CS Form No. 212 Revised 2017	PERSO	NAL DATA S	SHEE	T	PARTURATION AND THE PROPERTY OF THE PARTURATION OF			
WARNING: Any misrepresent concerned.	ation made in the Personal Data Sheet and the	e Work Experience Sheet shall cause	e the filing of a	dministrative/	'criminal case/s a	gainst the pe	rson	
READ THE ATTACHED GUIDI	E TO FILLING OUT THE PERSONAL DATA SH	IEET (PDS) BEFORE ACCOMPLISHI	NG THE PDS F					
Print legibly. Tick appropriate boxe I. PERSONAL INFORMATI	es () It use separate sheet if necessary. Indicate	N/A if not applicable. DO NOT ABBREV	IATE.	1. CS ID No		(Do not fill up.	For CSC use o	
2. SURNAME	PAMAOS							
FIRST NAME	LES ANDRE							
MIDDLE NAME	BAGA							
3. DATE OF BIRTH	11/30/1993	16. CITIZENSHIP						
(mm/dd/yyyy)	11/30/1993	10. CITIZENSHIP	✓ F	✓ Filipino ☐ Dual Citizenship ☐ by birth			by naturalization	
4. PLACE OF BIRTH	SAINT BERNARD, SOUTHERN LEYTE	If holder of dual citizenship,	7 7	Pls. indicate coun			alization	
5. SEX	☐ Male ☑ Female	please indicate the details.	CITAGO CITAGO CO	metrodisco (springer)	er i Davida, Leur i Arquieriane and	Secreta Make Comme	- Charles of	
6 CIVIL STATUS	✓ Single ☐ Married ☐ Widowed ☐ Separated ☐ Other/s: ☐ Other/s	17. RESIDENTIAL ADDRESS	House/Block/Lo	5	Street MAHAYAHAY			
7. HEIGHT (m)	5'0	100 00 00 00 00 00 00 00 00 00 00 00 00	Subdivision/Vi		SO	Barangay UTHERN LEY	TE.	
8. WEIGHT (kg)	50 kg	ZIP CODE	City/Municipa	ality	- III	Province	1 mp13	
9. BLOOD TYPE	A+	18. PERMANENT ADDRESS	¥1	Ages areas	6616	1PByans	Ne's	
5 1-133.50 (Propped 1975)	100 100 100 100 100 100 100 100 100 100		House/Block/Lo			Street MAHAYAHAY		
10. GSIS ID NO.	CRN-011-1484-6698-7	USTATE DAYLEY	Subdivision/Vi	llage		Barangay	(10.10	
11. PAG-IBIG ID NO.	1211-3690-6178		City/Municipa		SO	Province	ΤE	
12. PHILHEALTH NO.	12-051401759-5	ZIP CODE			6616			
13. SSS NO.	0111-4846698-7	19. TELEPHONE NO.	A STATE OF THE STA	on the	N/A	N/A		
14. TIN NO.	454810898000	20. MOBILE NO.	096396499			57		
15. AGENCY EMPLOYEE NO.	V01150	21. E-MAIL ADDRESS (if any)	lesandre.pamaos@vsu.edu.ph					
II. FAMILY BACKGROUND								
22. SPOUSE'S SURNAME		23. NAM	E of CHILDREN (Write full name ar	nd list all)	DATE OF BIR	RTH (mm/dd/yyy	
FIRST NAME	N/A	NAME EXTENSION (JR., SR)	N/A			N/A		
MIDDLE NAME	N/A	to provide the part with the contract of the contract of		The same of the sa		10 10 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1		
OCCUPATION	N/A							
EMPLOYER/BUSINESS NAME	N/A							
BUSINESS ADDRESS	N/A							
TELEPHONE NO.	N/A		di mane	tree of the particular of	i en i embridade que			
24. FATHER'S SURNAME	PAMAOS							
FIRST NAME	ESMERALDO	NAME EXTENSION (JR., SR)						
MIDDLE NAME	PULVERA							
25. MOTHER'S MAIDEN NAME				INCOME INCOME				
SURNAME	BAGA			responsibility in the second				
FIRST NAME	LEONILA							
MIDDLE NAME	TALABOC			(Continue on se	eparate sheet if nece	essary)		
III. EDUCATIONAL BACK	GROUND							
26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURS (Write in full)	SE PERIOD From	OF ATTENDANCE To	HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHI ACADEMIC HONORS RECEIVED	
ELEMENTARY	MAHAYAHAY ELEMENTARY SCHOOL	ELEMENTARY	2000	2006	N/A	2006	2ND HON. MENTION	
SECONDARY	CRISTO REY REGIONAL HIGH SCHOOL	HIGH SCHOOL	2006	2010	N/A	2010	N/A	
VOCATIONAL / TRADE COURSE	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
COLLEGE	VISAYAS STATE UNIVERSITY	BACHELOR OF SCIENCE IN AGRIBUSINESS	2010	2014	N/A	2014	N/A	
GRADUATE STUDIES	VISAYAS STATE UNIVERSITY	MASTER OF MANAGEMENT MAJEBUSINESS MANAGEMENT	OR IN 2019	PRESENT	36 UNITS	N/A	N/A	
7	\ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \	Continue on separate sheet if necessary)						
SIGNATURE	7."	estronomic en esta estronomical en entre esta successiva en en	- Jan	DATE	Personal Construction of the Construction of t	5/13/2025		

CS FORM 212 (Revised 2017), Page 1 of 4

IV. CIVIL S	SERVICE ELIGIB	ILITY						*	-
27. CAREER SERVICE/ RA 1080 (BOARD/ BAR) UNDER SPECIAL LAWS/ CES/ CSEE BARANGAY ELIGIBILITY / DRIVER'S LICENSE			RATING (If Applicable)	DATE OF EXAMINATION / CONFERMENT	PLACE OF EXAMINA	TION / CONFER	RMENT	LICENSE (if ap	Date of Validity
CAREER	SERVICE PROFES	SIONAL ELIGIBILITY	81.5	6/8/2017	SJC, MAASIN CITY	, SOUTHERN	LEYTE	N/A	N/A
			or the state of th	1992 TOMOG 1881 K	Contract of the Section of the Contract of the	namente de la companie de la compani	3 11 12 120		
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V WORK	EXPERIENCE		(Co	ntinue on separate sheet	if necessary)				
BOOK STATE OF THE PARTY OF THE		Start from your recen	t work) Description	on of duties should b	e indicated in the attach	ed Work Ex	perience she	et.	
28. INCLUSIVE DATES (mm/dd/yyyy) POSITION TI (Write in full/Do not a			DEPARTMENT / AGENCY / OFFICE / COMPANY (Write in full/Do not abbreviate)		MONTHLY SALARY	SALARY/ JOB/ PAY GRADE (if applicable)& STEP (Format "00-0")/	STATUS OF APPOINTMENT	GOV*T SERVICE (Y/N)	
From 3/21/2022	To Present	ADMIN. AID	EIV	MOAVACOTATE UNINCEDCITY		16,833	INCREMENT SG4	PERMANENT	Υ
11/3/2020	3/20/2022	ADMIN. AID				13,019	SG3	PERMANENT	Y
6/17/2019	11/2/2020	ADMIN. AID	EIII	VISAYAS ST	ATE UNIVERSITY	13,808.13	SG3	CASUAL	Υ
9/1/2016	6/16/2019	CLERK		VISAYAS ST	9,659.37	N/A	JOB ORDER	Υ	
2/8/2015	3/19/2016	TREASURY ASS	SISTANT	SM HYPERMARKET, LAPU-LAPU CITY, CEBU		10,400.00	N/A	REGULAR	N
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	55.1			25 20 20 20 20 20 20 20 20 20 20 20 20 20		STATE SALES		3	
	, , , , , , , , , , , , , , , , , , ,	*	(Co	ntinue on separate sheet			1/13/	24.00	
SIGN	IATURE	The second secon	du.	reaction of the control of the contr	DATE	op de een begrepele en	The same of the same	CS FORM 212 (Revised 20	M71 D 2 -64

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	N CIVIC / NON-GOVERNMENT /			ORGANIZATIO	V/5	
29. NAME & ADDRESS OF ORGANIZATION (Write in full)		INCLUSIVE DATES (mm/dd/yyyy) From To		POSITION / NATURE OF WORK		
IA CONTRACTOR CONTRACTOR			N/A	N/A	N/A	wage the despending of a local with the same
	00 5 182 102 10 1					
			THE SAME A COOK MAN	10 - 10 - 10 - 10 - 10 - 10 - 10 - 10 -	and the type i	New Young again to a company of
OH EA			-			Configuration (See Section 1984)
			1			
	750				Tree to State of	
191	(0-0-0-1					
/II. LEARNING AND DEVELOPMENT (L&D)		CONTRACTOR OF THE PARTY OF THE	TTENDED	Andreas & Astronomy		The first Association of the second of the second
tart from the most recent L&D/training program and include	only the relevant L&D/training taken for the		ars for Division Chi	ief/Executive/Manage		
0. TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)		ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD (Managerial/ Supervisory/	CONDUCTED/ SPONSORED BY (Write in full)
1.881 T.		From	То		Technical/etc)	
Prientation on Preparation of Documents for the	Internal Audit	7/26/2017	7/26/2019	8 HRS	Technical	VSU
arget Setting Workshop		8/20/2018	8/21/2018	16 HRS	Technical	VSU
Sender Sensitivity Training for the Administrativ		11/9/2018	11/9/2018	8 HRS	Technical	VSU
Prientation Workshop Among JO Clerks & Labo		1/15/2019	1/15/2019	8 HRS	Technical	VSU Allowance of the second
nformation Security Management System (ISMS		9/14/2020	9/14/2020	8 HRS	Technical	AGF
SO Document Control		9/21/2020	9/21/2020	8 HRS	Technical	AGF
POAP Training on Frontline and Excellent Customer Service			11/11/2022	24 HRS	Technical	POAP
lands-Only Cardiopulmonary Resuscitation		7/21/2022	7/22/2022	16 HRS	Technical	VSU
ISO 9001:2015 Awareness/Re-awareness Seminar Orientation/Re-orientation of Duties and Responsibilities of dDRCs and AdDRCs, and		8/30/2022	8/31/2022	16 HRS	Technical	VSU
ascading of Documents and Records Control Proceed		9/7/2022	9/7/2022	8 HRS	Technical	VSU
HRIS Software Onboarding		12/6/2023	12/6/2023	8 HRS	Technical	VSU
SO 9001:2015 Awareness & Re-awareness Webinar		8/29/2023	8/29/2023	8 HRS	Technical	VSU
Mental Health Wellness Seminar		4/25/2023	4/25/2023	8 HRS	Technical	VSU
Inlocking Excellence: The 5S Revolution for Clerks a Drientation of Guidelines and Procedures on Process	3.26 3.35 2.4 2.5	11/29/2023	11/29/2023	8 HRS	Technical	VSU
Adminsitrative Services Office (ASO)		2/23/2024	2/23/2024	8 HRS	Technical	VSU
Seminar Workshop on Basic Records and Archives Management (BRAM)		7/30/2024	7/31/2024	16 HRS	Technical	VSU
Financial Transactions Forum		3/20/2024	3/20/2024	8 HRS	Technical	VSU
Strategic Foresight-Scenario Building Training Workshop		7/15/2024	7/19/2024	40 HRS	Technical	VSU
Attaining Work-Life Balance and Productivity		7/9/2024	7/12/2024	32 HRS 24 HRS	Technical	POAP
Public Financial Management Workshop	(Continu	9/18/2024 ue on separate si	9/20/2024 heet if necessary)	Z4 HRS	Technical	V30
VIII. OTHER INFORMATION				and the second second		
31. SPECIAL SKILLS and HOBBIES	32. NOI		STINCTIONS / RECO	OGNITION		MEMBERSHIP IN 33. ASSOCIATION/ORGANIZATION (Write in full)
COMPUTER SKILLS (MS WORD, EXCEL, POWERPOINT)	N/A				N/A N/A	
1 Official Olivi)	(A)					32116V Juli Page 9 Pace
sandeul syph	The state of			TORKS NO.	YEIO YA E	A7 USV 5505 EFET - bedsure to e
Commence of the second		Server,, Secure extra	1 10 - 12 17 18 14 14 14 14 14 14 14 14 14 14 14 14 14		egenetin i anno anti-proprieta per est	
		0 3 Vic	The receipt of the	action and analysis		
		V2.12	4-1-4			
9						
			sheet if necessary			

34. Are you related by consanguinity or affinity to the appointing chief of bureau or office or to the person who has immediate		A MARIA TO LANGUEST CONTROL SPORTS				
Bureau or Department where you will be apppointed,						
a. within the third degree?		NO				
b. within the fourth degree (for Local Government Unit - Car] NO				
		If YES, give details:				
a. Have you ever been found guilty of any administrative off	ense?	☐ YES ☑	NO			
		If YES, give details:				
b. Have you been criminally charged before any court?		☐ YES [✓ NO			
Diffuse you book ommany omanger 2000 any 2000		If YES, give details:				
		Date Filed: Status of Case/s:				
36. Have you ever been convicted of any crime or violation of a	ny law, decree, ordinance or regulation by					
any court or tribunal?		If YES, give details:				
37. Have you ever been separated from the service in any of th			☑ NO			
dropped from the rolls, dismissal, termination, end of term, fi the public or private sector?	If YES, give details:					
38. a. Have you ever been a candidate in a national or local ele- Barangay election)?	☐ YES ☑ NO If YES, give details:					
b. Have you resigned from the government service during the	☐ YES ☑ NO					
election to promote/actively campaign for a national or local	and the second	If YES, give details:				
39. Have you acquired the status of an immigrant or permanent	resident of another country?	☐ YES ☑ NO				
		If YES, give details (o	country):			
10. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Mag						
and (c) Solo Parents Welfare Act of 2000 (RA 8972), please	answer the following items:		enter appele planante en al l'alla l'este en			
Are you a member of any indigenous group?		YES If YES, please specify:	NO Expensions A Sign from C			
Are you a person with disability?		☐ YES	NO sellars el control la gribace			
Are you a solo parent?		If YES, please specify II	Charleman Standard Co			
. Ale you a solo parent?		☐ YES ☐ NO If YES, please specify ID No:				
41. REFERENCES (Person not related by consanguinity or affinity to applican	nt /appointee)		tunings 250 dock little by listin			
NAME	ADDRESS	TEL. NO.	Caronia de la Ca			
DR. EDGARDO E. TULIN	VISAYAS STATE UNIVERSITY	N/A				
DR. ALLEN GLENNIE P. LAMBERT	VISAYAS STATE UNIVERSITY	N/A	hoia u			
MS. MARIA ELSA M. UMPAD	VISAYAS STATE UNIVERSITY	09954713937				
42. I declare under oath that I have personally accomplishe complete statement pursuant to the provisions of pertir Philippines. I authorize the agency head/authorized repress agree that any misrepresentation made in this docu administrative/criminal case/s against me.	nent laws, rules and regulations of the entative to verify/validate the contents state	Republic of the ed herein.	LES ANDRE B. PAMAOS			
Government Issued ID (i.e.Passport, GSIS, SSS, PRC, Driver's License, etc.) PLEASE INDICATE ID Number and Date of Issuance						
Government Issued ID: VSU ID	\ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \					
ID/License/Passport No.: V01150	License/Passport No.: V01150 Signature (Sign inside the bo					
Date/Place of Issuance: 12/19/2022 VSU, BAYBAY CITY	(X)					
SUBSCRIBED AND SWORN to before me this	Date Accomplished		Right Thumbmark			
CODOCADED AND SWORM to before me this	, affiant exhib	iting his/her validly issued go	overnment ID as indicated above.			
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WORK EXPERIENCE SHEET

Instructions: 1. Include only the work experiences relevant to the position being applied to.

- 2. The duration should include start and finish dates, if known, month in abbreviated form, if known, and year in full. For the current position, use the word Present, e.g., 1998-Present. Work experience should be listed from most recent first.
- Duration: March 21, 2022 May 12, 2025
- Position: Administrative Aide IV
- Name of Office/Unit: Office of the President
- Immediate Supervisor: Dr. Prose Ivy G. Yepes
- Name of Agency/Organization and Location: Visayas State University, Baybay City, Leyte
 - List of Accomplishments and Contributions (if any)
 - Summary of Actual Duties
 - Responsible in performing administrative and clerical tasks, e.g. receive and release documents, prepares draft and finalize memoranda, communications, notice of meeting, prepare PPMP and PR and performs other related functions.
 - Act as Deputy Document and Records Controller
- Duration: September 1, 2016 March 20, 2022
- Position: Administrative Aide III
- Name of Office/Unit: Office of the President
- Immediate Supervisor: Dr. Edgardo E. Tulin
- Name of Agency/Organization and Location: Visayas State University, Baybay City, Leyte
 - List of Accomplishments and Contributions (if any)
 - Summary of Actual Duties
 - o Responsible in performing administrative and clerical tasks, e.g. receives and releases documents, prepares draft and finalize memoranda, communications, notice of meeting, prepare PPMP and PR and performs other related functions.

Act as Deputy Document and Records Controller

LES ANDRE B. PAMAOS (Signature over Printed Name

of Employee/Applicant)

Date: May 13, 2025