

Republic of the Philippines
VISAYAS STATE UNIVERSITY
ViSCA, Baybay City, Leyte

CERTIFICATION OF ASSUMPTION TO DUTY

This is to certify that Ms./Mr. JENZEN JOHN M. VILLARUEL has assumed the duties and responsibilities as Security Guard I of SECURITY SERVICES OFFICE effective July 1, 2020.

This certification is issued in connection with the issuance of the appointment of Ms./Mr. Jenzen John M. Villaruel as Security Guard I.

Done this 1st day of July 2020 in Visayas State University.


DARIO P. LINA
Head of Office/Department/Unit

Date: _____

Attested by:


LOURDES B. CANO
HRMO

201 file
Admin
COA
CSC

*For submission to CSC FO
within 30 days from the
date of assumption of the
appointee*