## Republic of the Philippines VISAYAS STATE UNIVERSITY VISCA, Baybay City, Leyte

## CERTIFICATION OF ASSUMPTION TO DUTY

This is to certify that Ms./Mr. <u>YOLANDA U. BALBARINO</u> has assumed the duties and responsibilities as <u>Administrative Aide III</u> of <u>Cash Division Office</u> effective <u>July 1, 2019</u>.

This certification is issued in connection with the issuance of the appointment of Ms./Mr. YOLANDA U. BALBARINO as Administrative Aide III.

Done this 1st day of July VSU, Baybay City..

CORAZON U. NUEVO
Head of Office/Department/Unit

Date: 7/1/19 3

Attested by:

OURDES B. CANO

201 file Admin COA

For submission to CSC FO within 30 days from the date of assumption of the appointee