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REPUBLIC OF THE PHILIPPINES		1. NAME OF EMPLOYEE
BC-CSC Form No. 1		Pascual Rose Cerna
(Position Description Form)		(Family Name) (Given Name) (Middle Name)
2. DEPARTMENT, CORPORATION OR AGENCY/		3. BUREAU OR OFFICE
LOCAL GOVERNMENDept. of Liberal Arts & Behaviora LEYTE STATE UNIVERSITY		ral sciences Leyte State University
4. DEPT./BRANCH/DIVISION		5. WORK STATION/PLACE OF WORK
Dept. of Liberal Arts & Behavioral Sciences		DLABS, ISH
a. PRES. APPRO. . ACT/	6b. PREV. APPRO ACT/	7a. SALARY P.A.: 134,004.00
BOARD RES/ ORD, NO.	BOARD RES/ ITEM NO. LS	7b. OTHER COMPENSATION: PERA/ACA
8. OFFICIAL DESIGNATION OF POSITION		9. WORKING PROPOSED TITLE
0. WAPCO CLASSIFICAT	Instructor 1 ION OF THIS POSITION	11. OCCUPATION GROUP TITLE (leave blank)
MUNICIPALITY [1st 2nd 3	TY [] PROVINCE [] 3rd 4th 5th 6th [] [] []
STATEMENT OF DUT attach additional shee	IES AND RESPONSIBILITIES. If more s	space is needed, please
ercent of :		
	DUTIES	the court is brown to be acted to the court of the court
3% - Membership	ilipine and Social Science Cour in different committees in DL	
	in DLAMS. Partacollate	
Z/o - Uther assig	duments given by the department	t head from time to time.
100%		Title be loner enon
1		real traffice with on or be reiner and a firm a company of
	Contract the sen	thousen. Prevents worth or to it works to this till it is

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14. POSITION TITLE OF IMMEDIATE SUPERVISOR	15. POSITION TITLE OF NEXT HIGHER SUPERVISOR
Department Head	Dean
16. NAMES, TITLES AND ITEM NOS. OF THOSE YOU DIRECTIonly by their item nos. and titles) Department Head	LY SUPERVISE (if more than (7) list
17. MACHINES, EQUIPMENT, TOOLS, etc. used regularly in peacetal and control of the control of th	
18. CONTACT Occasional Frequent General Public [] [] Other Agencies [] [] Supervisors [] [] Management [] [] Others (Specify) [] []	19. WORKING CONDITION Normal Working Condition Field work [] Field Trips [] Exposed to Varied Weather Other's (Specify) []
20. I CERTIFY that the above answers are accurate and comple	KFOST C. PAROVIN
Date	Signature of Employee
22. Describe briefly the general function of the position. To ser instruction explore possibilities on resecution thrusts. 23.a Indicate the required qualifications by years and kind of ed	earch and extension in relation to the lucation considered in filling up a
vacancy for this position. (Keep the position in mind rather incumbent. This item should be filled for all positions other Education: Bachelers: degree in the area of Experience: none required.	r than teaching).
23b. Licenses or certificates required to do this work, if any.	
24. I HEREBY CERTIFY that the above answers are accurate	Javens
Date	Signature and Title of Immediate Supervisor
25. APPROVED	PACIENCIA P. MILAN
Date	Head of Agency