	LIC OF THE PHILIPPINES	1. NAME OF EMPLOYEE	
	ON DESCRIPTION FORM)	RATILLA, BERTA CATINGAN (Family Name) (Given Name) (Middle Name)	
2. DEPARTMENT GOVERNMENT	CORPORATION OR AGENCY/LOCAL T	3. BUREAU OR OFFICE	
4. DEPT./BRANCH	YTE STATE UNIVERSITY		
		5. WORK STATION/PLACE OF WORK LSU, Visca, Baybay, Leyte	
The second of th	SS .020 .02	Baybay, Leyte	
6a. PRES. APPROPACT/ BOARD RES./ ORD. NO. ITEM NO.	BOARD RES./ ORD. NO. ITEM NO. V5	7a. SALARY P.A. 150.552.00 AUTHORIZED ACTUAL 7b. OTHER COMPUTATION	
8. OFFICIAL DES	IGNATION OF POSITION	9. WORKING OR PROPOSED TITLE	
	Instructor III	Others (8) section (1) the section (1)	
10. WAPCO CLAS	SIFICATION OF THIS POSITION	11. OCCUPATIONAL GROUP TITLE (Leave blank) (Leave blank)	
12. FOR LOCAL G	OVERNMENT POSITION, CHECK GOVER	NMENTAL UNIT AND UNIT'S CLASS	
MI	UNICIPALITY [] CITY []	PROVINCE []	
141		the layesty the general amorphis of the land on Lection	
	1 st 2 nd 3 rd	4 th 5 th 6 th	
		Lal and I described to a second of	
13 STATEMENT	OF DUTIES AND RESPONSIBILITIES. If n	nore space is needed please attach	
additional she		more the appropriate more of the configuration of t	
Percent of	more quibilità ai i archienna giàile, idea		
Working Time		the positions (Europ de position in mind caller than the	
		Bontarial radio sallo manissique not as 1.1 set blimite men	
70%	Instruction - Teaches Agronom	ny undergraduate and graduate courses	
20%	Conducts research related to	production and management of agronomic crops	
10%	10% Serves as resource speaker/lecturer of seminars, etc.		
		water a new parties of homeographic parties and the	
1.0			
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The Market States and the States and		THEREIN CHELLEY that the comments are neglected	
		Jan 2 2 2 5 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2	
	street, our sums a supering of the	15:00	
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	the spine of market of		
		55,11	

	VAME OF THE STREET STREET	COLUMN PHENDS C	I ARR		
14.	POSITION TITLE OF IMMEDIATE SUPERVISOR	15. POSITION TITLE OF NEXT HIGHER SUPE	RVISOR		
	DEPARTMENT HEAD	College Dean	(POS11		
15.	NAMES, TITLES AND ITEM NOS. OF THOSE YOU DIRE	CTLY SUPERVISE (if more than (7), list only by th	eir item nos.		
	and titles)	Time and a country of the property of the	ATION FRANCISCO		
			The state of the state of		
16.	MACHINES, EQUIPMENT, TOOLS, ETC. used regularly	in performance of work.	P) A S PA TECHT		
	calculator, typewriter, puncher, st	capler, etc.			
12	CONTACTS	19. WORKING CONDITION			
20.	Occasional Frequent	TO THE PARTY OF TH	Tiken altiku		
	General public []	Normal working condition [8]	ROARD PESS		
	Other agencies [x]	Field work	ORD NO.		
	Supervisors [] [x]	Exposed to varied weather []	TEXT NO.		
	Management [] 12090 3 []	Field trips	OFFICIAL DE		
	Others (Specify)	Others (Specify)			
	OCCUPATIONAL GROUP TITLE	STRUCKTON OF THIS POSITION	MAD GOGARA		
20.	I CERTIFY that the above answers are accurate and	complete.			
		SChrtin /			
	June 1, 2005	BERTA C. RATILLA	AJASOU FOR		
	Date Date	Signature of employee	iv.		
21.	Describe briefly the general function of the Unit or S	Section.			
	P	the burn to			
	To provide instruction, research	arch and extension services.			
22.	Describe briefly the general function of the position.				
	grace is needed, please affacts	OF DUTIES AND RESPONSIBILITIES. II more	STATEMENT		
	To teach Agronomy undergradua		de tenoimbbe		
23a	. Indicate the required qualification by years and kin	[18] [18] [18] [18] [18] [18] [18] [18]			
	this position. (Keep the position in mind rather than the qualifications of the present incumbent. This				
	item should be filled for all position other than teach	ching).			
			70%		
		Δr			
	Education: Bachelor's degree in the area of specialization.				
	Experience: 1 year of relevant experience	e; 4 hrs. of relevant training.	10		
		a comparable of control of the contr			
23b	License or certificate required to do the work, if an	y.			
		1, —			
-	TIMPUDY CERTIFY 4 14 4	and the first			
24.	HEREBY CERTIFY that the above answers are ac	ccurate and damprote.			
	June 2 am	C. RAQUET C. SEROHIJOS			
	June 2, 2005 Date	Signature and Title of Immediate Supervise	72		
	Date	Isignature and Time of Immediate Superviso	,		
75	APPROVED:	NA C			
23.	AT I NO VED.	W g	-		
		PACIENCIA P. MILAN			
	Date	Head of Agency			