

Republic of the Philippines  
VISAYAS STATE UNIVERSITY  
Baybay City, Leyte

CERTIFICATION OF ASSUMPTION TO DUTY

This is to certify that Mr. JESSIE JAMES D. LAYAN has assumed the duties and responsibilities as INSTRUCTOR I of DEPARTMENT OF AGRICULTURAL AND BIOSYSTEMS ENGINEERING effective January 1, 2020.

This certification is issued in connection with the issuance of the appointment of Mr. LAYAN as INSTRUCTOR I.

Done this 1st day of January 2020 in Department of Agricultural and Biosystems Engineering.

  
MANUEL E. CASANGCAPAN  
Department Head, DABE

Date: January 1, 2020

Attested by:

  
LOURDES B. CANO  
HRMO

201 file  
Admin  
COA  
CSC

*For submission to CSC FO  
within 30 days from the  
date of assumption of the  
appointee*