

VISAYAS STATE COLLEGE OF AGRICULTURE (ViSCA)
Baybay, Leyte



February 18,

1987

Mr. NOEL V. BORIGON

c/o ViSCA
Baybay, Leyte



Rec'd original
RB

Sir/Madam:

You are hereby appointed JANITOR
in the Philippine Root Crop Research and Training Center
(PRCRTC)
with compensation at the rate of
Seven Thousand Two Hundred Thirty-Six PESOS (P7,236.00)
per annum, effective March 1, 1987
(State nature of appointment)
Renewal
whether original, renewal, promotion, transfer, reinstatement, etc.)

Temporary (State employment status whether temporary, substitute, permanent or provisional in case of teachers)
None (Name and status of former incumbent, if there is any. Example: Fe Uy, resigned, promoted, etc.)

Position to be filled:

Old Item No. 113-1 Page _____
Approp. Act Batas Pambansa Blg. 866
New Item No. 114-1 Page _____
Approp. Act Batas Pambansa Blg. 879

Very truly yours,
By Authority of the Board of Trustees:

SAMUEL S. GO

Vice Pres. for Administration
Approving Officer

Civil Service Eligibility:

Title of Exam. Taken None Required
Place of Examination NA
Date of Examination NA
Rating NA

CERTIFICATION

This is to certify that all requirements and supporting papers pursuant to MC No. 6, s. 1985, have been complied with, reviewed and found to be in order.

Theresa A. Lao
TERESITA A. LAO
Personnel Officer

Highest Educational Attainment:

High School Graduate

Latest salary received:

P7,236.00 p.a. Effective July 1, 1986

Maiden name, if married:

Not Applicable

CERTIFICATION

This is to certify that the appointee has been screened and found qualified by the Selection/Promotion Board.

Do not fill space below (For Civil Service Commission Action)

Chairman, S/P Board

☒ APPROVED AS

☐ Permanent

☐ Co-terminous

☐ Probationary
(for six (6)
months)

☒ Temporary

☐ DISAPPROVED

☐ Provisional/Substitute

☐ Regular
(Permanent)

Marcisa T. Oliveros
MARCISA T. OLIVEROS

SR PERSONNEL ANALYST

a. For approved appointments:

☐ If effectivity date is upon assumption of duties, this should not be earlier than _____ the date of issuance of the appointment.

☐ Co-terminous with term of office of _____

b. If approved as Temporary:

☒ This appointment is effective for one (1) year and will expire on 3-1-88 unless sooner terminated.

☐ The appointment was originally proposed as permanent but eligibility is not appropriate to the position.

☒ Provided that there is no pending administrative case against the appointee, no pending protest against this appointment, nor any decision by competent authority that will adversely affect the approval of this appointment.

d. Subject to the outcome of the appeal of the former incumbent, if any.

e. Disapproved:

☐ Eligibility not appropriate and there are eligibles available

☐ Appointee does not meet education/experience requirements

☐ Appointee lacks eligibility - List of _____ eligibles attached from which selection maybe made to replace _____

f. His/Her date of birth (_____) as appearing in the previous record of the CS Office has been maintained. If correction is desired, he/she should submit the necessary evidence.

g. Provided that the termination of the incumbent is in order.

☒ For laborer positions, subject to the limitations of Section 47 of PD 807.

i. For positions covered under MC No. 10, s. 1977 and Resolution No. 435, appointee has not qualified in any Civil Service examination.

j. For non-plantilla positions, as _____ at _____ per OCPC Indorsement dated _____ attached to the appointment of _____

k. Others _____

Any erasure or alteration on the action taken by the Civil Service Commission on the appointment shall invalidate the same.