

PERSONAL DATA SHEET

WARNING: Any misinterpretation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes (☐) and use separate sheet if necessary. Indicate N/A if not applicable. **DO NOT ABBREVIATE.**

1. CS ID No.

(Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	CAPULLA		
FIRST NAME	ROSE	NAME EXTENSION (JR., SR)	
MIDDLE NAME	PASCUAL		
3. DATE OF BIRTH (mm/dd/yyyy)	MAY 9, 1969	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country:
4. PLACE OF BIRTH	GUADALUPE BAYBAY CITY, LEYTE52	If holder of dual citizenship, please indicate the details.	
5. SEX	<input type="checkbox"/> Male <input checked="" type="checkbox"/> Female	Philippines	
6. CIVIL STATUS	<input type="checkbox"/> Single <input checked="" type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Other/s:	17. RESIDENTIAL ADDRESS	House/Block/Lot No. Street GUADALUPE
7. HEIGHT (m)	152cm.	Subdivision/Village	Barangay
8. WEIGHT (kg)	60kgs.	BAYBAY CITY	LEYTE
9. BLOOD TYPE	Type O	City/Municipality	Province
10. GSIS ID NO.	B69K9RCPO15	ZIP CODE	6521-A
11. PAG-IBIG ID NO.	1700-0026-9309	18. PERMANENT ADDRESS	House/Block/Lot No. Street GUADALUPE
12. PHILHEALTH NO.	130000155641	Subdivision/Village	Barangay
13. SSS NO.	06-1448980-0	BAYBAY CITY	LEYTE
14. TIN NO.	919-695-994	City/Municipality	Province
15. AGENCY EMPLOYEE NO.		ZIP CODE	6521-A
		19. TELEPHONE NO.	N/A
		20. MOBILE NO.	09369274295
		21. E-MAIL ADDRESS (if any)	rosecapulla2018@gmail.com

II. FAMILY BACKGROUND

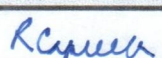
22. SPOUSE'S SURNAME	CAPULLA	23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	DANILO	NAME EXTENSION (JR., SR)	NA
MIDDLE NAME	REMION		
OCCUPATION	FARMER-BUSINESSMAN		
EMPLOYER/BUSINESS NAME	N/A		
BUSINESS ADDRESS	CAHAGNAAN, MATALOM LEYTE		
TELEPHONE NO.	N/A		
24. FATHER'S SURNAME	PASCUAL		
FIRST NAME	JAIME	NAME EXTENSION (JR., SR)	
MIDDLE NAME	BAÑES		
25. MOTHER'S MAIDEN NAME	VALENZONA		
SURNAME	PASCUAL		
FIRST NAME	FE		
MIDDLE NAME	CERNA		

(Continue on separate sheet if necessary)

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (If not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	VISCA FOUNDATION ELEMENTARY SCHOOL		6/5/1976	3/20/1981	NA	03/20/1981	Salutatorian
SECONDARY	EXPIREMENTAL RURAL HIGH SCHOOL		6/5/1981	3/20/1985	NA	3/20/1985	Scholar/Sixth Ranking
VOCATIONAL / TRADE COURSE	NA		NA	NA	NA		
COLLEGE	UNIVERSITY OF SAN CARLOS		6/8/1991	3/25/1993	NA	3/25/1993	
GRADUATE STUDIES	DE LA SALLE UNIVERSITY		9/8/2018	12/19/2023	NA	6/3/2023	Still waiting

(Continue on separate sheet if necessary)

SIGNATURE		DATE	04/03/2023	CS FORM 212 (Revised 2017), Page 1 of 4
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IV. CIVIL SERVICE ELIGIBILITY					
27. CAREER SERVICE/ RA 1080 (BOARD/ BAR) UNDER SPECIAL LAWS/ CES/ CSEE BARANGAY ELIGIBILITY / DRIVER'S LICENSE	RATING (If Applicable)	DATE OF EXAMINATION / CONFERMENT	PLACE OF EXAMINATION / CONFERMENT	LICENSE (if applicable)	
				NUMBER	Date of Validity
PROFESSIONAL CAREER CIVIL SERVICE ELIGIBILITY	85.6		CEBU CITY		
LICENSURE EXAMINATION FOR TEACHERS	81.0		TACLOBAN CITY		
SUB-PROFESSIONAL CIVIL SERVICE ELIGIBILITY			CEBU CITY		

V. WORK EXPERIENCE

(Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet

SIGNATURE <i>R. Caputo</i>			DATE 04/3/2023	CS FORM 212 (Revised 2017), Page 2 of 4
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(Continue on separate sheet if necessary)

SIGNATURE

RCa puev

DATE _____

04/3/2023

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VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED
(Start from the most recent L&D/training program and include only the relevant L&D/training taken for the last five (5) years for Division Chief/Executive/Managerial positions)

[illegible]

VIII. OTHER INFORMATION		
31. SPECIAL SKILLS and HOBBIES	32. NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33. MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
Computer Literate	NONE	VSU FACULTY ASSOCIATION (VFA)
Writing for academic journals		
Driving		
Playing the guitar		

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	Computer Literate		NONE		VSU FACULTY ASSOCIATION (VFA)
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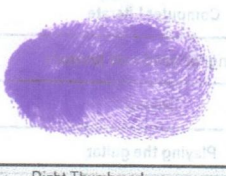

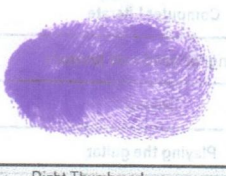

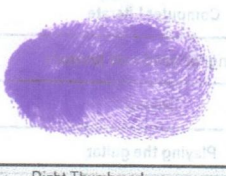



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SIGNATURE	<i>R. Capriles</i>	DATE	04/03/2023	CS FORM 212 (Revised 2017), Page 3 of

SIGNATURE	<i>R. Capella</i>	DATE	04/03/2023	CS FORM 212 (Revised 2017), Page 3 of 3
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34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed, a. within the third degree? b. within the fourth degree (for Local Government Unit - Career Employees)?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____												
35. a. Have you ever been found guilty of any administrative offense? b. Have you been criminally charged before any court?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____ <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____ Date Filed: _____ Status of Case/s: _____												
36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____												
37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____												
38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)? b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____ <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____												
39. Have you acquired the status of an immigrant or permanent resident of another country?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details (country): _____												
40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items: a. Are you a member of any indigenous group? b. Are you a person with disability? c. Are you a solo parent?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, please specify: _____ <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, please specify ID No: _____ <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, please specify ID No: _____												
41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)													
<table><thead><tr><th>NAME</th><th>ADDRESS</th><th>TEL. NO.</th></tr></thead><tbody><tr><td>DR. GUIRALDO C. FERNANDEZ, JR.</td><td>VSU, VISCA, BAYBAY CITY LEYTE</td><td></td></tr><tr><td>DR. SERAJINA RUTH L. MARTINEZ</td><td>VSU, VISCA, BAYBAY CITY, LEYTE</td><td></td></tr><tr><td>DR. MARIA THERESA P. LORETO</td><td>VSU, VISCA, BAYBAY CITY, LEYTE</td><td></td></tr></tbody></table>		NAME	ADDRESS	TEL. NO.	DR. GUIRALDO C. FERNANDEZ, JR.	VSU, VISCA, BAYBAY CITY LEYTE		DR. SERAJINA RUTH L. MARTINEZ	VSU, VISCA, BAYBAY CITY, LEYTE		DR. MARIA THERESA P. LORETO	VSU, VISCA, BAYBAY CITY, LEYTE	
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42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head / authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.													
<table><tr><td>Government issued ID (i.e Passport, GSIS, SSS, PRC, Driver's License, etc.) PLEASE INDICATE ID Number and Date of Issuance</td></tr><tr><td>Government issued ID: VSU ID</td></tr><tr><td>ID/License/Passport No.: V000391</td></tr><tr><td>Date/Place of Issuance: VSU, January 2010</td></tr></table>	Government issued ID (i.e Passport, GSIS, SSS, PRC, Driver's License, etc.) PLEASE INDICATE ID Number and Date of Issuance	Government issued ID: VSU ID	ID/License/Passport No.: V000391	Date/Place of Issuance: VSU, January 2010	<table><tr><td> Signature (Sign inside the box)</td></tr><tr><td>April 3, 2023 Date Accomplished</td></tr></table>	 Signature (Sign inside the box)	April 3, 2023 Date Accomplished						
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<table><tr><td> ROSE P. CAPULLA</td><td> Right Thumbmark</td></tr></table>		 ROSE P. CAPULLA	 Right Thumbmark										
 ROSE P. CAPULLA	 Right Thumbmark												
SUBSCRIBED AND SWORN to before me this <u>1 APR 2023</u> , affiant exhibiting his/her validly issued government ID as indicated above.													
<table><tr><td> ATTY. RYSAN C. GUINOCOR VSU Chief Legal Officer</td></tr><tr><td>Person Administering Oath</td></tr></table>		 ATTY. RYSAN C. GUINOCOR VSU Chief Legal Officer	Person Administering Oath										
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Person Administering Oath													

WORK EXPERIENCE SHEET

Instructions: 1. Include only the work experiences relevant to the position being applied for.

2. The duration should include start and finish dates, if known, month in abbreviated form, if known, and year in full. For the current position, use the word *Present*, e.g., 1998-Present. Work experience should be listed starting with the most recent/present employment

- Duration: June 1, 1996 – March 15, 1998
- Position: Part-Time Instructor
- Name of Office/Unit: Department of Arts and Letters
- Immediate Supervisor: Dr. Alicia Go
- Name of Agency/Organization and Location: Visayas State College of Agriculture, Baybay City, Leyte
- List of Accomplishments and Contributions (if any)
 - Taught PI 11 subject
 - Designed and revised course syllabus and instructional materials in this subject
- Summary of Actual Duties
- Responsible for teaching PI 11 subject, submitting grades, and accomplishing other necessary requirements.

- Duration: June 1, 1998 – March 15, 2004
- Position: Instructor I
- Name of Office/Unit: Department of Liberal Arts and Behavioral Sciences
- Immediate Supervisor: Dr. Remegio Mollaneda
- Name of Agency/Organization and Location: Visayas State University, Visca, Baybay City, Leyte
- List of Accomplishments and Contributions (if any)
 - Taught Filipino, History, Rizal, Psychology, and Sociology subjects.
 - Designed and revised a number of course syllabi and instructional materials in these subjects
- Summary of Actual Duties
- Responsible for teaching Filipino, History, Rizal, Psychology, and Sociology subjects, submitting grades, and accomplishing other necessary requirements.

- Duration: June 1, 2004 – March 15, 2007
- Position: Instructor III
- Name of Office/Unit: Department of Liberal Arts and Behavioral Sciences
- Immediate Supervisor: Dr. Zenaida Dumaguing
- Name of Agency/Organization and Location: Visayas State University, Visca, Baybay City, Leyte
- List of Accomplishments and Contributions (if any)
 - Taught Filipino, History and Philippine Constitution subjects

- Designed and revised a number of course syllabi and instructional materials in these subjects

- Summary of Actual Duties

- Responsible for teaching Filipino, History, and Philippine Constitution subjects, submitting grades and accomplishing other necessary requirements.
- Duration: June 1, 2007 – March 15, 2010
- Position: Assistant Professor I
- Name of Office/Unit: Department of Liberal Arts and Behavioral Sciences
- Immediate Supervisor: Dr. Norberto Canada
- Name of Agency/Organization and Location: Visayas State University, Visca, Baybay City, Leyte

- List of Accomplishments and Contributions (if any)

- Taught Filipino and History subjects
- Designed and revised a number of course syllabi and instructional materials in these subjects

- Summary of Actual Duties

- Responsible for teaching Filipino and History subjects, submitting grades and accomplishing other necessary requirements.

- Duration: June 1, 2010 – March 15, 2013
- Position: Assistant Professor II
- Name of Office/Unit: Department of Liberal Arts and Behavioral Sciences
- Immediate Supervisor: Dr. Justiniano Seroy
- Name of Agency/Organization and Location: Visayas State University, Visca, Baybay City, Leyte

- List of Accomplishments and Contributions (if any)

- Taught Filipino and History subjects
- Designed and revised a number of course syllabi and instructional materials in these subjects

- Summary of Actual Duties

- Responsible for teaching Filipino and History subjects, submitting grades and accomplishing other necessary requirements.

- Duration: June 1, 2013 – March 1, 2016
- Position: Assistant Professor III
- Name of Office/Unit: Department of Liberal Arts and Behavioral Sciences
- Immediate Supervisor: Dr. Annie Gravoso; Dr. Guiraldo C. Fernandez, Jr.
- Name of Agency/Organization and Location: Visayas State University, Visca, Baybay City, Leyte

- List of Accomplishments and Contributions (if any)

- Taught Filipino and History subjects
- Designed and revised a number of course syllabi and instructional materials in these subjects

- Summary of Actual Duties

- Responsible for teaching Filipino and History subjects, submitting grades, and accomplishing other necessary requirements.

- Duration: March 1, 2016 – September 14, 2022
- Position: Assistant Professor III
- Name of Office/Unit: Department of Liberal Arts and Behavioral Sciences
- Immediate Supervisor: Dr. Guiraldo C. Fernandez, Jr., and Jett C. Quebec.
- Name of Agency/Organization and Location: Visayas State University, Visca, Baybay City, Leyte

- List of Accomplishments and Contributions (if any)

- Taught Filipino, History subject, Understanding the Self
- Designed and revised a number of course syllabi and instructional materials in these subjects.

- Summary of Actual Duties

- Responsible for teaching Filipino and History subjects, submitting grades, and accomplishing other necessary requirements.

- Duration: September 14, 2022, to the present
- Position: Assistant Professor IV
- Name of Office/Unit: Department of Liberal Arts and Behavioral Sciences
- Immediate Supervisor Jett C. Quebec.
- Name of Agency/Organization and Location: Visayas State University, Visca, Baybay City, Leyte

- List of Accomplishments and Contributions (if any)

- Understanding the Self, History subject, and Life and Works of Jose Rizal
- Designed and revised a number of course syllabi and instructional materials in these subjects.

- Summary of Actual Duties

- Responsible for teaching Understanding the Self, History subject, and Life and Works of Jose Rizal, submitting grades, and accomplishing other necessary requirements.



ROSE PASCUAL-CAPULLA

(Signature over Printed Name
of Employee/Applicant)

Date: 04/013/2022