	UBLIC OF THE PHILIPPINES BC-CSC Form No. 1	1. NAME OF EMPLOYEE
	(Position Description Form)	Mahilum, Jedi Joy Belmonte
	ENT CORPORATION OR AGENCY/ OVERNMENT	3. BUREAU OR OFFICE
Visayas State University		Visayas State University
4. DEPT./BRANCH/DIVISION Department of Plant Breeding and Genetics		5. WORK STATION/PLACE OF WORL Baybay City
6a. PRES. APPRO 6b. PREV. APPRO ACT/		7a. SALARY P. A.: \$239,200. 4
BOARD R ORD. NO. ITEM NO.	ORD NO	7b. OTHER COMPENSATION PERA & ACA – P2,000.00/mo.
8. OFFICIAL DESIGNATION OR POSITION		9. WORKING PROPOSED TITLE
Instructor I		
	A COURTO A TION OF THIS POSITION	11. OCCUPATION GROUP TITLE
10. WAPCO CI	LASSIFICATION OF THIS POSITION	(leave blank)
12. FOR LOCA		(leave blank) GOVERNMENT UNIT AND UNIT CLASS
12. FOR LOCA	L GOVERNMENT POSITION, CHECK ((leave blank) GOVERNMENT UNIT AND UNIT CLASS
12. FOR LOCA MUNICIPA	AL GOVERNMENT POSITION, CHECK CALITY [] CITY [1st 2nd 3rd NT OF DUTIES AND RESPONSIBILITIES	(leave blank) GOVERNMENT UNIT AND UNIT CLASS PROVINCE [] 4 th 5 th 6 th
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14. POSITION TITLE OF IMMEDIATE SUPERVISO	R 15. POSITION TITLE OF NEXT HIGHER SUPERVISOR
Department Head	College Dean
16. NAMES, TITLES AND ITEM NOS. OF THOSE Y by their item nos. and titles)	OU DIRECTLY SUPERVISE (if more than 7, list only
7. MACHINE EQUIPMENT, TOOLS, etc. used regul	arly in performance of work
Occasional Frequent	19. WORKING CONDITION Normal Working Condition [/] Field Work [/] Field Trips [/] Exposed to Varied Weather [] Others (Specify) []
20. I CERTIFY that the above answers are accurate and	d complete
Date	JEDI JOY B. MAHILUM Signature of employee
21. Describe briefly the general function of the Unit or	Section
Instruction, Research, Extension and Production	
22. Describe briefly the general function of the position	
	nd of education considered in filling up a vacancy for this qualifications of the present incumbent. This item should
Experience:	
23b. Licenses or certificate required to do this work, if a	any
24. I HEREBY CERTIFY that the above answers are ac	ccurate and complete
4 April 2013 Date	DILBERTO O. FERRAREN – Professor Signature and Title of Immediate Supervisor
APPROVED : Date	JOSE/L. BACUSMO Head of Agency