

Republic of the Philippines
VISAYAS STATE UNIVERSITY
ViSCA, Baybay City, Leyte

CERTIFICATION OF ASSUMPTION TO DUTY

This is to certify that Ms./Mr. Lemuel T. Llano has
assumed the duties and responsibilities as Administrative Aide I (Utility Worker I) of
VISAYAS STATE UNIVERSITY effective February 2, 2022.

This certification is issued in connection with the issuance of the
appointment of Ms./Mr. Lemuel Llano as Administrative Aide I (Utility Worker I)

Done this 2nd day of February 2022 in _____.


DANIEL LESLIE S. TAN
Head of Office/Department/Unit

Date: February 2, 2022

Attested by:


HONEY SOFIA V. COLIS
OIC HRMO

201 file
Admin
COA
CSC

*For submission to CSC FO
within 30 days from the
date of assumption of the
appointee*