Made

SEAMEO REGIONAL CENTER FOR GRADUATE STUDY AND RESEARCH IN AGRICULTURE (SEARCA) College, Laguna 4031, Philippines

SCHOLARSHIP CONTRACT

KNOW ALL MEN BY THESE PRESENTS:

This scholarship contract entered into and executed this _____ day of June _____ 2004n Los Baños, Laguna, Philippines, by and among:

The SEAMEO REGIONAL CENTER FOR GRADUATE STUDY AND RESEARCH IN AGRICULTURE, herein referred to as SEARCA with office address at College, Laguna, and represented by its Director, DR. ARSENIO M. BALISACAN

The LEYTE STATE UNIVERSITY	
herein referred to as the HOME INSTITUTION, with office address at Baybay, Leyte	
and represented herein by its President/Head, DR. PACLENCIA P. MILAN	;
- and -	
MR./MS. ARTURO ESCLAMADO PASA , herein referr	ed
to as the AWARDEE, single/married, of legal age,, and residing at,	
(nationality)	
Campina, Hilongos, Leyte	

WITNESSETH

WHEREAS, SEARCA, pursuant to its mission/vision to be a more effective and efficient coordinator and facilitator of human resource development, research and extension in the region;

WHEREAS, SEARCA is mandated by SEAMEO to assist the agricultural manpower development needs of the SEAMEO region by providing scholarships for high quality graduate education and research to nationals of SEAMEO member countries;

WHEREAS, the HOME INSTITUTION commits itself to enhance the professional competence and productivity of its staff in order to respond to the needs of the institution and the country;

WHEREAS, the AWARDEE accepts this scholarship and commits himself/herself to complete his/her degree program and eventually serve his/her home institution in particular and his/her country in general;

NOW, THEREFORE, for and in consideration of the foregoing premises, SEAMEO SEARCA hereby awards a scholarship grant to the AWARDEE for an initial period of one school year covering SY 2004-2005 effective 1 June 2004 subject to renewal depending on maximum normal scholarship duration to enable him/her to undertake a program in Forest Resources Management at the University of the Philippines Los años under the following terms and conditions to which all parties have agreed:

A. Responsibilities of SEARCA

- 1. To arrange for the travel of the foreign awardee from his/her home country to the study post. In the case of awardees from the Philippines who shall study in UPLB, SEARCA shall reimburse the travel expenses of the awardee from his/her home institution to the study post;
- 2. To provide the awardee the monetary incentives as a SEAMEO SEARCA scholar, computed on a yearly basis, to cover the following:
 - a. Tuition and other official school fees (payable direct to the university)
 - b. Book allowance
 - c. Stipend or living allowance
 - d. Health and group life insurance coverage (payable direct to the insurance company)
 - e. Thesis/dissertation allocation
 - f. Minimal amount for local travel and transportation (upon request)
- 3. To monitor the progress of academic work of the awardee in his/her program;
- 4. To have the right to renew, suspend, reinstate, or terminate the scholarship of the awardee.

Renewal of scholarship is on a yearly basis depending on availability of funds.

Suspension of scholarship is based on any of the following grounds: a) official leave of absence from the graduate studies as approved by the dean of graduate school; b) if there is any pending case filed against the scholar in the course of his/her study.





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Reinstatement of scholarship is based on any of the following: a) a report from the scholar that he/she is back on campus to resume his/her graduate studies; b) if suspended for cause, a certification from appropriate authorities clearing the scholar from the charges against him/her should be submitted to SEARCA.

<u>Termination</u> of scholarship is based on any of the following grounds: a) if release of funds coming from outside sources for the scholarship has been terminated; b) if there is a gross violation of the terms and conditions of the scholarship contract and non-compliance with SEARCA policies and guidelines in the administration of scholarship; c) if suspended or removed from the graduate school for cause; d) if scholar is recalled by his home government.

B. Responsibilities of the HOME INSTITUTION

- 1. Grant the awardee an official study leave of absence with pay from his/her duty for the duration of the scholarship award as specified in the award letter;
- 2. Pay the awardee his/her full salary for the duration of his/her scholarship. In case, for some reasons, the awardee cannot be paid his/her full salary while on scholarship, the home institution should submit a document that would bind the scholar to report back to the institution to resume his/her post after completion of the degree;
- 3. Assist the awardee in whatever way it can to enable him/her to complete his/her degree program in case of termination of scholarship before completion of the degree;
- 4. Inform SEARCA in case of termination of employment of the awardee prior to his/her completion of the degree.

C. Responsibilities of the AWARDEE

- 1. To maintain the scholarship with SEARCA until he/she has earned the degree he/she is to pursue under the scholarship program of SEARCA, unless sooner disqualified by an adequately valid reason beyond his/her control;
- 2. To maintain only one degree program while on SEARCA scholarship and to attend to his/her study on a full-time basis and to pursue diligently, studiously, and faithfully the courses of study as prescribed by the university offering the degree program and such related work as may be indicated by the Director of SEARCA throughout the period of his/her scholarship;
- 3. Not to enrol in any other degree program in any other university while attending the officially approved degree program for which the SEARCA scholarship was granted;
- 4. Not to engage in any work for pay or accept any other scholarship, assistantship or special detail, local or abroad, throughout the period of the scholarship granted to him/her by SEARCA. However, if the financial support for project/thesis/dissertation work provided by the scholarship is not sufficient to cover all the necessary expenses for such work, the scholarship recipient may obtain additional financial support for the work from other sources;

5. To refund SEARCA within 45 days upon notice all of the expenses incurred by SEARCA in connection with his/her scholarship and an equity charge equivalent to one-half (1/2) of the largest total amount expended in any one year on account of this scholarship upon his/her withdrawal from the study program before completion, unless the cause of such withdrawal is beyond his/her control.

The following shall be the basis of SEARCA to demand a refund of the scholarship expenses already incurred by the Center for the scholar:

- a. Failure in a course or courses and consequently, termination of admission in graduate program;
- b. Willful abandonment of the scholarship;
- Failure to complete the degree program within the maximum extension period granted by the Center, except when such cases had been considered by SEARCA for valid reasons;
- d. Unofficial transfer of study post or study program without consent from SEARCA, the home institution and the home government;
- e. Termination of his/her employment appointment by his home institution;
- f. Gross misconduct;
- g. Suspension or termination of graduate school admission for cause.
- 6. To authorize SEARCA to have access to all official records pertaining to himself/herself and his/her study without his/her prior consent throughout the period of his/her scholarship;
- 7. To give first priority to job opportunities in his/her home country after completion of his/her study;
- 8. To abide by all rules, regulations and guidelines pertinent to him/her as a scholar of SEARCA. He/she is required to strictly observe all rules and regulations of SEARCA, as well as those of the study post, those of the host country and those of his/her home government throughout the period of the scholarship. Violation of any of such rules and regulations constitutes a sufficient ground for termination of the scholarship award;
- 9. To strictly observe the maximum scholarship duration stated in the letter of scholarship award and should exert utmost effort to finish the degree pursued within the specified time limit. To ensure that the scholar adjusts socially and culturally with the people, customs and tradition in the host country, the scholar is not allowed to bring his/her family with him during the first semester of study;
- 10. To keep SEARCA constantly informed during the period of the scholarship award about his/her studies.

SOUTHEAST ASIAN MINISTERS OF EDUCATION ORGANIZATION REGIONAL CENTER FOR GRADUATE STUDY AND RESEARCH IN AGRICULTURE

College, Laguna, Philippines

SWORN STATEMENT

Phili granted to Graduate S	ARTURO ESCLAMADO PASA, 32 years of age and citizen of ppines, for and in consideration of the scholarship for graduate study me by the Southeast Asian Ministers of Education Organization Regional Center for Study and Research in Agriculture (SEARCA), do hereby agree and bind myself with the abide by and observe the following, to wit:
1.	To maintain my scholarship with SEARCA until I have earned the degree which I an to pursue under the scholarship program of SEARCA, unless sooner disqualified by an adequately valid reason beyond my control;

- 2. To maintain only one degree program while on SEARCA scholarship and to attend to my study on a full-time basis and to pursue diligently, studiously, and faithfully the courses of study as prescribed by the university offering the degree program and such related work as may be indicated by the Director of SEARCA throughout the period of my scholarship;
- Not to enrol in any other degree program in the host university or in any other university while attending the officially approved degree program for which the SEARCA scholarship was granted;
- 4. Not to engage in any other occupation or accept any other scholarship, assistantship, or special detail anywhere throughout the period of the scholarship granted to me by SEARCA, unless authorized by the Director of SEARCA;
- 5. To refund SEARCA within 45 days upon notice all of the expenses incurred by SEARCA in connection with my scholarship and an equity charge equivalent to one-half (1/2) of the largest total amount expended in any one year on account of this scholarship upon my withdrawal from the study program before completion, unless the cause of such withdrawal is beyond my control;
- 6. To authorize SEARCA to have access to all official records pertaining to myself and my study without prior consent throughout the period of my scholarship;
- 7. To give first priority to job opportunities in my home country after completion of my study;
- 8. To abide by all rule, regulations, and guidelines pertinent to me as a scholarship recipient of SEARCA.

IN WITNESS WHEREOF, I have hereunto affixed my signature this 10th day of June 2004.

Noted:

Signature

ARSENIO M. BALISACAN Director

WITNESSES:

PACIENCIA P. MILAN President, LSU

MANUEL K. PALOMAR

Vice President for Academic Affairs,

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IN WITNESS HEREOF, the parties hereunto set their signatures this <u>10th</u> day of <u>June 2004</u> at College 4031, Laguna, Philippines

SEARCA:

Ву

AWARDEE:

ARSENIO M. BALISACAN

Director

ARTURO É. PASA SCHOLARSHIP RECIPIENT

HOME INSTITUTION:

By

PACIENCIA P. MILAN

President

WITNESSES:

TERESITA L. QUIÑANOLA

HRMDO, LSU

EDUARDO O. MANGAOANG

Dean, College of Forestry, LSU

MANUEL K. PALOMAR

Vice Preseident for Academic Affairs, LSU

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ACKNOWLEDGEMENT

PROVINCE OF
At the Municipality ofBaybay, Leyte in the said Province on this 11th day of june, 2004 personally appeared before meMR. ARTURO ESCLAMADO PASA with his/her CTC No 16720986 issued on March 7, 2004 at Hilongos, Leyte known to me to be the same person who executed the foregoing instrument and he/she acknowledged to me that the same is his/her free act and voluntary deed. WITNESS MY HAND AND SEAL, on the day, year and place first above-written.
DOC. NO PAGE NO BOOK NO Notary Public SERIES OF