CS Form No. 34-E
Series 2018

For
National Government Agencies/ Government-Owned or Controlled Corporations/State Universities and Colleges

(Stamp of Date of Receipt)

Republic of the Philippines

VISAYAS STATE UNIVERSITY

(Name of Agency)

PLANTILLA OF CASUAL APPOINTMENTS
(REAPPOINTMENT-RENEWAL)

Department/Office: DCST

Source of Funds: _A.III.b.1_____

INSTRUCTIONS:

(1) Only a maximum of fifteen (15) appointees must be listed on each page of the Plantilla of Casual Appointments.
(2) Indicate 'NOTHING FOLLOWS' on the row following the name of the last appointee on the last page of the Plantilla.
(3) Provide proper pagination (Page n of n page/s)."

	NAME OF APPOINTEE/S				POSITION TITLE (Do not abbreviate)	EQUIVALENT SALARY/ JOB/ PAY GRADE	DAILY WAGE	PERIOD OF EMPLOYMENT		ACKNOWLEDGEMENT OF APPOINTEE	
	Last Name	First Name	Name Extension (Jr/III)	Middle Name				From (mm/dd/yyyy)	To (mm/dd/yyyy)	Signature	Date Received
1	ESTUPA	DIONESIO		INTINO	Laboratory Technician 1	SG-6	705.64	1/1/2021	6/30/2021		2/9/21
2	****NOTHING FOLLOWS****										
3											
4											
5											

The abovenamed personnel are hereby hired/appointed as casuals at the rate of compensation stated opposite their names for the period indicated. It is understood that such employment will cease automatically at the end of the period stated unless renewed. Any or all of them may be laid-off any time before the expiration of the employment period when their services are no longer needed or funds are no longer available or the project has already been completed/finished or their performance are below par.

CERTIFICATION

This is to certify that all requirements and supporting papers pursuant to **CSC MC No. 24, s. 2017, as amended**, have been complied with, reviewed and found in order.

LOURDES B. CANO
HRMO
Date: 1/1/2021

APPOINTING OFFICER / AUTHORITY

EDGARDO E. TULIN
President
Date: 1/1/2021

CSC NOTATION

CSC Official
Date: _____

CSC/HRMO NOTATION			
ACTION ON APPOINTMENTS			Recorded by
☐ Validated per RAI for the month of _____			
☐ Invalidated per CSCRO/FO letter dated _____			
☐ Appeal	DATE FILED	STATUS	
☐ CSCRO/ CSC-Commission			
☐ Petition for Review			
☐ CSC-Commission			
☐ Court of Appeals			
☐ Supreme Court			