

PERSONAL DATA SHEET

WARNING: Any misinterpretation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes (☐) and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE.

1. CS ID No.

(Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	QUIÑONES		
FIRST NAME	CECILLE MARIE	NAME EXTENSION (JR., SR)	
MIDDLE NAME	OQUIAS		
3. DATE OF BIRTH (mm/dd/yyyy)	2/12/1987	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship
4. PLACE OF BIRTH	BAYBAY CITY, LEYTE	If holder of dual citizenship, please indicate the details.	<input type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country:
5. SEX	<input type="checkbox"/> Male <input checked="" type="checkbox"/> Female		
6. CIVIL STATUS	<input checked="" type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:	17. RESIDENTIAL ADDRESS	House/Block/Lot No. Street COCONUT VILLAGE, VISCA Subdivision/Village Barangay BAYBAY CITY LEYTE City/Municipality Province
7. HEIGHT (m)	1.5		
8. WEIGHT (kg)	45	ZIP CODE	
9. BLOOD TYPE	TYPE O	18. PERMANENT ADDRESS	House/Block/Lot No. Street COCONUT VILLAGE, VISCA Subdivision/Village Barangay BAYBAY CITY LEYTE City/Municipality Province
10. GSIS ID NO.	02004646639	ZIP CODE	6521- A
11. PAG-IBIG ID NO.	RTN -916197445641		
12. PHILHEALTH NO.			
13. SSS NO.	N/A	19. TELEPHONE NO.	(053) 563 - 7652
14. TIN NO.	116 105 000 0000	20. MOBILE NO.	+639174379543
15. AGENCY EMPLOYEE NO.	V00866	21. E-MAIL ADDRESS (if any)	cecillemarie.quinones@vsu.edu.ph

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	N/A		23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	N/A	NAME EXTENSION (JR., SR)	N/A	N/A
MIDDLE NAME	N/A		N/A	N/A
OCCUPATION	N/A		N/A	N/A
EMPLOYER/BUSINESS NAME	N/A		N/A	N/A
BUSINESS ADDRESS	N/A		N/A	N/A
TELEPHONE NO.	N/A		N/A	N/A
24. FATHER'S SURNAME	QUIÑONES		N/A	N/A
FIRST NAME	CESAR	NAME EXTENSION (JR., SR)	N/A	N/A
MIDDLE NAME	PULIDO		N/A	N/A
25. MOTHER'S MAIDEN NAME			N/A	N/A
SURNAME	OQUIAS		N/A	N/A
FIRST NAME	LILIA		N/A	N/A
MIDDLE NAME	BASTASA		(Continue on separate sheet if necessary)	

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	VISCA FOUNDATION ELEM. SCHOOL	N/A	1994	2000	N/A	2000	N/A
SECONDARY	LSULHS (VSULHS)	N/A	2000	2004	N/A	2004	W/ HONORS
VOCATIONAL / TRADE COURSE	N/A	N/A	N/A	N/A	N/A	N/A	N/A
COLLEGE	VISAYAS STATE UNIVERSITY	BS AGRICULTURE (SOIL SCIENCE)	2004	2008	N/A	2008	1st-2nd yr. Partial Scholar; 3rd-4th yr. PARRFI Scholarship; CUM LAUDE
GRADUATE STUDIES	UNIVERSITY OF GOETTINGEN;	MS IN TRPICAL & INT'L FORESTRY;	2009	2011	N/A	2011	DAAD
GRADUATE STUDIES	VISAYAS STATE UNIVERSITY	MS IN SOIL SCIENCE	2012	2014	N/A	2014	DOST-NSC (ASTHRDP)

(Continue on separate sheet if necessary)

SIGNATURE

DATE

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27.	CAREER SERVICE/ RA 1080 (BOARD/ BAR) UNDER SPECIAL LAWS/ CES/ CSEE BARANGAY ELIGIBILITY / DRIVER'S LICENSE	RATING (If Applicable)	DATE OF EXAMINATION / CONFERMENT	PLACE OF EXAMINATION / CONFERMENT	LICENSE (if applicable)	
					NUMBER	Date of Validity
	CIVIL SERVICE ELIGIBILITY	N/A	4/4/2008	PD 907 (Honor graudate)	93958	4/4/2008
	PRC Licensure Exam for Agriculture	79.50%	7/2008	TACLOBAN CITY	0008831	1/15/2009

V. WORK EXPERIENCE
(Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet.

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M. J. Ruñón

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VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S

29.	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK
		From	To		
	N/A	N/A	N/A	N/A	N/A

(Continue on separate sheet if necessary)

VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED

(Start from the most recent L&D/training program and include only the relevant L&D training taken for the last five (5) years for Division Chief/Executive/Managerial positions)


30.	TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD (Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
		From	To			
	Training on vegetable prod'n & intergrated soil nutrient mgt.	6/23/2017	6/23/2017	8	TECHNICAL	ACIAR SOIL PROJECT; DEPT. OF SOIL SCIENCE, VSU; SLSU
	Training on vegetable prod'n & intergrated soil nutrient mgt.	10/29/2016	10/29/2016	16	TECHNICAL	ACIAR SOIL PROJECT; DEPT. OF SOIL SCIENCE, VSU; Maypangdan Nat'l HS
	Seminar on "Three weeks of Learning, Research & Professional Conversations"	08/04/16	08/04/16	3	TECHNICAL	US-STRIDE
	Seminar on "Alter. Teaching Approaches: Do you think we are ready?" (Abit, Jr.)	07/28/16	07/28/16	3	TECHNICAL	US-STRIDE
	Seminar on "Biochar removes pathogenic bacteria in wastewater (by Abit, Jr.)	07/21/16	07/21/16	3	TECHNICAL	US-STRIDE
	Soil Fertility Assessment for Improved Crop Nutrient Mgt	06/22/16	06/23/16	16	TECHNICAL	ACIAR SOIL PROJECT; DEPT. OF SOIL SCI, VSU
	NRCP - Visayas Regional Cluster Annual Scientific Conference & 13th Gen. Membership Assembly	05/23/16	05/23/16	8	TECHNICAL	NRCP-DOST
	Workshop on Proposal Writings	05/24/16	05/24/16	8	TECHNICAL	NRCP-DOST
	Training on the methods of nutrient studies and the use of research related equipment; orientation on the vegetable production and the soils and geology of the	04/16/16	04/30/16	120	TECHNICAL	ACIAR; QDAFF, Uni of Queensland;
	DOST 1st International Scholars' Conference	04/07/16	04/08/16	16	TECHNICAL	DOST-SEI
	NRCP - DOST Annual Scientific Conference & 83rd Gen. Membership Assembly	03/16/16	03/16/16	8	TECHNICAL	NRCP-DOST
	Advocacy-Oriented Seminar on Organic Agric for the Youth	02/18/16	02/18/16	3	TECHNICAL	ORGANIC SOCIETY OF THE PHIL
	Seminar on The Challenge of Predicting Metal Transfer thru the Soil-Plant Animal Conti	11/05/15	11/05/15	3	TECHNICAL	ACIAR SOIL PROJECT; DEPT. OF SOIL SCI
	First Annual Regional Conference on Climate Change Research, Development &	10/14/15	10/15/16	16	TECHNICAL	VSU
	NC III Certification: Harnessing AEWs Capabilities on Agricrop Production	09/14/15	09/18/15	40	TECHNICAL	ATI - R8
	Conference on Experiences & Lessons Learned in Rehabilitating Typhoon Damaged Agriculture & 6th PSAI Biennial Convention	07/30/15	08/01/15	24	TECHNICAL	VSU
	4th National DOST-SEI ASTHRDP-NSC Scholars' Conference	05/07/15	05/08/15	16	TECHNICAL	DOST-SEI
	Seminar-Workshop on the Implementation of Outcomes-Based	05/05/15	05/05/15	8	TECHNICAL	VSU
	SEARCA Regional Professional Chair Lecture on Biophysical Characteristics & Sustainable Mgt of Marginal Uplands	03/27/15	03/27/15	3	TECHNICAL	SEARCA; VSU
	CAFS Annual RDE In-House Review	07/30/14	07/31/14	16	TECHNICAL	CAFS, VSU
	Short Training Course on Landscaping	2-Jul-14	4-Jul-14	24	TECHNICAL	DEPT. OF HORTICULTURE, VSU
	Training-Workshop on Data Analysis Using SAS and R.	6/10/2014	6/11/2014	16	TECHNICAL	CAFS, VSU
	National Conference on Dev't Initiatives in the Philippine Marginal Uplands	10/22/2013	10/24/2013	24	TECHNICAL	PHERNET; VSU
	Training-Workshop on Geographic Information System	6/25/2013	6/25/2013	8	TECHNICAL	PHERNET, VSU
	Soil Science Refresher Course	12/17/2012	12/21/2012	40	TECHNICAL	DEPT. OF SOIL SCIENCE, VSU
	"Sustainability in German Forestry Over the Ages" (Prof. Dr. Ralph Miltöchner)	11/12/2012	11/12/2012	3	TECHNICAL	VSU; UNI OF GOETTINGEN
	13th International Seminar and Workshop on Tropical Ecology	9/24/2012	10/6/2012	112	TECHNICAL	FPE, PTCF, DAAD, VSU
	Biodiversity Conference	6/20/2011	6/22/2011	24	TECHNICAL	UNIVERSITY OF GOETTINGEN
	Tropentag (Tropical Day) Conference.	9/14/2010	9/16/2010	24	TECHNICAL	ETH, ZURICH, SWITZERLAND
	Tropentag (Tropical Day) Conference.	10/6/2009	10/8/2009	24	TECHNICAL	UNIVERSITY OF HAMBURG, GERMANY













(Continue on separate sheet if necessary)

VIII. OTHER INFORMATION

31.	SPECIAL SKILLS and HOBBIES	32.	NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33.	MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
	DANCING		N/A		NRCP - Associate Member
	PROFICIENT IN ENGLISH AND TAGALOG LANGUAGE				PCAARRD - DOST SCHOLARS ASSO.
	COMPUTER LITERATE				DAAD ALUMNI NETWORK
					FACULTY ASSOCIATION VSU

(Continue on separate sheet if necessary)

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34. Are you related by consanguinity or affinity to appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed, a. within the third degree? b. within the fourth degree (for Local Government Unit - Career Employees)?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____												
35. a. Have you ever been found guilty of any administrative offense? b. Have you been criminally charged before any court?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____ <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____ Date Filed: _____ Status of Case/s: _____												
36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____												
37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____												
38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)? b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____ <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____												
39. Have you acquired the status of an immigrant or permanent resident of another country?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details (country): _____												
40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items: a. Are you a member of any indigenous group? b. Are you a person with disability? c. Are you a solo parent?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, please specify: _____ <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, please specify ID No: _____ <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, please specify ID No: _____												
41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)													
<table><tr><td>NAME</td><td>ADDRESS</td><td>TEL. NO.</td></tr><tr><td>DR. SUZETTE B. LINA</td><td>DEPT. OF SOIL SCIENCE</td><td>(053) 563-7652</td></tr><tr><td>DR. VICTOR B. ASIO</td><td>DEPT. OF SOIL SCIENCE</td><td>(053) 563-7652</td></tr><tr><td>DR. ANGELA A. FERRAREN</td><td>DEPT. OF SOIL SCIENCE</td><td>(053) 563-7652</td></tr></table>		NAME	ADDRESS	TEL. NO.	DR. SUZETTE B. LINA	DEPT. OF SOIL SCIENCE	(053) 563-7652	DR. VICTOR B. ASIO	DEPT. OF SOIL SCIENCE	(053) 563-7652	DR. ANGELA A. FERRAREN	DEPT. OF SOIL SCIENCE	(053) 563-7652
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42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head / authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.													
<table><tr><td>Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.) PLEASE INDICATE ID Number and Date of Issuance</td></tr><tr><td>Government Issued ID: V00866</td></tr><tr><td>ID/License/Passport No.:</td></tr><tr><td>Date/Place of Issuance: 01-01-2015</td></tr></table>	Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.) PLEASE INDICATE ID Number and Date of Issuance	Government Issued ID: V00866	ID/License/Passport No.:	Date/Place of Issuance: 01-01-2015	<table><tr><td></td></tr><tr><td>Signature (Sign inside the box)</td></tr><tr><td>07 JULY 2017</td></tr><tr><td>Date Accomplished</td></tr></table>		Signature (Sign inside the box)	07 JULY 2017	Date Accomplished				
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SUBSCRIBED AND SWORN to before me this <u>31</u> <u>2017</u> , affiant exhibiting his/her validly issued government ID as indicated above.													
<table><tr><td></td></tr><tr><td>ATTY. RYSAN C. GUINOCOR</td></tr><tr><td>Person Administering Oath</td></tr></table>			ATTY. RYSAN C. GUINOCOR	Person Administering Oath									
													
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