

CS Form No. 212
Revised 2017

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.
Print legibly. Tick appropriate boxes () and () separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE. 1. CS ID No. (Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME
FIRST NAME
MIDDLE NAME

DOMINGO
PRECIOUS
COMPENDIO

3. DATE OF BIRTH
(mm/dd/yyyy)

06/26/1992

4. PLACE OF BIRTH

METRO MANILA, PASIG CITY

5. SEX

☐ Male ☒ Female

6 CIVIL STATUS

☒ Single ☐ Married ☐ Widowed ☐ Separated ☐ Other/s:

7. HEIGHT (m)

1.51 m

8. WEIGHT (kg)

53

9. BLOOD TYPE

O

10. GSIS ID NO.

021198574887

11. PAG-IBIG ID NO.

121173952192

12. PHILHEALTH NO.

130501387968

13. SSS NO.

0632863770

14. TIN NO.

000427109241

15. AGENCY EMPLOYEE NO.

V01101

16. CITIZENSHIP

☒ Filipino ☐ Dual Citizenship ☒ by birth ☐ by naturalization
Pls. indicate country:
Philippines

17. RESIDENTIAL ADDRESS

House/Block/Lot No. Street

PUROK 4 SAN PABLO

Subdivision/Village Barangay

ORMOC CITY LEYTE

City/Municipality Province

6541

18. PERMANENT ADDRESS

House/Block/Lot No. Street

PUROK 4 SAN PABLO

ORMOC CITY LEYTE

City/Municipality Province

6541

19. TELEPHONE NO.

NA

20. MOBILE NO.

09566531821

21. E-MAIL ADDRESS (if any)

precious.domingo@vsu.edu.ph

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME

NA

23. NAME of CHILDREN (Write full name and list all)

NA

DATE OF BIRTH (mm/dd/yyyy)

NA

FIRST NAME

NA

MIDDLE NAME

NA

OCCUPATION

NA

EMPLOYER/BUSINESS NAME

NA

BUSINESS ADDRESS

NA

TELEPHONE NO.

NA

24. FATHER'S SURNAME

DOMINGO

FIRST NAME

ROLANDO

MIDDLE NAME

REVES

25. MOTHER'S MAIDEN NAME

COMPENDIO

SURNAME

JENNIFER

FIRST NAME

CASTRO

MIDDLE NAME

III. EDUCATIONAL BACKGROUND

26.

LEVEL

NAME OF SCHOOL
(Write in full)

BASIC
EDUCATION/DEGREE/COURSE
(Write in full)

PERIOD OF ATTENDANCE

From To

HIGHEST
LEVEL/
UNITS EARNED
(if not graduated)

YEAR
GRADUATED

SCHOLARSHIP/ ACADEMIC HONORS
RECEIVED

ELEMENTARY

SANPABLO ELEMENTARY
SCHOOL

Primary Education

2001 2004

Graduate

2001

Salutatorian

SECONDARY

NEW ORMOC CITY NATIONAL
HIGH SCHOOL

Secondary Education

2004 2008

Graduate

2005

With Honors

VOCATIONAL /
TRADE COURSE

COLLEGE

VISAYAS STATE UNIVERSITY

Bachelor of Elementary
Education

2008 2012

Graduate

2012

Cum Laude

GRADUATE STUDIES

VISAYAS STATE UNIVERSITY

Master of Science in
Language Teaching

2014 2018

Graduate

2018

Graduate

LEYTE NORMAL UNIVERSITY

Doctor of Arts in Language
Teaching

2018 2024

Graduate

2024

Dissertation Grant (from
VSU)

SIGNATURE

DATE

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IV. CIVIL SERVICE ELIGIBILITY

27	CAREER SERVICE/ RA 1080 (BOARD/ BAR) UNDER SPECIAL LAWS/ CES/ CSEE BARANGAY ELIGIBILITY / DRIVER'S LICENSE	RATING (If Applicable)	DATE OF EXAMINATION / CONFERMENT	PLACE OF EXAMINATION / CONFERMENT	LICENSE (if applicable)	
					NUMBER	Date of Validity
	Civil Service Eligible (PD 607- Honor Graduate)					
	Licensure Examination for Teachers	85.0	SEPTEMBER 2012	TACLOBAN CITY LEYTE	1306320	6/26/23

(Continue on separate sheet if necessary)

V. WORK EXPERIENCE

(Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet.

[illegible]

(Continue on separate sheet if necessary)

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VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S

29.	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK
		From	To		
	Linguistic Society of the Philippines	2025	Present		Member
	Asia Pacific Consortium of Reseachers and Educators	9/19/20	09/19/2022		Member
	Student Association of Graduate Education (Leyte Normal University)	09/2018	09/2020		Member/ Secretary
	Linguistic Society of the Philippines	2019	2021		Member
	Visayas State University Faculty Association	2018	present		Member
	Visayas State University Cooperative	2021	present		Member

(Continue on separate sheet if necessary)

VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED

(Start from the most recent L&D training program and include only the relevant L&D training taken for the last five (5) years for Division Chief/Executive/Managerial positions)

30. TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD (Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
	From	To			
International TESOL Training-Workshop 2025	05/22/2025	05/23/2025	2 days		Visayas State University
7TH Linguistic Society of the Philippines International Conference (LSPIC2025)	04/24/2025	04/26/2025	3 days		Pangasinan State University
Seminar Workshop on Social Justice in Research	04/21/2025	04/21/2025	1 day		Visayas State University
Crafting Winning Concept Proposals A Workshop for DOST 2025 Call for Proposals	02/21/2025	02/21/2025	1 day		Visayas State University
Training Workshop on Writing High-Impact Publications	10/8/2024	10/10/2024	3 days		Visayas State University
Training Workshop on Translating Research Findings into Policy Briefs	10/29/2024	10/30/2024	2 days		Visayas State University
Training Workshop on Understanding the Landscape of World University Rankings and Strengthening Institutional Strategies for Scopus Research Publications	10/18/2024	10/19/2024	2 days		Visayas State University
Facilitating Teaching and Learning: Strategies for an Interactive Classroom	08/21/2024	08/21/2024	1 day		Visayas State University Faculty Association
Annual In-House Review	07/08/2024	7/12/24	3 days		Visayas State University Faculty Association
2022 Graduate School Convocation: Enriching Capability and Social Responsibility of Graduate Faculty and Student	18/12/2022	18/12/2022	1 day		Leyte Normal University (Tacloban, Leyte)
Understanding Corpus Linguistics	09/22/2021	09/22/2021	1 day		Visayas State University
4th International Multidisciplinary Research Conference	6/23/21	6/25/21	3 days		Leyte Normal University (Tacloban, Leyte)
Linguistic Society of the Philippines International Conference 2021 (LSPIC 2021)	03/11/2021	03/13/2021	3 days		Linguistic Society of the Philippines
Style Lang: A webinar on Stylistics	1/27/21	1/27/21	3 hours		University of Sto. Tomas
Virtual TESOL Conference on English Language Teaching in the Era of Globalization 4.0: Embracing Challenges and Innovation	11/28/2020	11/28/2020	1 day		Curtin University
ISO Awareness/Re-awareness webinar	11/27/2020	11/27/2020			Visayas State University
Organizing your VSU Email for Stress-Free Productivity	11/20/2020	11/20/2020	3 hours		Visayas State University
Ensuring High-Quality Assessment in Flexible Learning	07/22/2020	07/22/2020			HECBOL Webinar
P'S OF PUBLISHING: SHARING OF STRATEGY AND RECOMMENDATION OF TACTICS	08/15/2020	08/15/2020			PHERCM; APCORE
World Englishes and Related Paradigms: Concrete Ideas for the Classroom	07/18/2020	07/18/2020	2 hours		De La Salle University Br. Andrew Gonzalez FSC College of Education (BAGCED) Lasallian Institute for Development and
Philippine English in the Oxford English Dictionary: Recent Advancements and Implication for ELT in the Philippines	07/13/2020	07/13/2020	2 hours		De La Salle University Br. Andrew Gonzalez FSC College of Education (BAGCED) Lasallian Institute for Development and Educational Research (LIDER) Linguistic Society of the Philippines (LSP) & Southern Luzon State University-Tiaong
Doing It Fast & Doing It Right: Flexible Learning Strategies through a Technology Consortium	08/07/2020	08/07/2020	4 hours		ADEC Innovations Knowledge Management's webinar
Protecting the Health of Your Finances During the Pandemic: A Webinar for Higher Education Institutions, Teachers, and Students	08/19/2020	08/19/2020	4 hours		HECBOL Webinar
Teaching English as Foreign Language TEFL Completion	06/01/2020	07/01/2020	120 hours		TEFL Profesional Development Institue
Webinar on Writing and Packaging Research Articles for Journal Publication	06/2020	07/01/2020	21 hours		Samar State University
Vibal Group Webinar "Conducting Assessments on Online	06/05/2020	06/05/2020	3 hours		VIBAL GROUP
12th CE Logic National Conference "The new Normal Reality: Unraveling the New Dimensions in Research, Education, Instruction, and Operation	05/14/2020	05/14/2020	1 DAY		ce- Logic, C&E Publishing
Capacity Building Seminar and Research Colloquium on English	02/09/2020	02/09/2020	1 DAY		Leyte Normal University
3rd Graduate Research Congress	43813	43813	1 DAY		Leyte Normal University

				(Continue on separate sheet if necessary)	
V. OTHER INFORMATION					
31. SPECIAL SKILLS and HOBBIES				MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)	
COMPUTER SKILLS					
(Continue on separate sheet if necessary)					
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34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed,
a. within the third degree?
b. within the fourth degree (for Local Government Unit - Career Employees)?

☐ YES☒ NO

☐ YES☒ NO

If YES, give details:

35. a. Have you ever been found guilty of any administrative offense?

b. Have you been criminally charged before any court?

☐ YES☒ NO

If YES, give details:

☐ YES☒ NO

If YES, give details:

Date Filed:

Status of Case/s:

36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?

☐ YES☒ NO

If YES, give details:

37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?

☐ YES☒ NO

If YES, give details:

38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?

b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?

☐ YES☒ NO

If YES, give details:

☐ YES☒ NO

If YES, give details:

39. Have you acquired the status of an immigrant or permanent resident of another country?

☐ YES☒ NO

If YES, give details (country):

40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items:
a. Are you a member of any indigenous group?
b. Are you a person with disability?
c. Are you a solo parent?

☐ YES☒ NO

If YES, please specify:

☐ YES☒ NO

If YES, please specify ID No:

☐ YES☒ NO

If YES, please specify ID No:

41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)

NAME	ADDRESS	TEL. NO.
Dr. Annie P. Gravoso	VSU, Visca, Baybay City, Leyte	0947-8570163
Dr. Lijeraj J. Cuadra	VSU, Visca, Baybay City, Leyte	0917634458
Dr. Seregena Ruth L. Martinez	VSU, Visca, Baybay City, Leyte	053-5696

42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.

Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.)
PLEASE INDICATE ID Number and Date of Issuance

Government Issued ID: UMID CARD 021198574887

ID/License/Passport No.:

Date/Place of Issuance: Ormoc City / March 2019

Signature (Sign inside the box)

05/13/25

Date Accomplished

Right Thumbmark

SUBSCRIBED AND SWORN to before me this 28 MAY 2025, affiant exhibiting his/her validly issued government ID as indicated above.

ATTY. KAREY ABECIL S. MONTERON
VSU Director General Affairs and Services
Person Administering Oath

Right Thumbmark

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WORK EXPERIENCE SHEET

Instructions: 1. Include only the work experiences relevant to the position being applied to.

2. The duration should include start and finish dates, if known, month in abbreviated form, if known, and year in full. For the current position, use the word Present, e.g., 1998-Present. Work experience should be listed from most recent first.

Sample: If applying to Supervising Administrative Officer

- Duration: August 02, 2016 – January 31, 2017
- Position: Part-Time Instructor
- Name of Office/Unit: Department of Liberal Arts and Behavioral Sciences
- Immediate Supervisor: Prof. Guiraldo C. Fernandez Jr.
- Name of Agency/Organization and Location: Visayas State University, Visca, Baybay City, Leyte
- List of Accomplishments and Contributions (if any)
 - Taught Social Science minor courses and management subject
 - Designed and revised a number of course syllabi and instructional materials
- Summary of Actual Duties
 - Responsible in teaching social sciences subjects, submitting grades and accomplishing other necessary requirements.

- Duration: 06/21/2024 – Present
- Position: Instructor II
- Name of Office/Unit: Faculty of Humanities and Social Sciences/ Department of Liberal Arts and Behavioral Sciences
- Immediate Supervisor: Dr. Cherry N. Rola
- Name of Agency/Organization and Location: Visayas State University, Visca, Baybay City, Leyte
- List of Accomplishments and Contributions (if any)
 - Created and updated syllabus for face-to-face classes
 - Handled English Language major and minor subjects
 - Handled thesis advisees, checked manuscripts
 - Designed and revised instructional materials
 - Accomplished classwork tasks such as grade computation, checked requirement, compiled students' output
 - Attended meetings and seminars
 - Participated in university and department activities
 - Updated syllabus and created online virtual classrooms
 - Conducted research
- Summary of Actual Duties
 - In charge in English language subjects , performed assigned duties, participated in various activities and General education subject
 - Provided a learning materials and video discussion for students use in the distance learning
 - Conducted research from planning, implementation, and writing result
 - Attended seminars as participant, presenter, speaker

08/2023-06/20/2024- Faculty on study leave

- Duration: 08/01/2018 – 08/31/2023
- Position: Instructor I
- Name of Office/Unit: College of Arts and Sciences/ Department of Liberal Arts and Behavioral Sciences
- Immediate Supervisor: Dr. Guiraldo Fernandez (2018-2020), Dr. Jett Quebec (2020-Present)
- Name of Agency/Organization and Location: Visayas State University, Visca, Baybay City, Leyte

- List of Accomplishments and Contributions (if any)
 - Created and updated syllabus for face-to-face classes
 - Handled English Language major and minor subjects
 - Handled Education major subjects
 - Handled thesis advisees, checked manuscripts
 - Designed and revised instructional materials
 - Accomplished classwork tasks such as grade computation, checked requirement, compiled students' output
 - Attended meetings and seminars
 - Participated in university and department activities
 - Updated syllabus and created online virtual classrooms
 - Created modules and uploaded materials to the VSU e-learning portal
 - Created video discussions
 - Conducted online classes
 - Published research articles
 - Conducted research
- Summary of Actual Duties
 - In charge in English language subjects , performed assigned duties, participated in various activities and General education subject
 - Provided a learning materials and video discussion for students use in the distance learning
 - Conducted research and published research articles
 - Attended seminars as participant, presenter, speaker

- Duration: 01/01/2018- 7/31/2018
- Position: Part-time Instructor
- Name of Office/Unit: College of Education/ Department of Teacher Education
- Immediate Supervisor: Dr. Aleli Villocino
- Name of Agency/Organization and Location: Visayas State University, Visca, Baybay City, Leyte

- List of Accomplishments and Contributions (if any)
 - Taught subjects in Education program (major and minor subjects)
 - Revised instructional materials
 - Created learning materials and PowerPoint Presentations
 - Accomplished classwork tasks such as grade computation, checked requirement
 - Attended meetings and seminars
 - Participated in university and department activities
- Summary of Actual Duties
 - In charge in Education program subjects, performed assigned duties, participated in various activities

- Duration: 09/01/2017- 03/07/2018
- Position: Assistant Bookkeeper
- Name of Office/Unit: CB Bookkeeping Solutions
- Immediate Supervisor: Celeste Barquera
- Name of Agency/Organization and Location: CB Bookkeeping Solution/ Ormoc, Leyte

- List of Accomplishments and Contributions (if any)
 - Keep track of business finances
 - Record business transactions
 - Reconcile books
- Summary of Actual Duties
 - Record keeping

- Duration: 06/27/2016- 07/01/2017
- Position: Customer Service Representative
- Name of Office/Unit: Convergys
- Immediate Supervisor: John Mark Serino
- Name of Agency/Organization and Location: Convergys/ Cebu City

- List of Accomplishments and Contributions (if any)
 - Answered customer calls
 - Provided solutions to customer inquiries about the product and services
 - Made sales
- Summary of Actual Duties
 - Ensure customers' satisfaction on the product and services provided by the company

- Duration: 06/01/2013- 06/15/2016
- Position: Part-time Instructor
- Name of Office/Unit: College of Education/ Department of Teacher Education
- Immediate Supervisor: Dr. Lijuera J. Cuadra
- Name of Agency/Organization and Location: Visayas State University, Visca, Baybay City, Leyte

- List of Accomplishments and Contributions (if any)
 - Taught subjects in Education program (major and minor subjects)
 - Revised instructional materials
 - Created learning materials and PowerPoint Presentations
 - Accomplished classwork tasks such as grade computation, checked requirement
 - Attended meetings and seminars
 - Participated in university and department activities
- Summary of Actual Duties
 - In charge in Education program subjects, performed assigned duties, participated in various activities

- Duration: 04/01/2013- 05/31/2013
- Position: Research Assistant
- Name of Office/Unit: College of Education/ Department of Teacher Education
- Immediate Supervisor: Dr. Lijuera J. Cuadra

- Name of Agency/Organization and Location: Visayas State University, Visca, Baybay City, Leyte
 - List of Accomplishments and Contributions (if any)
 - Send reports to the research leader
 - Distributed research questionnaires
 - Gathered data for research
 - Tabulated raw data
 - Summary of Actual Duties
 - Assisted in the distribution and collection process of the research
-
- Duration: 06/01/2012- 03/20/2013
 - Position: Private School Teacher
 - Name of Office/Unit: Ormoc Kinderland Inc.
 - Immediate Supervisor: Chito Rallos
 - Name of Agency/Organization and Location: Ormoc city, Leyte
 - List of Accomplishments and Contributions (if any)
 - Handled primary learners, taught English, Computer, EPP, and Values subjects
 - Created visual aids and instructional materials, computed grades
 - Organized school's monthly activities
 - Participated in meetings and seminars
 - Summary of Actual Duties
 - Ensured pupils' meaningful learning on the assigned subjects


PRECIOUS C. DOMINGO

Date: 05/09/2025