

REPUBLIC OF THE PHILIPPINES  
BC-CSC Form No. 1  
(Position Description Form)

1. NAME OF EMPLOYEE

JADINA BEATRIZ CUEVAS  
(Family Name) (Given Name) (Middle Name)

2. DEPARTMENT, CORPORATION OR AGENCY/LOCAL GOVERNMENT

LEYTE STATE UNIVERSITY  
Visayas State College of Agriculture

3. BUREAU OR OFFICE  
DASS, LSU

4. DEPT./BRANCH/DIVISION  
DASS, LSU

5. WORK STATION/PLACE OF WORK  
DASS, LSU

6a. PRES. APPRO.  
ACT/  
BOARD RES/  
ORD. NO.  
ITEM NO.  
VISCAB-INST1-13-1998

6b. PREV. APPRO  
ACT/  
BOARD RES/  
ORD. NO.  
ITEM NO.

7a. SALARY P.A.: P 134,004.00

7b. OTHER COMPENSATION: PERA/ACA

8. OFFICIAL DESIGNATION OF POSITION  
INSTRUCTOR 1

9. WORKING PROPOSED TITLE  
INSTRUCTOR 1

10. WAPCO CLASSIFICATION OF THIS POSITION

11. OCCUPATION GROUP TITLE  
(leave blank)

12. FOR LOCAL GOVERNMENT POSITION, CHECK GOVERNMENTAL UNIT AND UNIT'S CLASS  
MUNICIPALITY [ ] CITY [ ] PROVINCE [ ]

1st 2nd 3rd 4th 5th 6th  
[ ] [ ] [ ] [ ] [ ] [ ]

13. STATEMENT OF DUTIES AND RESPONSIBILITIES. If more space is needed, please attached additional sheets.

Percent of Working Time : DUTIES

85 : To teach basic and major courses in Agronomy and Soil Science

10 : To act/serve as thesis advisers to Soil science majors; student research committee member of agronomy and soil science majors; academic adviser of first to fourth year BSA students

5 : Conducts research and extension activities related to Soils and Soil Management



