indigenous group?  
b. Are you a person with disability?  
c. Are you a solo parent?

☐ YES☒ NO

If YES, please specify: \_\_\_\_\_

☐ YES☒ NO

If YES, please specify ID No: \_\_\_\_\_

☐ YES☒ NO

If YES, please specify ID No: \_\_\_\_\_

41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)

NAME	ADDRESS	TEL. NO.
JANNET C. BENCURE	VSU, BAYBAY CITY, LEYTE	9981959629
EPIFANIA G. LORETO	VSU, BAYBAY CITY, LEYTE	9952167888
MANUEL E. CASANECAPAN	VSU, BAYBAY CITY	0936 842 9211

42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.

Government Issued ID (i.e.Passport, GSIS, SSS, PRC, Driver's License, etc.)  
PLEASE INDICATE ID Number and Date of Issuance

Government Issued ID:	V000353
ID/License/Passport No.:	P4498221B
Date/Place of Issuance:	JAN. 23, 2020/DFA TACLOBAN

Signature (Sign inside the box)
OCTOBER 03, 2022
Date Accomplished

SUBSCRIBED AND SWORN to before me this 13 OCT 2022, affiant exhibiting his/her validly issued government ID as indicated above.

ATTY. RYAN C. GUINOCOR  
VSU Chief Legal Officer

Person Administering Oath

CS FORM 212 (Revised 2017), Page 4 of 4



WORK EXPERIENCE SHEET

**Instructions:** 1. Include only the work experiences relevant to the position being applied to.

2. The duration should include start and finish dates, if known, month in abbreviated form, if known, and year in full. For the current position, use the word *Present*, e.g., 1998-Present. Work experience should be listed from most recent first.

- Duration: November 03, 2008 – December 31, 2014
- Position: Instructor I
- Name of Office/Unit: DAEAM and DGE, Visayas State University
- Immediate Supervisor: Prof. Manuel E. Casangcapan and Dr. Jannet C. Bencure  
Name of Agency/Organization and Location: : Visayas State University, Visca, Baybay City
- Summary of Actual Duties
  - Taught Professional Geodetic Engineering subjects, Mathematics and Engineering Sciences. Prepared various learning guides/instructional manuals for both lecture and laboratory classes. Supported the university operations as professional Geodetic Engineer and conducted relevant extension services to nearby Barangays.

- Duration: January 1, 2015 – December 31, 2016
- Position: Instructor II and Department Head and College Secretary
- Name of Office/Unit: DGE, Visayas State University
- Immediate Supervisor: Dr. Roberto C. Guarte  
Name of Agency/Organization and Location: : Visayas State University, Visca, Baybay City
- Summary of Actual Duties
  - Taught Professional Geodetic Engineering subjects, Mathematics and Engineering Sciences. Prepared various learning guides/instructional manuals for both lecture and laboratory classes. Supported the university operations as professional Geodetic Engineer and conducted relevant extension services to nearby Barangays.
  - Functions include supervisory works, administrative duties and responsibilities in the department which include planning, implementation, monitoring and evaluation of programs and projects.
  - Supervised, coach and mentored faculty members and staff of the Department of Geodetic Engineering.
  - Assisted the College Dean in accomplishing the plans and programs of the College of Engineering.

- Duration: January 1, 2017 – June 30, 2019
- Position: Assistant Professor II and Department Head and College Secretary
- Name of Office/Unit: DGE, Visayas State University
- Immediate Supervisor: Dr. Roberto C. Guarte  
Name of Agency/Organization and Location: : Visayas State University, Visca, Baybay City
- Summary of Actual Duties




- Taught Professional Geodetic Engineering subjects, Mathematics and Engineering Sciences. Prepared various learning guides/instructional manuals for both lecture and laboratory classes. Supported the university operations as professional Geodetic Engineer and conducted relevant extension services to nearby Barangays.
- Functions include supervisory works, administrative duties and responsibilities in the department which include planning, implementation, monitoring and evaluation of programs and projects.
- Supervised, coach and mentored faculty members and staff of the Department of Geodetic Engineering.
- Assisted the College Dean in accomplishing the plans and programs of the College of Engineering.

- Duration: March 2015 – May 2017
- Position: Project Leader
- Name of Office/Unit: Phil-LiDAR Project – Flood Modelling Component for the 28 Major River Basins of Region 8.
- Immediate Supervisor: Dr. Enrico C. Paringit
- Name of Agency/Organization and Location: Phil-LIDAR, Visayas State University
- Summary of Actual Duties
  - Provide direct supervision for the implementation of the project such as for:
    - ✓ Conduct of Field surveys such as Control Establishment using Survey-grade GPS, Bathymetric Survey, River Cross-sections
    - ✓ Conduct of Hydrologic data gathering such as Flow, Waterlevel and Rainfall data
    - ✓ Calibration of Hydrologic Model for each River Basin.
    - ✓ Generation of Hydraulic Model Simulation/ Flood Modelling in 1D and 2D
    - ✓ Generation of Flood maps, and
    - ✓ Preparation of terminal reports.

- Duration: July 1, 2019 – Present
- Position: Assistant Professor IV
- Name of Office/Unit: DGE, Visayas State University
- Immediate Supervisor: Dr. Roberto C. Guarte and Dr. Jannet C. Bencure  
Name of Agency/Organization and Location: : Visayas State University, Visca, Baybay City
- Summary of Actual Duties
  - Taught Professional Geodetic Engineering subjects, Mathematics and Engineering Sciences. Prepared various learning guides/instructional manuals for both lecture and laboratory classes. Supported the university operations as professional Geodetic Engineer and conducted relevant extension services to nearby Barangays.

- Functions include supervisory works, administrative duties and responsibilities in the department which include planning, implementation, monitoring and evaluation of programs and projects.
- Performed various duties and responsibilities of different department and college committees such as curriculum reviews and personnel development.

  
**FLORENTINO F. MORALES, JR.**  
(Signature over Printed Name  
of Employee/Applicant)

Date: 10/03/2022