

## OFFICE OF THE PRESIDENT

2/F Administration Building Visca, Baybay City, Leyte, PHILIPPINES Telefax: +63 53 563 7067 Email: op@vsu.edu.ph Website: www.vsu.edu.ph

## NOTICE OF SALARY ADJUSTMENT

February 5, 2025

18,255.00

## MS. GUADA FE D. AMIHAN College of Nursing

SG: 6, Step: 1

VSU, Visca, City of Baybay, Leyte

Dear Ms. Amihan:

Pursuant to National Budget Circular No. 597 dated January 20, 2025, implementing Executive Order No. 64 dated August 2, 2024, your salary is hereby adjusted effective January 1, 2025, as follows:

- 1. Adjusted monthly basic salary effective January 1, 2025, under the New Salary Schedule; SG: 6, Step: 1
- 2025, <u>₱ 18,957.00</u>
  - under the New Salary Schedule; SG: 6, Step: 1

    2. Actual monthly basic salary as of December 31, 2024,
- 3. Monthly salary adjustment effective: January 1, 2025 (1-2) 
  ₱ 702.00

It is understood that this salary adjustment is subject to review and post-audit, and to appropriate re-adjustment and refund if found not in order.

Very truly yours,

PROSE IVY G. YEPES
President

Position Title: <u>Administrative Aide VI</u>
Salary Grade: 6

Salary Grade: 6 Item No. FY 2023 Plantilla of Personnel: ADA6-124-2023

: RAO, RSPPRO, PLBO, Ms. Amihan