CS Form No. 212	PERSONAL DATA	QUEET								
		Dame of the Street	a of administration	un la vimin - i -	20/0	the person	mad			
	made in the Personal Data Sheet and the Work Exper FILLING OUT THE PERSONAL DATA SHEET (PDS) B			ve/criminal ca	sse/s against	uie person concer	nea.			
Print legibly. Tick appropriate boxe	s[]) and use separate sheet if necessary. Indicate	e N/A if not applicable. DO NOT	ABBREVIATE		1. CS ID No.		Do not fill up. For	CSC use		
I. PERSONAL INFORMATI										
2. SURNAME FIRST NAME MIDDLE NAME	BALAGA						Transport of the second			
	CLE MARVEN		7			NAME EXTENSION (J	R., SR)			
The second secon	PALMA									
³ DATE OF BIRTH (mm/dd/yyyy)	3/28/1993	16. CITIZENSHIP If holder of dual citizenship, please indicate the details.			Filipino by birthby naturalization Pls, lindicate could fry:					
4. PLACE OF BIRTH	BAYBAY CITY					o. andioato oodin	.,,.			
5. SEX	Male Female	Brook to become a series and the military					4	and the same of the same		
6 CIVIL STATUS	Single Married	17. RESIDENTIAL ADDRESS	S 556-A			30 de Deciembre				
	Widowed Separated Other/s:	ZIP CODE	House/Block/Lot No.			Street				
2006 A 1867 A 1	- Outer/s.	9.790	Sub	division/Village	9	B	arangay	e cartafonic ali ngle-riscono con tra carba		
7. HEIGHT (m)	1.68 m.	MORESTON STREET	Baybay City			Leyte				
8. WEIGHT (kg)	70 kg.	12.40 miles 2004C	City	Municipality	r itorii	Province 6521				
9. BLOOD TYPE	0 '	18. PERMANENT ADDRESS	-	556-A	1850		la Daniamber	FDSGCO		
Tionamy 1	Dingra Y ping Fid	ZIP CODE	556-A House/Block/Lot No.		30 de Deciembre Street					
10. GSIS ID NO.	4162 9802 0017 3820	o vgsla0 auaA	(Autal/Alea)			William Endorsing				
11. PAG-IBIG ID NO.	914197192015		Subdivision/Village Baybay City				Barangay Leyte			
12. PHILHEALTH NO.	40.054250400.0		City/Municipality			Province				
12. PHILHEALTH NO.	12-051352483-3	***		and the second second	- Committee of the second	6521				
13. SSS NO.	06-3562821-3	19. TELEPHONE NO.								
14. TIN NO.	318-117-221-000	20. MOBILE NO.			0960	06559310				
15. AGENCY EMPLOYEE NO.		21. E-MAIL ADDRESS (if any)	The state of the s	clemar	ven.balag	a@gmail.com				
II. FAMILY BACKGROUN	D	The second of th								
22. SPOUSE'S SURNAME FIRST	FERNANDEZ		23. NAME of Ch	HILDREN (Wr	rite full name a	and list all)	DATE OF BIR	RTH		
NAME MIDDLE NAME	LYNN	NAME EXTENSION (JR., SR)	Dawson Ri F. Balaga			(mm/dd/vvvv) 7/20	/2020			
r i	DE PAZ		Athaliah Y		nez F. Balaga		11/10/2022			
OCCUPATION	Bank Accounting Assistar	nt	Or No water Table		3			7,000,000,000		
EMPLOYER/BUSINESS NAME	BDO Unibank - Gaisano Rivers			-						
BUSINESS ADDRESS	Gaisano Riverside, Brgy. Alegria, O						-			
TELEPHONE NO.	Gaisano Riverside, Digy. Alegria, C						-			
24. FATHER'S SURNAME FIRST	BALAGA									
NAME		NAME EXTENSION (JR., SR)	STORE TO STORE STORE ST	Million Stevenson		100 Total Control (1970)	erre con a company of the			
MIDDLE NAME	FLORO	Termic Extendion (or., ort)								
OF MOTHER'S MAIRE WALLS	VARRON									
25. MOTHER'S MAIDEN NAME SURNAME		¥*		-						
FIRST NAME MIDDLE NAME	PALMA									
	ROSA ANA		-							
	PILAPIL			(Conti	inue on sepai	rate sheet if necess	sary)			
III. EDUCATIONAL BACK		LIBASIC EDUCATION/DECREE	OURGE			HIGHEST LEVEL/	YEAR	SCHOLARS		
LEVEL		NAME OF SCHOOL BASIC EDUCATION/DEGREE/C (Write in full) (Write in full)		PERIOD OF ATTENDANCE UNITS EA		UNITS EARNED (if not graduated)	GRADUATED	HIP/ ACADEMIC HONORS		
ELEMENTARY	BAYBAY NORTH CENTRAL SCHOOL			6/7/1999	3/18/2005	Graduate	2005	With Honors		
SECONDARY	BAYBAY NATIONAL HIGH SCHOOL			6/7/2005	3/21/2009	Graduate	2009	Honorab		
COLLEGE	UNIVERSITY OF SAN JOSE-RECOLETOS	BACHELOR OF SCIENCE IN TOURISM		6/14/2010	3/18/2014	Graduate	2014	-		
GRADUATE STUDIES	SOUTHWESTERN UNIVERSITY-PHINMA	MASTER OF BUSINESS ADI mjaor in TOURISM & I MANAGEMEN	LEISURE	6/28/2015	3/21/2016	18 units	2017			
	CEBU TECHNOLOGICAL UNIVERSITY	DIPLOMA IN PROFESSIONA	L EDUCATION	4/3/2017	7/7/2017	Graduate	2017	SIGN		
	UNIVERSITY OF SAN CARLOS	MASTER OF MANAGEME TOURISM MANAGEMENT		1/20/2021	Present	Graduate	2024			

DATE

2-5-2029

CS FORM 212 (Revised 2017), Page 1 of 4

SIGNATURE

PECIAL LAWS/			RATING (If Applicable)	DATE OF EXAMINATION /	PLACE OF EXAMINATION / CONFERMENT			LICENSE (if ap	Date of
	d Professional Tea	LITY / DRIVER'S LICENSE CONFERMENT				Self to O to the Self to	NUMBER 1713820	Validity 3/28/2022	
License	d Protessional Tea	acner	84.8%	8/30/2018	TACLOBAN CITY, LEYTE			1/13820	3/28/2024
Tourisn	ourism Promotions Services NCII 2/6/2018 Tagbilaran City, Bohol		y, Bohol	ALIX X AS	1807120201384 8	1/6/2023			
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	XPERIENCE ate employment	t. Start from vour		The second of th	hould be indicated in th	ne attached	Work Experi	ence sheet.	
inclusive im/dd/yyyy)		POSITION (Write in full	TITLE /Do not	DEPARTMENT / AGENO (Write in full/Do not abbreviate)	CY / OFFICE / COMPANY	MONTHLY SALARY	SALARY/ JOB/ PAY GRADE (if applicable)& STEP	STATUS OF APPOINTMENT	GOV'T SERVICE
From	То	abbrevi	ste)		gen ingground (2000 to 1000 to		(Format "00-0")/ INCREMENT		0 - 212 ₁₀ 11 b s
5/25/2017	Present	Instruct	or II	DHTM / Visayas State University		31,320.00 Salary Grade 13		Regular Temporary	-Y-
5/25/2017	5/2/2024	Teach		Baybay City Senior High School / Schools Division of Baybay City / DepEd Asian College of Technology		29,165.00) Salary Grade Regula 12 Permane		Y
6/14/2014	3/25/2017	Instruc	torı	Asian Colle	ege of Technology	20,000.00		Probationary	N
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SIGNAT	TURE	Mark	7	Continue on separate shee	t if necessary) DATE				
SIGNATURE				2-5-					

20. NAME & ADDRESS OF ORGANIZATION (Write in full)		INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK		
Knight of Columbus Council 36	90 - Raybay City	From 11/30/2018	Present	m2 temp()	held serve	3rd Degree Knight	
Kinght of Columbus Council St	30 - Daybay City	11/30/2010	riesent			Sid Degree Killgill	
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. LEARNING AND DEVELOPMENT (L&I art from the most recent L&D/training program and inclu					nageriai positions.		
³⁰ . TITLE OF LEARNING AND DEVELOPMENT INTER		INCLUSIVE DATE			Type of LD (CONDUCTED/ SPONSORED BY	
(Write in full)		ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Managerial/ Supervisory/	(Write in full)	
		From	То	eltopaa ne	Technical/etc)	satisfies a contract and indecupally theorem	
rientation-Workshop wth School Heads ar	nd Select Teachers in Managing	3/13/2023	3/15/2023	24.0		DepEd Eastern Visayas	
Alternative Learning System S		00.000.000.000	receipt Court	(01:00) 0 10:00	ar in section of	THE STRUCTURE OF THE PROPERTY BY	
Division Skills Training Workshop of TVL 1	eachers through Project Buhat	10/26/2022	10/28/2022	24.0		DepEd Baybay City Division	
eminar on Tourism Enterprise Innovation		9/26/2022	9/27/2022	16.0	10 15/ 3 // 2	DOT Region VIII	
Destinations, Products a DepEd LMS Fundamentals - DLMS		7/21/2022	7/23/2022	24.0	-0.10 mm	Day Fil Francis Lin	
i volnuto i si	TYES give telai				and an arrest life	DepEd Eastern Visayas	
Division Skills Training Workshop of TVL 1	eachers through Project Buhat	9/27/2021	9/29/2021	24.0		DepEd Baybay City Division	
raining-Workshop on Teachers to Prepare		7/26/2021	7/28/2021	24.0	MITTER ACTIVITY	DepEd Eastern Visayas	
Development P Division Training on Implementing Alter		10/23/2019	10/25/2019	24.0	S SVII OUT 1	DepEd Baybay City Division	
Practices for Senior High S	chool Teachers				2000	are your mamber of any indigenous p	
ASEAN Toolbox Immersion Workshop for	Tourism Educators and Trainers	5/25/2019	5/25/2019	8.0		DOT Region VIII	
Eastern Visayas Basic Education R	esearch Conference	10/25/2018	10/26/2018	16.0		DepEd Eastern Visayas	
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III. OTHER INFORMATION SPECIAL SKILLS and HOBBIES	32 NON-ACADEMIC DISTINCTIONS / REC	COGNITION				MEMBERSHIP IN ASSOCIATION/ORGANIZATION	
SPECIAL SKILLS and HOBBIES Sports - Basketball/Badminton	(Write in full) Research Presenter, Eastern Visayas Basic Education Research Conference, October					33. (VVrite	
Spotte - Stonethall Sadilli Holl		Managers in Hospitality Industry - Ce					
Playing Guitar and Listening to Music	Research Presenter, 4th	Member - Cebu Tourism and Hospital Educators					
Surfing the Internet	ng the Internet						
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SIGNATURE	Madu L			D.	ATE	105000	
					T -	2-5-2029	

Are you related by consanguinity or affinity to the appointing chief of bureau or office or to the person who has immediate Bureau or Department where you will be apppointed, a. within the third degree? b. within the fourth degree (for Local Government Unit - Care	YES NO V NO V YES, give details					
35. a. Have you ever been found guilty of any administrative b. Have you been criminally charged before any court?	YES NO TO THE YES, give details:					
		L Dat	YES No If YES, give details the Filed: Case/s:			
36. Have you ever been convicted of any crime or violation or regulation by any court or tribunal?	f any law, decree, ordinance or	TYES, give details:				
^{37.} Have you ever been separated from the service in any of retirement, dropped from the rolls, dismissal, termination, en (abolition) in the public or private sector?		TFYES, give deta	NO _L			
Barangay election)? b. Have you resigned from the government service during the election to promote/actively campaign for a national or local	TYES, give details: YES NO YES NO YES SO NO YES NO					
_{39.} Have you acquired the status of an immigrant or permand	ent resident of another country?	TrYES, give details (country):				
7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), a. Are you a member of any indigenous group? b. Are you a person with disability? c. Are you a solo parent? 41. REFERENCES (Person not related by consanguinity or affinity to applicant to	LE MISSES PROJESS PROMOTE BELLEVIE MARKETE	If YES, please speryes If YES, please speryes If S, please speryes	NO ecify IDYNo:			
NAME		TEL NO	With full over			
Dr. Ritchel Marie Villamor	Zone 1, Baybay City, Leyte	9176365510	Comp			
Dr. Sherlita Palma	Brgy. Libertad, Ormoc City	9158278310				
Noel V. Moscatiles	Brgy. Villa Solidaridad, Baybay City	9052608347				
⁴² I declare under oath that I have personally accomplished complete statement pursuant to the provisions of pertinent I Philippines. I authorize the agency head/authorized represent agree that any misrepresentation made in this docum administrative/criminal case/s against me. Government Issued ID (i.e.Passport, GSIS, SSS, PRC, Driver's License, etc.) PLEASE INDICATE ID Number and Date of Issuance	laws, rules and regulations of the Republinative to verify/validate the contents state	lic of the ed herein.	BALAGA, CLE MARVEN P.			
Government Issued ID: PRC License	Nu					
ID/License/Passport No.: 1713820	Signature (Sign inside the box)					
Date/Place of Issuance: Ormoc City / January 10, 2019	2-5-2029 Date Accomplished	Right Thumbmark				
SUBSCRIBED AND SWORN to before me this	Person Administering Oath ATTY, RYSAYA, GUINOCOR VSU Cher Legal Officer	g his/her validly issued	d government ID as indicated above.			

WORK EXPERIENCE SHEET

Instructions: 1. Include only the work experiences relevant to the position being applied for.

- The duration should include start and finish dates, if known, month in abbreviated form, if known, and year in full. For the current position, use the word Present, e.g., 1998-Present. Work experience should be listed starting with the most recent/present employment
- Duration: May 15, 2017 February 7, 2024
- Position: Teacher II
- Name of Office/Unit: Baybay City Senior High School/Baybay City Division
- Immediate Supervisor: Sarah B. Macawili
- Name of Agency/Organization and Location: Department of Education
 - List of Accomplishments and Contributions (if any)
 - Summary of Actual Duties
 - o Responsible for performing administrative tasks and coordinatorship.
 - Responsible for creating and updating course materials, including modules and lesson plans.
 - Deliver engaging lectures, lead discussions, and facilitate hands-on activities to teach students essential concepts relating to core, applied and specialized subjects.
 - Instructors evaluate student performance through assignments, exams, and projects, providing constructive feedback and assigning grades to track and measure students' progress and understanding of the subject matter.
 - o Engage in research projects and attend conferences.
- Duration: June 5, 2014 March 21, 2017
- Position: College Instructor
- Name of Office/Unit: Tourism & Hospitality Management Department
- Immediate Supervisor: Jeovane Digal, MBA
- Name of Agency/Organization and Location: Asian College of Technology
 - List of Accomplishments and Contributions (if any)
 - Summary of Actual Duties
 - o Responsible for performing administrative and technical tasks.
 - Responsible for creating and updating course materials, including syllabi and educational resources, to ensure alignment with industry standards.
 - Deliver engaging lectures, lead discussions, and facilitate hands-on activities to teach students essential concepts and skills related to tourism and hospitality.
 - Instructors evaluate student performance through assignments, exams, and projects, providing constructive feedback and assigning grades to track and measure students' progress and understanding of the subject matter.
 - Engage in research projects, attend conferences, and stay updated with industry advancements to enhance expertise.

CLE MARVEN P. BALAGA

(Signature over Printed Name of Employee/Applicant)

Date: March 8, 2024