

Republic of the Philippines
VISAYAS STATE UNIVERSITY
ViSCA, Baybay City, Leyte

CERTIFICATION OF ASSUMPTION TO DUTY

This is to certify that Ms./Mr. JUMARI A. BASLAN
has assumed the duties and responsibilities as Admin Aide III (Clerk I) of
Cashiering Office effective May 13, 2025.

This certification is issued in connection with the issuance of the
appointment of Ms./Mr. Baslan as Admin Aide III

Done this 13th day of May in 2025.



QUEEN EVERY Y. ATUPAN
Head of Office/Department/Unit

Date: 5/13/25

Attested by:


HONEY SOFIA V. COLIS
HRMO

201 file
Admin
COA
CSC

*For submission to CSC FO
within 30 days from the
date of assumption of the
appointee*