PERSONAL DATA SHEET

	ation made in the Personal Data Sheet and the V					ninal case/s agai	nst the person	concerned.	
Print legibly. Tick appropriate boxe	TO FILLING OUT THE PERSONAL DATA SHEET () and use separate sheet if necessary. Indicate N	Tripo BEFORE ACCOMP WA if not applicable. DO NOT	ABBREVIATE.	PDS FORM.	1. CS ID No.		(Do not fill up.	For CSC use only	
I. PERSONAL INFORMATION									
2. SURNAME	IGOT								
FIRST NAME	LEODEL				90 mary 100	NAME EXTENSION (JI	R., SR)		
MIDDLE NAME	SORIA								
3. DATE OF BIRTH (mm/dd/yyyy)	8/15/1981	16. CITIZENSHIP	☑ Filipino ☐ Dual Citizenship						
4. PLACE OF BIRTH	Baybay, Leyte	If holder of dual citize		□ by birth □ by naturalization Pls. indicate country:					
5. SEX	✓ Male ☐ Female	please indicate the details.							
6 CIVIL STATUS	☐ Single ☑ Married ☐ Widowed ☐ Separated ☐ Other/s: ☐ Other/s:	17. RESIDENTIAL ADDRESS	House/Block/Lot No.			Street Brgy Marcos			
7. HEIGHT (m)	1.524 m			Subdivision/Village Baybay			Barangay Leyte		
8. WEIGHT (kg)	60 kg	ZIP CODE	6521	City/Municipality Province					
9. BLOOD TYPE	0	18. PERMANENT ADDRESS							
10. GSIS ID NO.				House/Block/Lot No.			Street Brgy Marcos		
11. PAG-IBIG ID NO.			Subdivision/Village Baybay				Barangay Leyte		
12. PHILHEALTH NO.	13-000103267-5	ZIP CODE	City/Municipality 6521				Province		
13, SSS NO.	NA	19. TELEPHONE NO.							
14. TIN NO.	933-242-063	20. MOBILE NO.	09350614852					The state of the s	
15. AGENCY EMPLOYEE NO.	V0151	21. E-MAIL ADDRESS (if any)	leodeligot476@gmail.com						
II. FAMILY BACKGROUND									
22. SPOUSE'S SURNAME	IGOT		23. NAME of CI	HILDREN (Write	e full name and	list all)	DATE OF BIR	ΓΗ (mm/dd/yyyy)	
FIRST NAME	MARIA CHRISTY	NAME EXTENSION (JR., SR)		RON JA	MES B. IGO	T	6/18	/2005	
MIDDLE NAME	BAGARINAO		KEVIN JOSH B. IGOT			2/3/2012			
OCCUPATION	OFW								
EMPLOYER/BUSINESS NAME	NA								
BUSINESS ADDRESS	HONGKONG					The state of the s			
TELEPHONE NO.	NA								
24. FATHER'S SURNAME	IGOT								
FIRST NAME	LEOPOLDO	JR			***************************************				
MIDDLE NAME	POSAS								
25. MOTHER'S MAIDEN NAME	BORELA		 						
SURNAME	IGOT								
FIRST NAME	DELIA				***************************************				
MIDDLE NAME	BORELA		(Continue on separate sheet if necessary)						
III. EDUCATIONAL BACK	GROUND								
26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)		PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS	
	(Write in tail) (Write in tail)		From		То	(if not graduated)	GRADUATED	RECEIVED	
ELEMENTARY	SAN AGUSTIN ELEMENTARY SCHOOL, BAYBAY CITY	PRIMARY EDUCA	TION	6/1/1988	3/1/1994	NA	1994	NA	
SECONDARY	BAYBAY NATIONAL HIGH SCHOOL, BAYBAY CITY	SECONDARY EDUC	CATION	6/1/1994	3/1/1998	NA	1998	NA	
VOCATIONAL / TRADE COURSE	NA	NA		NA	NA	NA	NA	NA	
COLLEGE	NA NA	NA		NA	NA	NA	NA	NA	
GRADUATE STUDIES									
SIGNATURE	T I Sha	Continue on separate sheet if nece	essary)	D/	TE	12	-11 -0	74	

IV. CIVIL S 27. CARE	ER SERVICE/ RA	1080 (BOARD/ BAR) UNDER	RATING	DATE OF				LICENSE (if a	pplicable) '
SPECIAL LAWS/ CES/ CSEE BARANGAY ELIGIBILITY / DRIVER'S LICENSE HATING (If Applicable)				EXAMINATION / PLACE OF EXAMINATION / CONFER			RMENT	NUMBER	Date of Calidity
	NA					Committee of the particular security of the part			, variaty
			en general sense de					4	
									
PARTOTON TO CONSTRUCT AND			***************************************						
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		geringga senia i a mi		a management	4			a la	
			(Co	ntinue on separate sheet i	f necessary)				
	XPERIENCE								
	ate employmen JSIVE DATES	t. Start from your recent	work) Description	of duties should be	indicated in the attached	l Work Expe	SALARYI JOBI PAY		
	m/dd/yyyy)	POSITION TI (Write in full/Do not a		DEPARTMENT / AGENCY / OFFICE / COMPANY (Write in full/Do not abbreviate)		MONTHLY SALARY	GRADE (if applicable) & STEP	STATUS OF APPOINTMENT	GOV'T SERVICE
From	То		assistatoj	(Mile II lai		OALAN	(Format *00-0*)/ INCREMENT	AFFORMENT	(Y/ N)
1/1/2024	12/31/2024	Admin Aid	e I	N	CRC-V	13530.00	SG-1	Casual	YES
3/1/2023	12/31/2023	Admin Aid	e I	No	CRC-V	13,000.00	SG-1	Casual	YES
9/1/2013	2/28/2013	UTILITY; MESSENGER	; CARPENTER	U	SHER	12,174.80	NA	JOB ORDER	YES
3/15/2003	8/15/2013	CARPENT	ER .	GENERAL SE	EVICES DIVISION	4400.00	NA	JOB ORDER	YES
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		10 = 1	(Cont	nue on separate sheet if r	necessary)	,			
SIGNA	TURE	I. At	+		DATE	12-	11-	24	

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VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMEN	NT/PEOPLE/V	OLUNTARY	ORGANIZATIO	N/S		
29. NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy) From To		NUMBER OF HOURS	POSITION / NATURE OF WORK		
, NA	NA	NA	NA		NA	
24 C				***************************************		
		14				
VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING	Continue on separate		i)			
(Start from the most recent L&D/training program and include only the relevant L&D/training taken for			ef/Executive/Manage	rial positions)		
30. TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	ATTEN (mm/c	EDATES OF IDANCE Idd/yyyy)	NUMBER OF HOURS	Type of LD (Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)	
Fire and Earthquake Drill Via Google Meet (Online)	Oct. 22, 2021	To Oct. 22, 2021	8.0	Technical	Bureau of Fire Protection c/o FERNANDO A. MANDI	
Basic Life Support	9/4/2019	9/5/2019	16.0	Technical	S/INSP BFP Acting City Fire Marshal DOH Trainors for BLS C/O Dr. July Duarte, et.al.	
					The area was reading	
84						
					* *************************************	
					- Applicate	
		7				
	ontinue on separate s	sheet if necessary)			
VIII. OTHER INFORMATION						
31. SPECIAL SKILLS and HOBBIES 32.	ON-ACADEMIC DISTIN	e in full)	SNITION	av esselva esplore Sacratera esselva	33. MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)	
Carpentry						
					2017 Min 12 2 2	
1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1					/	
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	eren da	2707	ÉU 44		The second second design of the second	
	ontinue on separate s	sheet if necessary	Landacana a santa			
SIGNATURE	M	and the state	DA	TE	12 - 11 - 2 √ CS FORM 212 (Revised 2017), Page 3 of	

34.	Are you related by consanguinity or affinity to the appointing or rechief of bureau or office or to the person who has immediate super Bureau or Department where you will be approinted, a. within the third degree?	☐ YES ☑ NO				
	b. within the fourth degree (for Local Government Unit - Career E	☐ YES ☑ NO If YES, give details:				
35.	a. Have you ever been found guilty of any administrative offense	☐ YES ☑ NO If YES, give details:				
	b. Have you been criminally charged before any court?	☐ YES ☑ NO If YES, give details: Date Filed: Status of Case/s:				
36.	Have you ever been convicted of any crime or violation of any law any court or tribunal?	☐ YES ☑ NO If YES, give details:				
37.	Have you ever been separated from the service in any of the follodropped from the rolls, dismissal, termination, end of term, finished in the public or private sector?	yes ☑ NO If YES, give details:				
38.	a. Have you ever been a candidate in a national or local election Barangay election)?	☐ YES ☑ NO If YES, give details:				
	b. Have you resigned from the government service during the three election to promote/actively campaign for a national or local cand	☐ YES ☑ NO If YES, give details:				
39.	Have you acquired the status of an immigrant or permanent resid	☐ YES ☑ NO If YES, give details (country):				
a.	Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna C 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), pleas Are you a member of any indigenous group? Are you a person with disability? Are you a solo parent?	☐ YES ☑ NO If YES, please specify: ☐ YES ☑ NO If YES, please specify ID No: ☐ YES ☑ NO If YES, please specify ID No:				
41.	REFERENCES (Person not related by consanguinity or affinity to applicant /appoint	ee)				
	NAME	ADDRESS	TEL. NO.			
	JAN ANA B. MASENDO	GUADALUPE, BAYBAY	9171080150			
	MERRY CHRIST'L S. GUINOCOR	VSU, VISCA, BAYBAY	9566530545			
	DR. ELWIN JAY V. YU	VSU, VISCA, BAYBAY	9357882192			
42.	I declare under oath that I have personally accomplished this complete statement pursuant to the provisions of pertinent la Philippines. I authorize the agency head/authorized representativ agree that any misrepresentation made in this document administrative/criminal case/s against me.	lws, rules and regulations of the le to verify/validate the contents state	Republic of the dependence of the LEODEL SAGOT			
PL	overnment Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.) LEASE INDICATE ID Number and Date of Issuance overnment Issued ID: H03-07002376	I SA				
ID.	/License/Passport No.: Drivers License	x)				
Da	ate/Place of Issuance: Baybay City	Right Thumbmark				
	SUBSCRIBED AND SWORN to before me this JAN 0 3	, affiant exhibiting affiant exhibiting affiant exhibiting affiance of the control of the contro	g his/her validly issued government ID as indicated above.			
		Porcon Administraring Oath				

WORK EXPERIENCE SHEET

Instructions: 1. Include only the work experiences relevant to the position being applied to.

 The duration should include start and finish dates, if known, month in abbreviated form, if known, and year in full. For the current position, use the word Present, e.g., 1998-Present. Work experience should be listed from most recent first.

Sample:

- Duration: March 1, 2023-present
- · Position: Utility/laborer
- Name of Office/Unit:National Coconut Research Center-Visayas
- Immediate Supervisor: Dr. Marisel Leorna
- · Name of Agency/Organization and Location:
 - List of Accomplishments and Contributions (if any)
- Duration: March 1, 2023 to present
- · Position: Admin. Aide I
- Name of Office/Unit: Engineering Section, National Coconut Research Visayas, VSU
- Immediate Supervisor: Mencius B. lesidan
- · Name of Agency/Organization and Location:
 - NCRC-V, VSU, Baybay City, Leyte
 - Summary of Actual Duties
 - · Operates chainsaw in cutting trees for lumber
 - Fabricate machine
 - Operates grasscutter in maintaining the assigned area.
 - · Does what supervisor has assigned.

(Signature over Printed Name of Employee/Applicant)

Date: