


Republic of the Philippines
VISAYAS STATE UNIVERSITY
ViSCA, Baybay City, Leyte

CERTIFICATION OF ASSUMPTION TO DUTY

This is to certify that Ms./Mr. Marily V. Seville has assumed the duties and responsibilities as casual Administrative Aide III (Clerk I) of the University Review Services (URS) effective January 1, 2024.

This certification is issued in connection with the issuance of the appointment of Ms./Mr. Seville as casual Adm. Aide III.

Done this 1st day of January, 2024 in Baybay City, Leyte.


CHRISTY M. DESADES
Head of Office/Department/Unit

Date: January 1, 2024

Attested by:


HONEY SOFIA V. COLIS
HRMO

201 file
Admin
COA
CSC

*For submission to CSC FO
within 30 days from the
date of assumption of the
appointee*