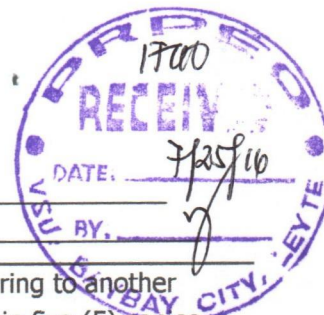


09/17/2016
7/27

VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

CLEARANCE FOR FACULTY/STAFF



Name: EDILBERTO A. ARTIGA, JR. II
Dept./Office: Institute of Human Kinetics

Position: Instructor
Last day of Service in VSU: _____

Faculty/employee who is retiring, resigning, being separated from the service, transferring to another agency, or go on leave of absence for more than three months is required to process this clearance in five (5) copies.

This clearance should be duly accomplished before receiving the last salary or any money due the faculty/employee from the university. After completion of this clearance return all copies to the Human Resource Management & Development Office (HRMDO).

The above-named faculty-employee is cleared from money, property and other responsibilities from LSU, Visca, Baybay, Leyte as indicated below:

Purpose: [] [] Retirement [] Transfer [X] Study leave [] Others

Effective Date: July/16 Reason if resignation : _____

Until further notice faculty/employee's address: _____

OFFICE	SIGNATURE /DATE	OFFICE	SIGNATURE/DATE
1. Home Dept. Office	 Aleli A. Villocino	17. University Librarian	 Andreli D. Pardales
2. Dean, College of Agriculture and Food Sciences	 Victor B. Asio	18. University Physician	 Elwin Jay V. YU
3. Dean, College of Arts and Sciences	 Candelario L. Calibo	19. University Registrar	 Elezer L. Velasco
4. Dean, College of Education	 Lijeraj J. Cuadra	20. Head, Accounting Office	 Erlinda S. Esguerra
5. Dean, College of Mgt. and Economics	 Antonio P. Abano	21. Head, Cash Division	 Corazon U. Nuevo
6. Dean, College of Engineering	 Roberto C. Guarte	22. OIC, Records Office	 Asteria A. Sevilla
7. Dean, College of Forestry & Environmental Science	 Arturo E. Pasa	23. Head, PRPEO	 Teresita L. Quinola
8. Dean, College of Veterinary Medicine	 Eugene B. Lañada	24. Head, SPPMO	 Alicia M. Flores
9. Dean, Graduate School	 Editha G. Cagasan	25. OIC, Director, GSD	 Mario Lilio P. Valenzona
10. Dean of Students	 Manolo B. Loreto, Jr.	26. Director, Administration & Human Resource Dev.	 Lourdes B. Cano
11. Director, Institute of Human Kinetics	 Aleli A. Villocino	27. OIC, Director, Finance	 Louella C. Ampac
12. Director, ecoFARMI	 Rommel B. Armezin	28. Vice-Pres. for Research & Extension	 Othello B. Capuna
13. Director, NARC	 Feliciano G. Sinohz	29. Vice-President for Instruction	 Beatriz S. Belonias
14. Director, NCRC	 Maria Juliet C. Ceniza	30. Vice-President for Admin. & Finance	 Remberto A. Patindol
15. Director, PhilRootcrops	 Erlinda A. Vasquez	31. Vice-President for Resource Generation & External Affairs	 Daniel M. Tudtud, Jr.
16. VFA / AdPA	 [unintelligible]		

Approved:

EDGARDO E. TULIN
President