PERSONAL DATA SHEET

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WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person

concerned. READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM Print legibly. Tick appropriate boxes) and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE 1. CS ID No. (Do not fill up. For CSC use only) 2. SURNAME BAGARINAO NAME EXTENSION (JR., SR) N/A JUNVIC FIRST NAME MIDDLE NAME BANDE 3. DATE OF BIRTH 06/16/1988 16. CITIZENSHIP ✓ Filipino Dual Citizenship (mm/dd/yyyy) by birth by naturalization Pls. indicate country: 4 PLACE OF BIRTH Brgy. Marcos Baybay, Leyte If holder of dual citizenship. please indicate the details 5. SEX ✓ Male Female 721 Purok Ilang-ilang ✓ Single 17. RESIDENTIAL ADDRESS Married 6 CIVIL STATUS House/Block/Lot No Street Widowed Separated N/A Marcos Other/s: Subdivision/Villag Barangay BAYBAY LEYTE 168cm 7. HEIGHT (m) City/Municipality Province 8. WEIGHT (kg) 73.1kl ZIP CODE 6521 18. PERMANENT ADDRESS 721 Purok Ilang-ilang 9. BLOOD TYPE House/Block/Lot No. Street Marcos NA 10. GSIS ID NO 021-1996-6945-8 Subdivision/Village Barangay BAYBAY LEYTE 11 PAG-IBIG ID NO 1212202294955 City/Municipality Province 12. PHILHEALTH NO. 13-000109044-6 ZIP CODE 6521 13. SSS NO. N/A 19. TELEPHONE NO. NONE 437-579-665 09392621233 / 09362778250 14. TIN NO 20. MOBILE NO. V01103 15. AGENCY EMPLOYEE NO 21. E-MAIL ADDRESS (if any) Bandejhun4@gmail.com N/A 23. NAME of CHILDREN (Write full name and list all) DATE OF BIRTH (mm/dd/yyyy) 22. SPOUSE'S SURNAME NAME EXTENSION (JR., SR) N/A N/A N/A FIRST NAME N/A MIDDLE NAME N/A OCCUPATION EMPLOYER/BUSINESS NAME N/A N/A **BUSINESS ADDRESS** TELEPHONE NO N/A BAGARINAO 24. FATHER'S SURNAME NAME EXTENSION (JR., SR) VICENTE FIRST NAME TOLERO MIDDLE NAME MAZO 25. MOTHER'S MAIDEN NAME BAGARINAO SURNAME AIDA FIRST NAME (Continue on separate sheet if necessary) BANDE MIDDI F NAME EDUCATIONAL BACKGROUND SCHOLARSHIP HIGHEST LEVEL PERIOD OF ATTENDANCE NAME OF SCHOOL BASIC EDUCATION/DEGREE/COURSE ACADEMIC UNITS EARNED LEVEL GRADUATED HONORS (Write in full) (Write in full) (if not graduated) RECEIVED From To ELEMENTARY 2002 N/A SAN AGUSTIN ELEMENTARY SCHOOL 1996 2002 NA ELEMENTARY **BUNGA NATIONAL HIGH SCHOOL** SECONDARY 2002 2006 NA 2007 NA SECONDARY VOCATIONAL / NA NA NA NA NA NA NA TRADE COURSE COLLEGE **VISAYAS STATE UNIVERSITY BACHELOR OF ANIMAL SCIENCE** 2007 2009 2nd year N/A N/A DATE SIGNATURE RM 212 (Revised 2017), Page 1 of 4

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28. INCLUSIVE DATES (mm/dd/yyyy) POSITION TI (Write in full/Do not		POSITION TI	TLE	DEPARTMENT / AGENCY / OFFICE / COMPANY		MONTHLY	SALARY/ JOB/ PAY GRADE (if applicable)& STEP	STATUS OF	GOV'
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10/01/2018	Present	Admin. Aid		PhilRootcrops			SG-1	Casual	Yes
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29. NAME & ADDRESS OF ORGANIZATION		IVE DATES			DOSITION (MATLIDE OF WORK	
(Write in full)	From	dd/yyyy) To	NUMBER OF HOURS		POSITION / NATURE OF WORK	
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VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING	Continue on separate s					
Start from the most recent L&D/training program and include only the relevant L&D/training taken for			utive/Managerial po	sitions)		
30. TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD (Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)	
Basic Life Support with CPR 2020 Guidelines with AED, Foreign Body Airway Obstruction and Bag Valve Mask Application, Occupational First Aid Training	03/12/2024	03/14/2024	32hours	Technical	UDRRMSSO, VSU, Visca, Baybay Ci	
ab Safety and Equipment Care Workshop-Seminar	01/23/2024	01/23/2024	8hours	Technical	PhilRootcrops, VSU, Baybay City, Leyt	
Frontline and ExcellentCustomer Services	10/10/2023	10/13/2023	32hours	Technical	Personnel Officers Association of the Philippines, Inc (POAP)	
GPPB Basic Course Training on the RA 9184 and its Revised Implementing Rules and Regulations Act of 2016 for Visayas State University	06/22/2023	06/24/2023	32hours	Technical	PhilRootcrops, VSU, Baybay City, Leyt	
Landscape Training	06/15/2023	06/15/2023	8hours	Technical	Visayas State University c/o Atty. R. Guine	
5S Training For Utility and Messenger Personnel	11/25/2022	11/25/2022	8hrs	Technical/ managerial	Prof. Jojo Magdadaro and Atty.R.Guino	
ISO 9001:2015 Awareness/Re-awareness Seminar	8/30/2022	8/31/2022	16hrs	managerial	Dr. Edgardo E. Tulin	
Orientation of Newly-Hired Admin Personnel	9/2/2019	9/2/2019	8hrs 8hrs	managerial Technical	Dr.Lourdes Cano Dr.Lourdes Cano	
Orientation on Basic Customer Services and Work Values	9/6/2017					
Seminar on Defensive Driving Application Alice and Application 277 1	10/26/2016	10/26/2016	8hrs	Technical	Atty.Ledwino R. Macariola	
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VIII. OTHER INFORMATION	And the second second second					
31. SPECIAL SKILLS and HOBBIES . 32.		TINCTIONS / RECOGNITIONS / RECOGNITI	TION		MEMBERSHIP IN ASSOCIATION/ORGANIZATI	
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34. Are you related by consanguinity or affinity to the a		[12] [12] [12] [12] [12] [12] [12] [12]	
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chief of bureau or office or to the person who has in Bureau or Department where you will be apppointe		A LANDY	
a. within the third degree?	U, and the control of	□ vcc	
		☐ YES	☑ NO
b. within the fourth degree (for Local Government L	Jnit - Career Employees)?	YES	✓ NO
		If YES, give deta	ils:
35. a. Have you ever been found guilty of any administ	rative offense?	☐ YES	✓ NO
and the second section of the second		If YES, give deta	ails: ,
b. Have you been criminally charged before any co	ourt?	YES	☑ NO
	Processing and American State of the Control of the	If YES, give deta	
		Date Filed	
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36. Have you ever been convicted of any crime or viola	ation of any law, decree, ordinance or regulation by	☐ YES	NO .
any court or tribunal?	marcist 1 10000000 1 10000000	If YES, give deta	
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27. Have your been congreted from the service in	any of the following modes: regionation		See 10kn Art gall had e domest - the gold great. Three
37. Have you ever been separated from the service in	nation, end of term, finished contract or phased out	YES tevin et	IS F NO LOTES to tak emotiving a no setu
(abolition) in the public or private sector?	nation, end of term, imisting contract of phased out	If YES, give deta	Landacand Trailway
	local election held within the left year (except	12	AGOSTO TOTAL STATE OF STATE OF STATES AND ASSESSMENT OF STATES AND ASSE
38. a. Have you ever been a candidate in a national or Barangay election)?	local election neid within the last year (except	YES	✓ NO
Barangay election):	THE CONTRACT OF THE PARTY.	If YES, give de	lails: Lined Transport of Later and Transport of Transpo
b. Have you resigned from the government service	during the three (3)-month period before the last	☐ YES	INO IN A SAME A PARTY AND A MODERNICO
election to promote/actively campaign for a national	al or local candidate?	If YES, give de	tails:
39. Have you acquired the status of an immigrant or pe	ermanent resident of another country?		This scale of an equilibrial average many
CONTRACT II OFFICE SALES	eath I oficialities † andsteadigh	YES	NO ails (country): and the system and the interest
		ii 165, give deta	ans (country).
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40. Pursuant to: (a) Indigenous People's Act (RA 8371			
7277); and (c) Solo Parents Welfare Act of 2000 (F	CA 0972), please answer the following items.		
a. Are you a member of any indigenous group?		YES	✓ NO
		If YES, please spec	:ify:
b. Are you a person with disability?		YES	✓ NO
c. Are you a solo parent?		If YES, please spec	
Ale you a solo parent?		YES If YES, please spec	✓ NO
		iii 123, please spec	ally ID No.
41. REFERENCES (Person not related by consanguinity or affinity	to applicant (appointee)		*****
	1		
NAME	ADDRESS	TEL. NO.	
ERLINDA A. VASQUEZ	VSU, Visca, Baybay City, Leyte	TEL NO. 9177034791	
ERLINDA A. VASQUEZ			
			25
ERLINDA A. VASQUEZ MA.ELSA M. UMPAD	VSU, Visca, Baybay City, Leyte ORMOC CITY	9177034791	
ERLINDA A. VASQUEZ	VSU, Visca, Baybay City, Leyte	9177034791	
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WORK EXPERIENCE SHEET

Instructions: 1. Include only the work experiences relevant to the position being applied to.

- 2. The duration should include start and finish dates, if known, month in abbreviated form, if known, and year in full. For the current position, use the word Present, e.g., 1998-Present. Work experience should be listed from most recent first.
- Duration: July 16, 2023 Present
- Position: Utility/Messenger
- Name of Office/Unit: PhilRootcrops
- Immediate Supervisor: Dr. Alan B. Loreto
- Name of Agency/Organization and Location: Visayas State University, Visca, Baybay City, Leyte
 - List of Accomplishments and Contributions (if any)
 - Summary of Actual Duties
 - Prepare, records and deliver correspondence voucher, PR and payrolls to administrative building and other departments and offices
 - Follow-up the processing of trip tickets and cash advance
 - Clean admin office of PRCRTC
- Duration: June 1, 2022 June 30, 2023
- Position: Utility Worker
- Name of Office/Unit: Department of Horticulture
- Immediate Supervisor: Dr. Antonio Acedo
- Name of Agency/Organization and Location: Visayas State University, Visca, Baybay City, Leyte
 - List of Accomplishments and Contributions (if any)
 - Summary of Actual Duties
 - Cleaning of classrooms, faculty rooms, comfort rooms and loans of the department
 - o Prepare, records and follow-up processing of vouchers and other documents

JUNVIC B. BAGARINAO

(Signature over Printed Name of Employee/Applicant)

Date: 6/10/24