CS Form No. 212 Revised 2017

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concern∉d.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM. Print legibly. Tick appropriate boxes () and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE. 1. CS ID No. (Do not fill up. For CSC use only L PERSONAL INFORMATION VILLAS 2. SURNAME NAME EXTENSION (JR., SR) MICHAEL CARLO FIRST NAME MIDDLE NAME CATCHARRO .3. DATE OF BIRTH 07/02/1985 16. CITIZENSHIP ✓ Filipino Dual Citizenship (mm/dd/yyyy) by birth by naturalization TACLOBAN CITY, LEYTE Pls. indicate country: 4 PLACE OF BIRTH If holder of dual citizenship. please indicate the details ✓ Male Female 5. SEX PHILLPPINES Single 17. RESIDENTIAL ADDRESS BLK. 13, LOT 25 Married 6 CIVIL STATUS House/Block/Lot No Street Widowed Separated NHA Other/s: Subdivision/Village Barangay PALO LEYTE -7. HEIGHT (m) 159.5 M City/Municipality Province 8. WEIGHT (kg) **73 KGS** ZIP CODE 6501 18. PERMANENT ADDRESS BLK. 13, LOT 25 9. BLOOD TYPE A House/Block/Lot No Street NHA BARAS 2002365862 10. GSIS ID NO. bdivision/Vii Barangay LEYTE PALO 11. PAG-IBIG ID NO. 80149828403 Province 01-050343475-5 ZIP CODE 6501 12 PHILHEALTH NO 13. SSS NO. N/A 19. TELEPHONE NO. NONE 14. TIN NO. 245-906-991 09173041576 20. MOBILE NO. 15. AGENCY EMPLOYEE NO. V000843 21. E-MAIL ADDRESS (if any) mykllvillas@yahoo.com I. FAMILY BACKGROUND 23. NAME of CHILDREN (Write full name and list all) 22. SPOUSE'S SURNAME N/A DATE OF BIRTH (mm/dd/yyyy) NAME EXTENSION (JR., SR) N/A N/A FIRST NAME N/A N/A MIDDLE NAME N/A N/A N/A OCCUPATION N/A N/A EMPLOYER/BUSINESS NAME N/A BUSINESS ADDRESS N/A TELEPHONE NO. N/A 24. FATHER'S SURNAME **VILLAS** NAME EXTENSION (JR., SR) FIRST NAME CARLITO MIDDLE NAME **ACEBEDO** 25. MOTHER'S MAIDEN NAME CATCHARRO SURNAME VILLAS FIRST NAME **FLOR** MIDDLE NAME TAYON (Continue on separate sheet if necessary) **EDUCATIONAL BACKGROUND** SCHOLARSHIP HIGHEST LEVEL NAME OF SCHOOL BASIC EDUCATION/DEGREE/COURSE PERIOD OF ATTENDANCE YEAR **ACADEMIC** LEVEL UNITS EARNED (Write in full) (Write in full) GRADUATED HONORS (if not graduated) RECEIVED From То ELEMENTARY ST. THERESE CHILD DEVELOPMENT CENTER MODEL*OF 1991 1998 1998 PRIMARY NIA DEPORTMENT SECONDARY LEYTE NATIONAL HIGH SCHOOL 1998 2002 2002 HIGH SCHOOL NIA VOCATIONAL COURSE CERTIFICATE OF COMPETENCE GRADUATE STUDIES LEYTE NORMAL UNIVERSITY BACHELOR OF ARTS IN COMMUNICATION 2002 NIA 2006 2006 **GRADUATE STUDIES** LEYTE NORMAL UNIVERSITY MASTER IN ENGLISH NA 2008 2012 2012 N/A continue on separate sheet if necessary) SIGNATURE DATE April 19, 2017 CS FORM 212 (Revised 2017), Page 1 of 4

| IV. CIVIL | SERVICE ELIGI | BILITY | 10000000000000000000000000000000000000 | and the state of the state of | Market Ball | V 4 4 4 4 | | | 17-17-18 | |
|--|---------------|--------------------------|---|-------------------------------|----------------------------|---|--------------------------|----------------------------|---------------------|--|
| 27. CAREER SERVICE/ RA 1080 (BOARD/ BAR) UNDER SPECIAL LAWS/ CES/ CSEE BARANGAY ELIGIBILITY / DRIVER'S LICENSE CAREER SERVICE PROFESSIONAL EXAM | | | RATING | DATE OF EXAMINATION / | DI ACE OF EVALUATION | TION / CONFERMENT | | LICENSE (if applicable) | | |
| | | | (If Applicable) | CONFERMENT | MENT | | ATION / CONFERMENT | | Date of Validity | |
| | | | 81.3 | 4/2/2006 | | | LOBAN CITY | 05-008928 | 5/9/2006 | |
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| V. WORK | EXPERIENCE | | (Col | ntinue on separate she | et if necessary) | | | Court To Los | | |
| | | t. Start from your recer | nt work) Descriptio | n of duties should | be indicated in the attach | ed Work Exp | erience shee | | | |
| 28. INCLUSIVE DATES (mm/dd/yyyy) POSITION T (Write in full/Do not | | | DEPARTMENT / AGENCY / OFFICE / COMPANY (Write in full/Do not abbreviate) | | MONTHLY SALARY | SALARY/ JOB/ PAY GRADE (if applicable) & STEP (Format *00-0*)/ | STATUS OF APPOINTMENT | GOV'T SERVICE (Y/ N) | | |
| 1/2/2017 | PRESENT | ASSISTANT PROFESSOR I | | VISAYAS | | INCREMENT | PERMANENT | Y | | |
| 6/16/2016 | 12/30/2016 | INSTRUCT | | | STATE UNIVERSITY | 19940.00 | 2GL SG12 | PERMANENT | Y | |
| 6/16/2014 | 6/15/2016 | INSTRUCT | | VISAYAS S | 19940.00 | SG12 | TEMPORARY | Y | | |
| 6/15/2010 | 6/15/2014 | INSTRUCT | | LEYTE NO | 19940.00 | SG12 | PERMANENT | Y | | |
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| | | | (Co. | ntinue in separate she | et if necessary) | 1000 | >5 (1-1-1) - (1-1-1) | | | |
| SIG | NATURE (| grand | | | DATE | | April 19, 2017 | | | |
| | | Trast | XH | | | | C | S FORM 212 (Revised 2) | 017), Page 2 of | |

| VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC | NT / PEOPLE | / VOLUNTAR | Y ORGANIZAT. | | | |
|--|------------------------|--------------------------------------|----------------------|---|--|--|
| 29. NAME & ADDRESS OF ORGANIZATION (Write in full) | | INCLUSIVE DATES (mm/dd/yyyy) From To | | POSITION / NATURE OF WORK | | |
| N/A | N/A | N/A | N/A | N/A | | |
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| | ontinue on separa | te sheet if necess | ary) | | | |
| VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING | | | | | | |
| Start from the most recent L&D/training program and include only the relevant L&D/training taken | | years for Division | n Chief/Executive/Ma | | | |
| 30. TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full) | ATT | ATTENDANCE (mm/dd/yyyy) | | Type of LD (Managerial/ Supervisory/ | CONDUCTED/ SPONSORED BY (Write in full) | |
| | From | То | | Technical/etc) | | |
| NATIONAL RESEARCH COUNCIL OF THE PHILIPPINES ANNUAL SCIENTIFIC CONFERENCE | 3/22/2017 | | 8.0 | TECHNICAL | NATIONAL RESEARCH COUNCIL OF THE PHILIPPINES | |
| 12TH LAMIRAW CREATIVE WRITING WORKSHOP | 12/2/2015 | 12/4/2015 | 24.0 | TECHNICAL | NATIONAL COMMISSION FOR CULTURE AND THE ARTS | |
| PAMBANSANG KUMPERENSIYA SA WIKA | 2/26/2015 | 2/28/2015 | 20.0 | TECHNICAL | KOMISYON NG WIKANG FILIPINO | |
| AN LANTAWAN LITERARY WORKSHOP | 8/28/2014 | | 8.0 | TECHNICAL | LEYTE NORMAL UNIVERSITY | |
| WARAY-WARAY NEW TESTAMENT TRANSLATION | 8/18/2014 | 8/22/2014 | 40.0 | TECHNICAL | PHILIPPINE BIBLE SOCIETY | |
| 14TH IYAS NATIONAL WRITER'S WORKSHOP | 4/20/2014 | 4/24/2014 | 40.0 | TECHNICAL | DE LA SALLE UNIVERSITY | |
| STH TABOAN PHILIPPINE WRITERS' FESTIVAL | 2/24/2014 | 2/26/2014 | 24.0 | TECHNICAL | | |
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| And the Control of th | Continue on separa | te sheet if necess | sary) | Marin Water | | |
| VIII. OTHER INFORMATION | ION ACADEMIC DI | TINCTIONS / PEG | COCNITION | | MEMBERSHIP IN ASSOCIATION/ORGANIZATION | |
| 31. SPECIAL SKILLS and HOBBIES 32. | ION-ACADEMIC DIS (V | Vrite in full) | JOGNITION | | 33. (Write in full) | |
| N/A | -0-4 | N/A | | | KATIG WRITERS NETWORK, INC. | |
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| | Continue on separ | ate sheet if neces | ASSESSED FOR | | | |
| SIGNATURE CALL | 7 | | 1 | DATE | April 19, 2017 | |

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| | ng or recommending authority, or to the | | | | |
| chief of bureau or office or to the person who has immedia Bureau or Department where you will be apppointed, | ate supervision over you in the Office, | | | | |
| a. within the third degree? | * | YE | S V NO | | |
| b. within the fourth degree (for Local Government Unit - C | areer Employees)? | YE YE | S V NO | | |
| | | lf | YES, give details: | 6 = 4. | |
| a. Have you ever been found guilty of any administrative of | offense? | YE | S V NO | | |
| | | If | YES, give details: | | |
| | | YE | S NO | | |
| b. Have you been criminally charged before any court? | | If | YES, give details: | | |
| | | | Date Filed: | | |
| | | □ St | atus of Case/s: | | |
| Have you ever been convicted of any crime or violation of | any law, decree, ordinance or regulation | | V 140 | | |
| by any court or tribunal? | | If | YES, give details: | | |
| | | ☐ YES | | | |
| Have you ever been separated from the service in any of | | | | | |
| retirement, dropped from the rolls, dismissal, termination, out (abolition) in the public or private sector? | end of term, finished contract or phase | | YES, give details: | | |
| a. Have you ever been a candidate in a national or local e | lection held within the last year (except | 100 | S. ✓ NO | | |
| Barangay election)? | lection field within the last year (except | | ₱YES, give d☑ailsŅO | | |
| | the three (2) month marked before the | | i i Lo, give d <u>- allo.io</u> | | |
| b. Have you resigned from the government service during election to promote/actively campaign for a national or loc | DAY DAKEN | YES, give JileNO | | | |
| Have you acquired the status of an immigrant or permane | If | If YES, give details (country): | | | |
| Pursuant to: (a) Indigenous People's Act (RA 8371); (b) M 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972 Are you a member of any indigenous group? Are you a person with disability? Are you a solo parent? | | If YE | S NO | | |
| . REFERENCES (Person not related by consanguinity or affinity to applicate | ant (annaintee) | | September of the septem | | |
| | | | | | |
| NAME NAME | ADDRESS | | TEL. NO. | | |
| DR. MYRNA L. MACALINAO | LEYTE NORMAL UNIVERSITY | 9 | 998626856 | 001 | |
| PROF. EMERITUS MERLIE M. ALUNAN | UNIVERSITY OF THE PHILIPPINES | 9 | 272441758 | 12 | |
| I declare under oath that I have personally accomplished complete statement pursuant to the provisions of pertiperation of pertiperation. I authorize the agency head/authorized regularized that any misrepresentation made in this deadministrative/criminal case/s against me. Government Issued ID (i.e.Passport, GSIS, SSS, PRC, Driver's License, etc.) | nent laws, rules and regulations of presentative to verify/validate the con | the Repul | blic of the med herein. | Precilla CHAEL CARLOC, VILLAS PHOTO | |
| PLEASE INDICATE ID Number and Date of Issuance | | | . 11 | A STATE OF THE STA | |
| Sovernment Issued ID: GSIS | (Imar | lla | | | |
| D/License/Passport No.: 2002365862 | Signature (Sign inside | the hov) | | " And the second | |
| late/Place of Issuance: TACLOBAN CITY | APRIL 19, Date Accomplish | 2017 | | Right Thumbmark | |
| SUBSCRIBED AND SWORN to before me this | APR 2 5 2017 , affiant ex | thibiting his | /her validly issued governmen | nt ID as indicated above. | |
| | ATTY. RYSAN C. GUI | R | *. | | |
| | Person Administering | Oath | | | |