



VISAYAS
STATE UNIVERSITY



VSU INTEGRATED HIGH SCHOOL

Visca, Baybay City, Leyte, PHILIPPINES
Telefax: +63 053 0600 loc 1074
Email: ihs@vsu.edu.ph
Website: www.vsu.edu.ph

UNIVERSITY CLEARANCE
(for Faculty and Staff)

Name: ANANIAS N. YUNZAL JR.

Position: INSTRUCTOR 1

Signature:

Address and Mobile Number: Brgy. Buenavista, Baybay City, Leyte

Dept./Office: VSU Integrated High School Last Day of Service in VSU: _____

Purpose: [] Resignation [] Retirement [] Transfer [/] Teacher /Study Leave []
Others _____

Reason, if resignation: _____

Effective Date: June 8, 2024

Cleared of work-related accountabilities:

SHALOM GRACE S. VEGA

Name and signature of Department /Unit Head

The above-named faculty/staff is cleared of money, property and other responsibilities from units under VSU, Visca, Baybay City, Leyte.

Name of Office	Name of Authorized Official	Signature	Date Signed
----------------	-----------------------------	-----------	-------------

VP Administrative and Finance
(includes units under VPPRGAS)

ELWIN JAY V. YU

7/16/24

VP Research, Extension &
Innovation

SANTIAGO T. PEÑA

7/16/24

VP Academic Affairs
(includes offices under VP for Student
Affairs and Services)

ROTACIO S. GRAVOSO

6/22/24

Approved:

PROSE IVY G. YEPES

University President

Date: _____

RECEIVED
094-24-240
23 JUL 2024
97-

*Note: Faculty/staff who is retiring, being separated from the service, transferring to another agency, or go on leave of absence for thirty (30) days or more is required to process this clearance in five (5) copies. This clearance should be duly accomplished only within a month prior to retirement/resignation/separation/ from the service before receiving the last salary or any money due to the faculty/staff from the university. After completion of this clearance, submit all copies to the Recruitment, Selection, Placement and Personnel Records Office (RSPPRO). Processing of clearance certificate shall follow the order of number indicated.

0924

Vision: A globally competitive university for science, technology, and environmental conservation.
Mission: Development of a highly competitive human resource, cutting-edge scientific knowledge and innovative technologies for sustainable communities and environment.

Page 1 of 1

FM-HRM-34
v0 11-12-2021

No.IHS-010-UC24