CS Form No. 212 Revised 2017

## **PERSONAL DATA SHEET**

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filling of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM. 1. CSID No. (Do not fill up. For CSC use only 2. SURNAME GEROMO N/A NAME EXTENSION (JR., SR) FIRST NAME RONEL MIDDLE NAME BANLUTA 3. DATE OF BIRTH 16 CITIZENSHIP 4122197 Dual Citizenship (mm/dd/yyyy) ✓ Filipino by birth by naturalization 4. PLACE OF BIRTH TAGBILARAN CITY, BOHOL Pls. indicate country: If holder of dual citizenship, please indicate the details. -5 SEX ✓ Male Female Single Married 17 RESIDENTIAL ADDRESS 6 CIMI STATUS House/Block/Lot No Street Widowed Separated GABAS Other/s: Subdivision/Village Barangay **BAYBAY CITY** LEYTE 7. HEGHT (m) 1.63 City/Municipality Province 8. WEIGHT (kg) 69.0 ZIP CODE 6521-A 18. PERMANENT ADDRESS 9. BLOOD TYPE 0 House/Block/Lot No. Street CALANGGAMAN 10. GSIS ID NO. 4162 9802 9755 5202 Subdivision/Village Barangay UBAY **BOHOL** 11. PAGHBIG ID NO. 121283441285 City/Municipality Province 12. PHILHEALTH NO. 13-025513605-5 ZIPCODE 6315 13 SSS NO N/A 19. TELEPHONE NO. N/A 14. TIN NO. 708-408-068 +63-975-150-0824/+63-938-007-3808 20 MOBILE NO V01155 15. AGENCY EMPLOYEE NO 21. E-MAIL ADDRESS (f any) ronel.geromo@vsu.edu.ph 22. SPOUSE'S SURNAME N/A 23. NAME of CHILDREN (Write full name and list all) DATE OF BIRTH (mm/dd/yyyy) NAME EXTENSION (JR., SR) FIRST NAME N/A N/A N/A MIDDLE NAME NIA N/A OCCUPATION EMPLOYER/BUSINESS NAME N/A BUSINESS ADDRESS N/A TELEPHONE NO NIA FATHER'S SURNAME GEROMO NAME EXTENSION (JR., SR) FIRST NAME RODRIGO MIDDLE NAME BABOR MOTHER'S MAIDEN NAME LYNIE DANDO BANLUTA SURNAME BANLUTA FIRST NAME LYNE MIDDLE NAME DANDO (Continue on separate sheet if necessary) HIGHEST LEVEL PERIOD OF ATTENDANCE NAME OF SCHOOL BASIC FOLICATION/DEGREE/COLIRSE YEAR ACADEMIC LEVE UNITS EARNED (Write in full) (Write in full) GRADUATED HONORS (if not graduated) From To RECEIVED SALUTATORIA CALANGGAMAN ELEMENTARY SCHOOL ELEMENTARY PRIMARY EDUCATION 4/3/02 4/11/08 NIA 2008 2ND HON SECONDARY **BOHOL NORTHEASTERN EDUCATION FOUNDATION** SECONDARY EDUCATION 6/9/08 4/26/13 NIA 2013 VOCATIONAL / N/A N/A N/A N/A N/A N/A TRADE COURSE COLLEGE COLLEGE VISAYAS STATE UNIVERSITY BACHELOR OF ANIMAL SCIENCE 6/10/13 6/9/17 NIA 2017 UNIVERSITY GRADUATE STUDIES VISAYAS STATE UNIVERSITY MASTER OF SCIENCE IN ANIMAL SCIENCE 8/7/18 SH4H9 N/A 2019 ASTHRDP SIGNATURE DATE December 15, 2021 CS FORM 212 (Revised 2017), Page 1 of 4

CAREER SERVICE/ RA 1080 (BOARD/ BAR) UNDER SPECIAL		RATING	DATE OF			TION LOONETTINENT		LICENSE (if applicable)	
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b. Have you been criminally charged before any court?	If YES, give details:  Date Filed: Status of Case/s:			
Have you ever been convicted of any crime or violation of an regulation by any court or tribunal?	ny law, decree, ordinance or	YES NO NO If YES, give details:		
Have you ever been separated from the service in any of the	e following modes: resignation, and of term, finished contract or	YES NO FYES, give details:		
phased out (abolition) in the public or private sector?  a. Have you ever been a candidate in a national or local electron (except Barangay election)?  b. Have you resigned from the government service during the last election to promote/actively campaign for a national	If YES NO  If YES NO  If YES NO  If YES, give details:			
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Are you a member of any indigenous group?  Are you a person with disability?  Are you a solo parent?  41. REFERENCES (Person not related by consanguinty or affinity to applic		If YES, please specify:  YES NO If YES, please specify ID No:  YES NO If YES, please specify ID No:		
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## **WORK EXPERIENCE SHEET**

Instructions: 1. Include only the work experiences relevant to the position being applied to.

- 2. The duration should include start and finish dates, if known, month in abbreviated form, if known, and year in full. For the current position, use the word Present, e.g., 1998-Present. Work experience should be listed from most recent first.
- Duration: March 22, 2021 December 31, 2021
- Position: Instructor I
- · Name of Office/Unit: Department of Animal Science
- Immediate Supervisor: Dr. Manuel D., Gacutan Jr.
- Name of Agency/Organization and Location: Visayas State University, Visca, Baybay City, Leyte
  - Summary of Actual Duties
  - 1. Handles subject/courses assigned
  - 2. Acts as academic adviser to undergraduate students
  - 3. Advises and corrects research outline and thesis and undergraduate field practice manuscripts
  - 4. Entertains students seeking consultation with faculty
  - 5. Converts the existing instructional materials into flexible learning materials
  - 6. Prepares instructional modules, laboratory guide/workbook or a combination thereof
  - 7. Prepares PowerPoint presentation, video clips, movie clips, reading assignments depending on course taught
  - 8. Prepares assessment tools such as long exam, quizzes, problem sets, etc.
  - 9. Creates virtual classroom using either Moodle or Google Classroom.
  - 10. Designs experiential learning activities and other outputs to implement new normal
  - 11. Prepares grade sheet and submits on or before deadline
  - 12. Facilitates students in their completion of the subject and submits completion forms with grades within prescribed periods
  - 13. Attended mandated trainings
  - 14. Advises student organizations recognized by University Student Services Office/USSO (now: Office of the Dean of Students/ODS)
  - 15. Prepares required documents and complies all requirements as prescribed in the accreditation tools
- Duration: September 28, 2020 December 30, 2020
- Position: PhilSys Registration Officer II
- Name of Office/Unit: Philippine Statistics Office
- Immediate Supervisor: Jessamyn Anne C. Alcazaren
- Name of Agency/Organization and Location: Philippine Statistics Authority Bohol Philippine Identification System, Tagbilaran City, Bohol
  - List of Accomplishments and Contributions (if any)
  - Summary of Actual Duties
    - 1. Monitor the performance of the assigned pre-registration team.
    - 2. Links between the Provincial Focal Person and enumerators.
    - 3. Reports to the Focal person with any urgent problems/concerns relating to PhilSys implementation.
    - 4. Coordinate with the Barangay Chairperson and the other barangay officials regarding the conduct of pre-registration activity in the barangay.
    - Accompany the enumerators for a courtesy visit and during the house-to-house preregistration of PhilSys registrants.
    - 6. Allocate and distribute the materials needed by the enumerators.
    - Report to the ISA I regarding the technical problems related to the tablet-based preregistration system.

- 8. Performed other related activities that may be assigned by the Provincial Focal Person.
- Duration: January 1, 2020 July 31, 2020
- · Position: Substitute Instructor I
- · Name of Office/Unit: Department of Animal Science
- Immediate Supervisor: Dr. Julius V. Abela
- Name of Agency/Organization and Location: Visayas State University, Visca, Baybay City, Leyte
  - List of Accomplishments and Contributions (if any)
  - Summary of Actual Duties
    - 1. Handled different lecture and laboratory classes.
    - 2. Assists students in performing laboratory exercises.
    - 3. Develops new learning instructional materials
    - 4. Manages the swine production project.
    - 5. Advises students for their undergraduate Field Practice manuscripts.
    - 6. Secretary of the Department of Animal Science.
- Duration: August 1, 2019 December 31, 2019
- Position: Substitute Instructor I
- Name of Office/Unit: Department of Animal Science
- Immediate Supervisor: Dr. Julius V. Abela
- Name of Agency/Organization and Location: Visayas State University, Visca, Baybay City, Leyte
  - Summary of Actual Duties
    - 1. Handled different lecture and laboratory classes.
    - 2. Assists students in performing laboratory exercises.
    - 3. Develops new learning instructional materials
    - 4. Manages the swine production project.
    - 5. Advises students for their undergraduate Field Practice manuscripts.
    - 6. Secretary of the Department of Animal Science.

RONEL B. GEROMO

(Signature over Printed Name of Employee/Applicant)

Date: April 5, 2021