Revised 2017	PERSO	NAL DAT	A SI	IEE.	Г			
WARNING: Any misrepresent concerned.	tation made in the Personal Data Sheet and th	e Work Experience Sheet sha	II cause the	filing of adn	ninistrative/	criminal case/s a	gainst the pe	rson
READ THE ATTACHED GUIDE	E TO FILLING OUT THE PERSONAL DATA SHE es () and use separate sheet if necessary. Indicate N	ET (PDS) BEFORE ACCOMPL	ISHING THE	PDS FORM.	1. CS ID No.		/D 4 511	5000
I. PERSONAL INFORMATI		WA II Not applicable. DO NOT ABI	SKEVIATE.		T. CS ID NO.		(Do not till up.	For CSC use or
2. SURNAME	MARTINEZ							
FIRST NAME	CHIZKA MAE					NAME EXTENSION (JF	R, SR)	N.A.
MIDDLE NAME	SABIJON							
DATE OF BIRTH (mm/dd/yyyy)	May 31, 1993	16. CITIZENSHIP				7.0		
							by naturali	zation
4. PLACE OF BIRTH	Baybay, Leyte	If holder of dual citizen				Pls. indicate of	country:	
5. SEX	☐ Male ☐ Female	please indicate the de	ails.					•
6 CIVIL STATUS	✓ Single	17. RESIDENTIAL ADDRESS	Ш	ouse/Block/Lot N	lo		Chroni	
	Other/s:						Street PANGASUGAN	
7. HEIGHT (m)	1.55			ubdivision/Villag BAYBAY CITY	le		Barangay LEYTE	
8. WEIGHT (kg)	60	ZIP CODE	(City/Municipality		CE 24	Province	
9. BLOOD TYPE	0	18. PERMANENT ADDRESS	-			6521		
			Но	use/Block/Lot N	lo.		Street	
10, GSIS ID NO.	2005887120	20 (20 (20 (20 (20 (20 (20 (20 (20 (20 (Si	ubdivision/Villag	le		PANGASUGAN Barangay	
11. PAG-IBIG ID NO.	1212-0696-5467		(BAYBAY City/Municipality			LEYTE Province	
12. PHILHEALTH NO.	13-250362426-9	ZIP CODE					770411100	
13. SSS NO.	06-3778539-0	19. TELEPHONE NO.	-	***************************************	***************************************	-		
14. TIN NO.	703-238-894	20. MOBILE NO.	0936-123-1749 / 0938-5		1749 / 0938-500-9365	-9365		
15. AGENCY EMPLOYEE NO.	N/A	21. E-MAIL ADDRESS (if any)	chizkamaemartinez@gmail.com					
II. FAMILY BACKGROUNI		(OTTE	Kamaon	artinez@gme	an.com	
22. SPOUSE'S SURNAME			23. NAME of Ch	HILDREN (Write	e full name and	i list all)	DATE OF BIR	TH (mm/dd/yyy)
FIRST NAME		NAME EXTENSION (JR., SR)						
MIDDLE NAME					N/A			
OCCUPATION								
EMPLOYER/BUSINESS NAME								
BUSINESS ADDRESS								
TELEPHONE NO.	N/A							
24. FATHER'S SURNAME	MARTINEZ							
FIRST NAME	CESAR	NAME EXTENSION (JR., SR)						
MIDDLE NAME	CORNELIO						2	
25. MOTHER'S MAIDEN NAME	AMALIA CAÑETE SABIJON							
SURNAME	MARTINEZ							
FIRST NAME	AMALIA				***********			
MIDDLE NAME	SABIJON			(C	ontinue on se	parate sheet if neces	sary)	
III. EDUCATIONAL BACK	GROUND							
26. LEVEL	NAME OF SCHOOL	BASIC EDUCATION/DEGREI	REE/COURSE PERIOD OF ATTENDANCE HIGHEST LEVEL		YEAR	SCHOLARSHIP ACADEMIC		
LEVEL	(Write in full)	(Write in full)		From To		UNITS EARNED (if not graduated)	GRADUATED	HONORS RECEIVED
ELEMENTARY	VISCA Foundation Elementary School			2000	2006	graduated	2006	
SECONDARY	VSU Laboratory High School		I					
VOCATIONAL /				2006	2010	graduated	2010	
TRADE COURSE	N/A			N/A	N/A		N/A	
COLLEGE	VISAYAS STATE UNIERSITY			2010	2015	graduated	2015	
GRADUATE STUDIES	N/A							
		Continue on separate sheet if neces	sary)					
SIGNATURE				1 0/	TF	1	entember 8 2022	

September 8, 2022

DATE

CAREE	R SERVICE/ RA 1080 (I		RATING	DATE OF	DI AGE OF TAXABLE	TION / CO. ITT	MENT	LICENSE (if ap	
BAR	SPECIAL LAWS/ C ANGAY ELIGIBILITY / D		(If Applicable)	EXAMINATION / CONFERMENT	PLACE OF EXAMINA	TION / CONFER	MENT	NUMBER	Date of Validity
CSC-SubProfessional 80.47		80.47	March 18, 2018	ORMOC CITY			CN 0819040080		
	DRIVER'S LICE	DRIVER'S LICENSE BAYBAY CITY			H12-20-002828	31/05/20			
					- K				
3									
	XPERIENCE	fart from your recent		ntinue on separate sheet if	necessary) ndicated in the attached	Work Evner	once sheet		
INCLU	SIVE DATES n/dd/yyyy) To	POSITION TO (Write in full/Do not	TLE	DEPARTMENT / AGE!	NCY / OFFICE / COMPANY to not abbreviate)	MONTHLY SALARY	SALARY/ JOB/ PAY GRADE (if applicable) & STEP (Format "00-0")/ INCREMENT	STATUS OF APPOINTMENT	GOV'T SERVIC (Y/ N)
arch 3, 2022	Present	Admin Aide III-l	Regular	Accounting Office-\	/isayas State University	14,000.00		Regular	Y
pril 16, 2021	March 2, 2022	Admin Aide III-	Casual	Data Protection Office	e-Visayas State University	13,572.00		Casual	Y
pril 17, 2017	April 15, 2021	Clerk			yas State University	9,643.00		Job Order	Υ
Aug-16	Sep-16	Encode	r		ed Chemistry- Visayas State viversity	5,720.00		Job Order	Υ
			(C. 1 ·	ontinue on separate sheet i					
SIGN	ATURE		Se Andies		DATE		September 8,	2022	

VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT /	PEOPLE / VOL	UNTARY OR	GANIZATIONS	3	
29. NAME & ADDRESS OF ORGANIZATION (Write in full)		VE DATES Id/yyyy)	NUMBER OF HOURS		POSITION / NATURE OF WORK
N/A	From				
	ntinue on separate				
VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PRO					
(Start from the most recent L&D/training program and include only the relevant L&D/training taken for	the last five (5) yea	ars for Division Ch	ief/Executive/Mana	gerial positions)	
30. TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	ATTEN	E DATES OF IDANCE Id/yyyy)	NUMBER OF HOURS	Type of LD (Managerial/ Supervisory/	CONDUCTED/ SPONSORED BY (Write in full)
Briefing on Documantary Stamp Tax through "Constructive	From	То		Technical/etc)	
Stamping or Receipt System	26/7/2022	26/7/2022	4 hours	Technical	BIR District Ormoc Office
Hands-Only Cardiopulmonary Resuscitation	21/7/2022	22/7/2022	8 hours	Technical	Visayas State University
Virtual Data Privacy Act of 2012 Awareness Seminar Re-orientation of Employees' Duties and Responsibilities and	9/23/2021	9/23/2021	4 hours	Technical Technical	Visayas State University Visayas State University
ISO 9001:2015 Awareness/Re-awareness Webinar		11/27/2021	4 hours	Technical	Visayas State University
Document Tracking System	11/13/2020	11/13/2021	3 hours	Technical	Visayas State University
Technical Specification & Parameters & Orientation of the Purchase Request Module of the Supply Properties Procurement	8/28/2020	8/28/2020	4 hours	Technical	
Management Information System (SPPMIS) 2019 R.A.C.E to Serve Fun Run Celebration of the 119th Philippine	Timesyers	capital to be		land -	Visayas State University
Civil Service Anniv.	01/09/2019	01/09/2019	2 hours	Technical	Palo, Leyte
ORIENTATION WORKSHOP AMONG JO CLERKS & LAB TECH TARGET SETTING WORKSHOP		15/01/2019		Technical	Visayas State University
ORIENTATION ON BASIC CUSTOMER SERVICE AND WORK		21/08/2018		Technical	Visayas State University
VALUES	05/09/2017	05/09/2017	8 hours	Technical	Visayas State University
Time and Level of Madre De Agua Supplemental on Napier Grass	04/09/2013	04/09/2013	4 hours	Technical	Visayas State University
19 Marie 1. C. 759 M					
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	of as man	odki edini.	a L		MARIE STATE
	Action (17 F ANT THE T			and the second s
					The property of the state of th
VIII. OTHER INFORMATION	tinue on separate s	sheet if necessary)			
31. SPECIAL SKILLS and HOBBIES 32. NON	-ACADEMIC DISTIN		NITION		MEMBERSHIP IN ASSOCIATION/ORGANIZATION
	(Write	e in full)			33. (Write in full)
PROFICIENT IN MS OFFICE (MS WORD, MS EXCEL, POWERPOINT	N/A Admir				
GOOD INTERPERSONAL SKILLS					
READING BOOKS					
The second second second frequency			9 1	- "	
SIGNATURE (Cont	tinue on separate s	neet if necessary)			
CALL	_	19	DA	TE	September 8, 2022
		May 11 Table 1			CS FORM 212 (Revised 2017), Page 3 o

				*				
34.	chief of bureau or office or to the person who has immediate Bureau or Department where you will be apppointed, a. within the third degree?	☐ YES ☑ NO						
	b. within the fourth degree (for Local Government Unit - Care	☐ YES ☑ NO If YES, give details:						
35.	a. Have you ever been found guilty of any administrative offe	☐ YES ☑ NO If YES, give details:						
	b. Have you been criminally charged before any court?	☐ YES ☑ NO If YES, give details: Date Filed: Status of Case/s:						
36.	Have you ever been convicted of any crime or violation of an any court or tribunal?	☐ YES ☑ NO If YES, give details:						
37.	Have you ever been separated from the service in any of the retirement, dropped from the rolls, dismissal, termination, end (abolition) in the public or private sector?	☐ YES ☑ NO If YES, give details:						
38.	a. Have you ever been a candidate in a national or local electron Barangay election)?	tion held within the last year (except	YES If YES, give detail	INO NO				
	b. Have you resigned from the government service during the election to promote/actively campaign for a national or local or	☐ YES ☑ NO If YES, give details:						
39.	Have you acquired the status of an immigrant or permanent	☐ YES ☑ NO If YES, give details (country):						
40.	Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Mag	na Carta for Disabled Persons (RA						
	7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972),	한 사용 사용 이 사용하는 경험을 하는 경험을 하는 것이 되었다. 이 사용 기업						
a.				☐ YES ☑ NO If YES, please specify:				
b.	Are you a person with disability?		☐ YES ☑ NO If YES, please specify ID No:					
C.	Are you a solo parent?	☐ YES ☑ NO If YES, please specify ID No:						
41.	REFERENCES (Person not related by consanguinity or affinity to applicant le	appointee)	and the second s					
	NAME	ADDRESS	TEL. NO.					
	NICK FREDDY R. BELLO	VSU-Accounting Office, Baybay City, Leyte	9292255015					
	HONEY SOFIA V. COLIS	VSU-Office of the Director for Human Resource Management	9176341490					
	JENNIFER E. ANDO	VSU-Office of the Head of Recruitment Selection Placement and Personnel Records	9367356354					
42.	I declare under oath that I have personally accomplished complete statement pursuant to the provisions of pertine Philippines. I authorize the agency head/authorized representation made in this document administrative/criminal case/s against me.	ent laws, rules and regulations of the native to verify/validate the contents state	Republic of the ed herein.	РНОТО				
-	Parameter Indiana ID co. 1999 999 999 999 999							
	Sovernment Issued ID (i.e.Passport, GSIS, SSS, PRC, Driver's License, etc.) PLEASE INDICATE ID Number and Date of Issuance		-					
G	overnment Issued ID: Philhealth							
10	0/License/Passport No.: 13-250362426-9	ox)						
	ate/Place of Issuance:		Right Thumbmark					
	SUBSCRIBED AND SWORN to before me this	8 SEP 2022 , affiant exhibiting	ng his/her validly issued	government ID as indicated above.				
		h						