

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.
READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.
Print legibly. Tick appropriate boxes () and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE. 1. CS ID No. (Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	Daiz		
FIRST NAME	Devianne Jane		NAME EXTENSION (JR., SR) N/A
MIDDLE NAME	Esmas		
3. DATE OF BIRTH (mm/dd/yyyy)	01/19/1989	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country:
4. PLACE OF BIRTH	Palompon, Leyte	If holder of dual citizenship, please indicate the details.	Philippines
5. SEX	<input type="checkbox"/> Male <input checked="" type="checkbox"/> Female		
6. CIVIL STATUS	<input type="checkbox"/> Single <input checked="" type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:	17. RESIDENTIAL ADDRESS	Apartment 55 Kilbourne Drive House/Block/Lot No. Street Visca Pangasungan Subdivision/Village Barangay BAYBAY LEYTE City/Municipality Province
7. HEIGHT (m)	1.57	ZIP CODE	6521
8. WEIGHT (kg)	56.00		
9. BLOOD TYPE	O+	18. PERMANENT ADDRESS	House/Block/Lot No. Street San Juan Subdivision/Village Barangay PALOMPON LEYTE City/Municipality Province
10. GSIS ID NO.	2005554679	ZIP CODE	6538
11. PAG-IBIG ID NO.	121004392820		
12. PHILHEALTH NO.	120508015831	19. TELEPHONE NO.	N/A
13. SSS NO.	0628914837	20. MOBILE NO.	999-349-0085
14. TIN NO.	274568498000	21. E-MAIL ADDRESS (if any)	deviannejane.daiz@vsu.edu.ph
15. AGENCY EMPLOYEE NO.	V01126		

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	DAIZ		23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	VISCONDE	NAME EXTENSION (JR., SR)	VANIA ISABELLA E. DAIZ	02/07/2013
MIDDLE NAME	BULADO		VENICE ISIDORE E. DAIZ	08/04/2019
OCCUPATION	NONE		DEVIN LUKA E. DAIZ	10/23/2021
EMPLOYER/BUSINESS NAME				
BUSINESS ADDRESS				
TELEPHONE NO.	09690471711			
24. FATHER'S SURNAME	NA			
FIRST NAME	NA	NAME EXTENSION (JR., SR)		
MIDDLE NAME	NA			
25. MOTHER'S MAIDEN NAME	JENNIFER OMEGA ESMAS			
SURNAME	MASANQUE			
FIRST NAME	JENNIFER			
MIDDLE NAME	ESMAS		(Continue on separate sheet if necessary)	

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	SAN JUAN ELEMENTARY SCHOOL	Elementary	1994	2000		2000	N/A
SECONDARY	NORTHERN LEYTE COLLEGE	High School	2000	2004		2004	N/A
VOCATIONAL/ TRADE COURSE	N/A						
COLLEGE	VELEZ COLLEGE	Bachelor of Science in Nursing	2004	2008		2008	N/A
GRADUATE STUDIES	CEBU NORMAL UNIVERSITY	MASTER IN NURSING (Major in MENTAL HEALTH AND PSYCHIATRIC NURSING)	2009	2012		2012	N/A

(Continue on separate sheet if necessary)

SIGNATURE		DATE	04/22/2025
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IV. CIVIL SERVICE ELIGIBILITY					
27.	CAREER SERVICE/ RA 1080 (BOARD/ BAR) UNDER SPECIAL LAWS/ CES/ CSEE BARANGAY ELIGIBILITY / DRIVER'S LICENSE	RATING (If Applicable)	DATE OF EXAMINATION / CONFERMENT	PLACE OF EXAMINATION / CONFERMENT	LICENSE (if applicable)
					NUMBER Date of Validity
	Nurse Licensure Exam	82.00	06/01/2008	CEBU CITY	0507751 01/19/2026


(Continue on separate sheet if necessary)

V. WORK EXPERIENCE

(Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet.

28. INCLUSIVE DATES (mm/dd/yyyy)		POSITION TITLE (Write in full/Do not abbreviate)	DEPARTMENT / AGENCY / OFFICE / COMPANY (Write in full/Do not abbreviate)	MONTHLY SALARY	SALARY/ JOB/ PAY GRADE (if applicable)& STEP (Format"00-0")/ INCREMENT	STATUS OF APPOINTMENT	GOV'T SERVICE (Y/ N)
From	To						
01/01/2025	PRESENT	Instructor III	Visayas State University	37,024.00	14-1	Permanent	Y
04/22/2024		Instructor III	Visayas State University	35,434.00	14-1	Permanent	Y
04/22/2024		Instructor III	Visayas State University	35,434.00	14-1	Permanent	Y
01/01/2024		Instructor I	Visayas State University	31,568.00	12-4	Permanent	Y
01/01/2023		Instructor I	Visayas State University	30,028.00	12-4	Permanent	Y
01/01/2023		Instructor I	Visayas State University	29,449.00	12-2	Permanent	Y
08/12/2022		Instructor I	Visayas State University	27,892.00	12-2	Permanent	Y
06/03/2022		Instructor I	Visayas State University	27,608.00	12-1	Permanent	Y
01/01/2022		Instructor I	Visayas State University	27,608.00	12-1	Temporary	Y
01/01/2022	12/31/2022	Instructor I	Visayas State University	26,052.00	12-1	Temporary	Y
01/01/2021	12/31/2021	Instructor I	Visayas State University	24,495.00	12-1	Temporary	Y
01/01/2021		Instructor I	Visayas State University	26,052.00	12-1	Temporary	Y
01/01/2020		Instructor I	Visayas State University	24,495.00	12-1	Temporary	Y
01/01/2020	12/31/2020	Instructor I	Visayas State University	22,938.00	12-1	Temporary	Y
01/14/2019	12/31/2019	Instructor I	Visayas State University	22,938.00	12-1	Temporary	Y
01/14/2019		Instructor I	Visayas State University	22,149.00	12-1	Temporary	Y
12/09/2009	12/31/2019	ASSISTANT PROFESSOR A	VELEZ COLLEGE	30,000.00	-	Permanent	N
09/09/2009	12/08/2009	NURSE TRAINEE	CEBU VELEZ GENERAL HOSPITAL	8,000.00	-	Contractual	N

(Continue on separate sheet if necessary)

SIGNATURE		DATE	04/22/2025
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VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S					
29.	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK
		From	To		
	WORLDWIDE MARRIAGE ENCOUNTER CEBU CITY (CEBU ZONE)	03/26/2016	PRESENT	1	TEAM COUPLE


(Continue on separate sheet if necessary)

VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED					
(Start from the most recent L&D/training program and include only the relevant L&D/training taken for the last five (5) years for Division Chief/Executive/Managerial positions)					
30.	TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD (Managerial/ Supervisory/ Technical/etc)
		From	To		
	THRIVE: A Healthy Work Environment Project in a Pediatric Intensive Care Unit	01/23/2025	01/23/2025	1	Technical
	Epidemiologic & Experimental Studies, and Participatory Action Research	12/12/2024	12/13/2024	16	Research
	NURSE PRECEPTORSHIP TRAINING ORIENTATION PROGRAM FOR CLINICAL INSTRUCTORS	03/06/2024	04/04/2024	160	Instruction
	SUKARANAY: DEWORMING	01/10/2024	01/10/2024	1	Technical
	SUKARANAY: HOW MENTAL DISORDER IS SENSATIONALIZED IN MODERN MEDIA	07/04/2023	07/04/2023	1	Technical
	ADVANCED COURSE IN MENTAL HEALTH AND PSYCHIATRIC NURSING IN THE INPATIENT SETTING	05/22/2023	06/30/2023	224	Instruction
	2023 FILIPINO NURSING DIASPORA DAY	05/06/2023	05/06/2023	8	Technical
	CAPABILITY TRAINING FOR COLLEGE/ DEPARTMENT-BASED GUIDANCE FACILITATOR: RACE AGAINST SUICIDE	04/13/2023	04/13/2023	8	Technical
	VSU Faculty and Staff Onboarding: Padayon sa Panaghiusa, VSU!	09/05/2022	09/07/2022	24	Instruction
	Training Workshop on the Use of JASP Statistical Software	03/23/2022	03/25/2022	16	Research
	MENTAL HEALTH FRONTLINER TRAINING PRIMER	10/16/2021	11/20/2021	8	Technical
	WEBINAR ON NAVIGATING THE DIGITAL SHIFT: INSTRUCTIONAL MATERIALS TO SUPPORT THE UNIVERSITY'S FLEXIBLE LEARNING	03/18/2021	03/18/2021	8	Instruction
	The Basics of Records Management and Records Control	01/27/2021	01/27/2021	2	Technical
	ADPCN: RESPONDING TO THE CHALLENGES OF THE NEW NORMAL	10/29/2020	10/30/2020	8	Technical
	SERBISYO ESTUDYANTE: CONVERSATIONS WITH THE C/DBGF'S ON ACADEMIC NEEDS OF NEW STUDENTS	10/08/2020	10/08/2020	1	Technical
	ONLINE TRAINING ON DEVELOPING A MOODLE ONLINE CLASSROOM	05/13/2020	05/15/2020	24	Instruction

(Continue on separate sheet if necessary)

VIII. OTHER INFORMATION		
31.	32.	33.
SPECIAL SKILLS and HOBBIES	NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
N/A	N/A	Visayas State University Faculty Association
		VELEZ NURSES ALUMNI ASSOCIATION

(Continue on separate sheet if necessary)

SIGNATURE	DATE
	04/22/2025

34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed,
a. within the third degree?
b. within the fourth degree (for Local Government Unit - Career Employees)?

☐ YES☒ NO

☐ YES☒ NO

If YES, give details:

35. a. Have you ever been found guilty of any administrative offense?

b. Have you been criminally charged before any court?

☐ YES☒ NO

If YES, give details:

☐ YES☒ NO

If YES, give details:
Date Filed: _____
Status of Case/s: _____

36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?

☐ YES☒ NO

If YES, give details:

37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?

☒ YES☐ NO

If YES, give details:
RESIGNATION FROM VELEZ COLLEGE

38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?

b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?

☐ YES☒ NO

If YES, give details: _____

☐ YES☒ NO

If YES, give details: _____

39. Have you acquired the status of an immigrant or permanent resident of another country?

☐ YES☒ NO

If YES, give details (country):

40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items:
a. Are you a member of any indigenous group?
b. Are you a person with disability?
c. Are you a solo parent?

☐ YES☒ NO

If YES, please specify: _____

☐ YES☒ NO

If YES, please specify ID No _____

☐ YES☒ NO

If YES, please specify ID No _____

41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)

NAME	ADDRESS	TEL. NO.
JOEL REY U. ACOB	MAYBOG, BAYBAY CITY, LEYTE	09569161146
ANNE CAROLINE M. CASTILLO	BANILAD, CEBU CITY	09176558822
JOHNNY YAO	F. RAMOS STREET, CEBU CITY	09227033938

42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.

DEVIANNE JANE E. DAIZ

Government Issued ID (i.e.Passport, GSIS, SSS, PRC, Driver's License, etc.) PLEASE INDICATE ID Number and Date of Issuance

Government Issued ID: PRC

ID/License/Passport No.: 0507751

Date/Place of Issuance: 09/12/2008 / CEBU CITY

Signature (Sign inside the box)

04/22/2025

Date Accomplished

Right Thumbmark

SUBSCRIBED AND SWORN to before me this 18 JUN 2025, affiant exhibiting his/her validly issued government ID as indicated above.

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WORK EXPERIENCE SHEET

Instructions: 1. Include only the work experiences relevant to the position being applied for.


2. The duration should include start and finish dates, if known, month in abbreviated form, if known, and year in full. For the current position, use the word Present, e.g., 1998-Present. Work experience should be listed starting with the most recent/present employment

<ul style="list-style-type: none">• Duration: April 22, 2024 - Present• Position: Instructor III (Regular Permanent)• Name of Office/Unit: Faculty of Nursing• Immediate Supervisor: Mr. Christian Vie P. Baldonado• Name of Agency/Organization and Location: Visayas State University/ Visca, Baybay City, Leyte• List of Accomplishments and Contributions (if any)<ul style="list-style-type: none">○ Participated actively in activities and programs initiated by the FON and the University○ Appointed as alternate dDRC, Academic Coordinator, Level 3 Coordinator, Curriculum Committee Chairperson of the FON○ Served as research adviser○ Attended relevant seminars and trainings• Summary of Actual Duties<ul style="list-style-type: none">○ Delivers instruction aligned with areas of specialization, including Anatomy and Physiology, Health Assessment, and Psychiatric Nursing. Provides clinical supervision to nursing students across a variety of healthcare settings, such as medical wards, psychiatric units, and community-based exposure. Actively engaged in research initiatives and extension services, while also undertaking administrative responsibilities to support institutional operations.	
<ul style="list-style-type: none">• Duration: June 3, 2022 – April 21, 2024• Position: Instructor I (Regular Permanent)• Name of Office/Unit: College of Nursing• Immediate Supervisor: Dr. Michelle A. Calda• Name of Agency/Organization and Location: Visayas State University/ Visca, Baybay City, Leyte• List of Accomplishments and Contributions (if any)<ul style="list-style-type: none">○ Participated actively in related-activities initiated by the college and the university○ Appointed as alternate dDRC of the college, Level 3 Coordinator, and College Instructional Materials Committee Chairperson○ Spearhead in the Level III AACUP Accreditation of the College in Area IV – Performance of Graduates in Licensure Examination○ Served as research adviser○ Attended relevant seminars and trainings• Summary of Actual Duties<ul style="list-style-type: none">○ Teaches according to field of specialization (Anatomy and Physiology, Health Assessment and Psychiatric Nursing) and supervise nursing students in various healthcare setting (Medical Ward, VFES School Clinic, Psychiatric Ward and in the Community). Active involvement in research and extension services as well as perform roles to support the administration.	
<ul style="list-style-type: none">• Duration: January 14, 2019 – June 2, 2022• Position: Instructor I (Regular – Temporary)• Name of Office/Unit: College of Nursing	

- Immediate Supervisor: Dr. Joel Rey U. Acob
- Name of Agency/Organization and Location: Visayas State University/ Visca, Baybay City, Leyte
- List of Accomplishments and Contributions (if any)
 - Participated actively in related-activities initiated by the college and the university
 - Appointed as college dDRC and Academic Adviser
 - Developed Instructional Materials for Anatomy and Physiology
 - Served as research adviser
 - Attended relevant seminars and trainings
- Summary of Actual Duties
 - Teaches according to field of specialization (Anatomy and Physiology, Health Assessment and Psychiatric Nursing) and supervise nursing students in various healthcare setting (Medical Ward, VFES School Clinic and in the Community). Active involvement in research and extension services as well as perform roles to support the administration.

- Duration: December 9, 2009 – December 31, 2019
- Position: Clinical Instructor (Regular Tenured)
- Name of Office/Unit: College of Nursing
- Immediate Supervisor: Dr. Ma. Carol R. Kangleon
- Name of Agency/Organization and Location: Velez College / F. Ramos Street, Cebu City
- List of Accomplishments and Contributions (if any)
 - Facilitated student-related activities both in the classroom, hospitals and in the community
 - Member of faculty committees involved in revising policies and manuals in the college.
 - Spearhead in the Level III PAASCU Accreditation in the Area of Community
 - Participated actively as a member during the Level II PAASCU Accreditation
- Summary of Actual Duties
 - Involves in instruction, research and extension services of the college. Directs, manages and evaluates student learning in the classroom and in clinical setting. Prepares teaching-learning activities and approaches specific to the level of the learner and course's outcomes. Provides timely and ongoing feedback on the students' performance.

- Duration: September 9, 2009 – December 8, 2009
- Position: Nurse Trainee
- Name of Office/Unit: Nursing Service
- Immediate Supervisor: Mrs. Wivina Nazareno, RN
- Name of Agency/Organization and Location: Cebu Velez General Hospital / F. Ramos Street, Cebu City
- Summary of Actual Duties
 - Promotes and restores patients' health utilizing the nursing process. Collaborates with physicians and other members of the healthcare team. Provides physical and psychological support to patients and significant others.


DEVIANNE E. DIAZ
(Signature over Printed Name
of Employee/Applicant)

Date: 4/22/25