

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.
READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.
Print legibly. Tick appropriate boxes () ☐ use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE.

1. CS ID No. (Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	Capulla			
FIRST NAME	Rose	NAME EXTENSION (JR., SR)		
MIDDLE NAME	Pascual	NA		
3. DATE OF BIRTH (mm/dd/yyyy)	05/09/1969	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship	
4. PLACE OF BIRTH	Baybay City, Leyte	If holder of dual citizenship, please indicate the details.	<input type="checkbox"/> by birth <input type="checkbox"/> by naturalization	
5. SEX	<input type="checkbox"/> Male <input checked="" type="checkbox"/> Female		Pls. indicate country:	
6. CIVIL STATUS	<input type="checkbox"/> Single <input checked="" type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Other/s:	17. RESIDENTIAL ADDRESS	PHILIPPINES	
7. HEIGHT (m)	1.58	ZIP CODE	Brgy.	
8. WEIGHT (kg)	62.3		House/Block/Lot No.	Street
9. BLOOD TYPE	Type O			Guadalupe
10. GSIS ID NO.	B69K9RCP015		Subdivision/Village	Barangay
11. PAG-IBIG ID NO.	1700-0026-9309		Baybay	Leyte
12. PHILHEALTH NO.	13-000015564-1	18. PERMANENT ADDRESS	City/Municipality	
13. SSS NO.	06-1448980-0	ZIP CODE	Province	
14. TIN NO.	919-695-994		House/Block/Lot No.	Street
15. AGENCY EMPLOYEE NO.	V000391			Guadalupe
			Subdivision/Village	Barangay
			Baybay City	Leyte
		19. TELEPHONE NO.	City/Municipality	
			Province	
		20. MOBILE NO.	09369274295	
		21. E-MAIL ADDRESS (if any)	rosecapulla2018@gmail.com	

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	Capulla		23. NAME OF CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	Danilo	NAME EXTENSION (JR., SR)	NA	11/29/1972
MIDDLE NAME	Remion			
OCCUPATION	Farmer/Businessman			
EMPLOYER/BUSINESS NAME	NA			
BUSINESS ADDRESS	Cahagnaan, Matalom, Leyte			
TELEPHONE NO.	NA			
24. FATHER'S SURNAME	Pascual			
FIRST NAME	Jaime	NAME EXTENSION (JR., SR)	NA	
MIDDLE NAME	Baños			
25. MOTHER'S MAIDEN NAME				
SURNAME	Cerna			
FIRST NAME	Fe			
MIDDLE NAME	Valenzona			

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	VISCA Foundation Elementary School	Elementary	6/1/1975	3/1/1981	graduate	1981	Salutatorian
SECONDARY	Experimental Rural High School	Secondary	6/1/1981	3/1/1985	graduate	1985	6th Ranking Student
VOCATIONAL / TRADE COURSE	NA						
COLLEGE	University of San Carlos (Visayas State College of Agriculture & UP Diliman)	College	6/1/1989	3/1/1993	graduate	1993	NA
GRADUATE STUDIES	De La Salle University	Doctor of Philosophy -Language, Culture and Media	9/1/2018	On going	Dissertation Writing		

SIGNATURE	R Capulla	DATE	September 15, 2022
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IV. CIVIL SERVICE ELIGIBILITY						
27.	CAREER SERVICE/ RA 1080 (BOARD/ BAR) UNDER SPECIAL LAWS/ CES/ CSEE BARANGAY ELIGIBILITY / DRIVER'S LICENSE	RATING (If Applicable)	DATE OF EXAMINATION / CONFERMENT	PLACE OF EXAMINATION / CONFERMENT	LICENSE (if applicable)	
					NUMBER	Date of Validity
	Career Service Professional Examination	86.0	10/17/1993	Cebu City		
	Licensure Examination for Teachers	81.0	9/20/2010	Tacloban City	1019215	

(Continue on separate sheet if necessary)

V. WORK EXPERIENCE
(Include private employment. Start from your recent work.) Description of duties should be indicated in the attached Work Experience sheet.

28	INCLUSIVE DATES				SALARY/ JOB/ PAY		
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[illegible]

(Continue on separate sheet if necessary)

SIGNATURE	<i>R Caputo</i>
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DATE _____

September 15, 2022

VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S

29.	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK
		From	To		
	Lions Club, Baybay Chapter	6/1/2005	12/1/2010	NA	Member
	Crusaders for the Salvation of Souls and World Peace Apostolate	6/1/2016	To the Pesent	NA	Member
	Faculty Training for the Teaching of the New GE Education (GE) Core Courses: Traing of GE Coordinators for the GE Core Course	10/1/2016	10/28/2016	NA	Partici

(Continue on separate sheet if necessary)


VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED	
1. Name of the Program	
2. Description of the Program	
3. Date Attended	
4. Location	
5. Duration	
6. Facilitator	
7. Topics Covered	
8. Key Takeaways	
9. Application to Current Role	
10. Feedback Received	
11. Additional Comments	

[illegible]

(Continue on separate sheet if necessary)

31. SPECIAL SKILLS and HOBBIES	32. NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33. MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
Playing the Guitar	NA	VSU Faculty Associaiton
Driving		Philippine Political Science Association
Baking		Propesyunal na Orginasyon ng Tagapagtaguyod ng Salin
Attending Healing Sessions (Catholic)		Pambansang Samahan sa Linggwistika at Literaturang Filipino
Praying the Rosary		Philippine Native Plants Conservation Society, Incorporated

(Continue on separate sheet if necessary)

SIGNATURE		DATE	September 15, 2022
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Person Administering Oath

WORK EXPERIENCE SHEET

Instructions: 1. Include only the work experiences relevant to the position being applied to.

2. The duration should include start and finish dates, if known, month in abbreviated form, if known, and year in full. For the current position, use the word *Present*, e.g., 1998-Present. Work experience should be listed from the most recent first.

- Duration: March 2015 – Present
- Position: Assistant Professor II to Assistant Professor III
- Name of Office/Unit: Department of Liberal Arts and Behavioral Sciences
- Immediate Supervisors: Dr. Guiraldo, Jr., Dr. Jett Quebec
- Name of Agency/Organization and Location: Visayas State University, Visca Baybay City, Leyte
- List of Accomplishments and Contributions (if any)
 - Participated in the Faculty Training for the Teaching of New General Education Core Courses: Training of GE Trainors for the GE Core Course for a month held in Batangas University and received a Certificate of Completion
 - Resource Speaker for the New GE Course Purposive Communication (Re-echo Seminar-Training) at VSU, Visca Baybay City
 - Made a Module for the Subject Rizal as a New GE Course of Higher Education Programs
 - Presented Research Papers in the Philippines and in Canada
 - Published Articles in Peer Reviewed Journals
- Summary of Actual Duties
 - Conduct instruction, research, and extension activities (Community outreach program)
 - Teach Social Sciences Subjects like History, Rizal and Understanding the Self
 - Teach Filipino Subjects like Sining ng Komunikasyon Pagbasa at Pagsulat Tungo sa Pananaliksik and Mapanuring na Pagsulat
 - Teach Junior and Senior High School Filipino Subjects like Filipino sa Piling Larang – Akademik, Pagbasa at Pagsusuri ng Iba't Ibang Teksto Tungo sa Pananaliksik, Contemporary Philippine Arts from the Regions
- Duration: November 1, 1996 – February 2015
- Position: Instructor I to Assistant Professor I
- Name of Office/Unit: DLABS
- Immediate Supervisors: Dr. Alice Go, Dr. Remegio Mollaneda, Dr. Zenaida Dumaguing, Dr. Norberto Canada, Dr. Justiniano Seroy, Dr. Annie P. Gravoso, Dr. Guiraldo Fernandez, Jr.
- Name of Agency/Organization and Location: Visayas State University, Visca, Baybay City, Leyte

- List of Accomplishments and Contributions (if any)
 - Served as an adviser of an organization of college students (BS Agriculture)
 - Served as a coach in History Quiz Show in Tacloban and Manila
 - Served on working committees during the Search for Miss ViSCA, Ms. LSU, and Ms. VSU for many years
- Summary of Actual Duties
 - Conduct instruction
 - Teach Social Science Subjects like History, Constitution, Rizal, Psychology and Sociology
 - Teach Filipino Subjects like Sining ng Komunikasyon, Panitikan, Pagbasa at Pagsulat Tungo sa Pananaliksik and Malikhain Pagsulat



ROSE P. CAPULLA

(Signature over Printed Name
of Employee/Applicant)

Date: 09/15/2022