



UNIVERSITY CLEARANCE
(for Faculty and Staff)

Name: TIRSO E. IGOT JR.

Position: ADMIN AIDE I

Signature:

Address and Mobile Number: VSU, Visca, Baybay City, Leyte

Dept./Office: VSU INTEGRATED HIGH SCHOOL Last Day of Service in VSU:

Purpose: ☐ Resignation ☐ Retirement ☐ Transfer ☐ Study Leave ☒ Other Sick leave

Reason, if resignation:

Effective Date: 01 Jul 20, 2024

Cleared of work-related accountabilities:

SHALOM GRACE S. VEGA

Name and signature of Department /Unit Head

The above-named faculty/staff is cleared of money, property and other responsibilities from units under VSU, Visca, Baybay City, Leyte.

Name of Office	Name of Authorized Official	Signature	Date Signed
VP Administrative and Finance (includes units under VPPRGAS)	 DR. ELWIN JAY V. YU		
VP Research, Extension & Innovation	 DR. SANTIAGO T. PEÑA JR.		Aug. 8, 2024
VP Academic Affairs (includes offices under VP for Student Affairs and Services)	 DR. ROTACIO S. GRAVOSO		8/19/24
VP Research, Generation and Auxiliary Services	 DR. MOISES NEIL SERINO		

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21 AUG 2024

Approved:

DR. PROSE IVY G. YEPES

President

Date: _____