CS Form No. 4 Revised 2018

Republic of the Philippines VISAYAS STATE UNIVERSITY VISCA, Baybay City, Leyte

CERTIFICATION OF ASSUMPTION TO DUTY

This is to certify that Ms./Mr. <u>Annie Famela B. Rodriguez</u> has assumed the duties and responsibilities as <u>Instructor 1</u> of <u>Visayas State University</u> effective <u>August 1, 2019</u>.

This certification is issued in connection with the issuance of the appointment of Ms./Mr. Annie Famela B. Rodriguez as Instructor 1.

Done this 1st day of August in Visayas State University, Visca, Baybay City, Leyte.

SHALOM SAAQE C. SUGANO Head of Office/Department/Unit

Date: August 1, 2019

Attested by:

LOURDES B. CANO HRMO

201 file Admin COA CSC

For submission to CSC FO within 30 days from the date of assumption of the appointee