

## PERSONAL DATA SHEET

**WARNING:** Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

**READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.**

Print legibly. Tick appropriate boxes ( ) ☐ use separate sheet if necessary. Indicate N/A if not applicable. **DO NOT ABBREVIATE.**

1. CS ID No.

(Do not fill up. For CSC use only)

## I. PERSONAL INFORMATION

2. SURNAME	CANO		
FIRST NAME	GREGORIO	NAME EXTENSION (JR., SR) JR.	
MIDDLE NAME	CRUDA		
3. DATE OF BIRTH (mm/dd/yyyy)	12/19/1962	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input checked="" type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country:
4. PLACE OF BIRTH	BRGY COGON BAYBAY CITY, LEYTE	If holder of dual citizenship, please indicate the details.	Philippines
5. SEX	<input checked="" type="checkbox"/> Male <input type="checkbox"/> Female		
6 CIVIL STATUS	<input type="checkbox"/> Single <input checked="" type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:	17. RESIDENTIAL ADDRESS	House/Block/Lot No. Street COGON Subdivision/Village Barangay BAYBAY CITY LEYTE City/Municipality Province
7. HEIGHT (m)	1.63m	ZIP CODE	6521
8. WEIGHT (kg)	75kg		
9. BLOOD TYPE	AB	18. PERMANENT ADDRESS	House/Block/Lot No. Street COGON Subdivision/Village Barangay BAYBAY CITY LEYTE City/Municipality Province
10. GSIS ID NO.	CM3876034	ZIP CODE	6521
11. PAG-IBIG ID NO.	1700-0024-4879		
12. PHILHEALTH NO.	13-000015261-8		
13. SSS NO.	16-1955578-4	19. TELEPHONE NO.	N/A
14. TIN NO.	116-623-627	20. MOBILE NO.	+9363082476
15. AGENCY EMPLOYEE NO.	V000586	21. E-MAIL ADDRESS (if any)	gregorio.cano@vsu.edu.ph

## II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	MIGUEL		23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	MARISSA	NAME EXTENSION (JR., SR)	ROWELL M. CANO	4/7/1985
MIDDLE NAME	POSTRETO		RYAN M. CANO	4/24/1980
OCCUPATION	CITY INFORMATION OFFICER III			
EMPLOYER/BUSINESS NAME	LGU, BAYBAY CITY, LEYTE			
BUSINESS ADDRESS	BAYBAY CITY, LEYTE			
TELEPHONE NO.	N/A			
24. FATHER'S SURNAME	CANO			
FIRST NAME	GREGORIO	NAME EXTENSION (JR., SR) SR		
MIDDLE NAME	CABANTOG			
25. MOTHER'S MAIDEN NAME				
SURNAME	CRUDA			
FIRST NAME	ANASTACIA			
MIDDLE NAME	GASPAY			

(Continue on separate sheet if necessary)

## III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	BAYBAY EAST CENTRAL SCHOOL	ELEMENTARY	1969	1975		1975	
SECONDARY	BAYBAY HIGH SCHOOL	SECONDARY	1992	1996		1996	
VOCATIONAL / TRADE COURSE	N/A						
COLLEGE	FRANCISCAN COLLEGE OF IMMACULATE CONCEPCION		1996	1999	95 UNITS		
GRADUATE STUDIES	N/A	N/A					

(Continue on separate sheet if necessary)

SIGNATURE		DATE	Sept-21, 2021
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[illegible]

**V. WORK EXPERIENCE**  
(Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet.

(Continue on separate sheet if necessary)

Sept. 21, 2021



## VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S

[illegible]

(Continue on separate sheet if necessary)

#### VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED

(Start from the most recent L&D training program and include only the relevant L&D training taken for the last five (5) years for Division Chief/Executive/Managerial positions)


[illegible]

(Continue on separate sheet if necessary)

## VIII. OTHER INFORMATION

31.	SPECIAL SKILLS and HOBBIES	32.	NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33.	MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
	CARPENTRY		NONE		ADPA
	PLAYING BASKETBALL				
	GUARDING				
	DRIVING				

(Continue on separate sheet if necessary)

SIGNATURE		DATE	Sept. 21, 2021
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<p><b>34.</b> Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed,</p> <p>a. within the third degree?</p> <p>b. within the fourth degree (for Local Government Unit - Career Employees)?</p>	<p><input type="checkbox"/> YES      <input checked="" type="checkbox"/> NO</p> <p><input type="checkbox"/> YES      <input checked="" type="checkbox"/> NO</p> <p>If YES, give details:</p> <hr/>												
<p><b>35. a.</b> Have you ever been found guilty of any administrative offense?</p>  <p><b>b.</b> Have you been criminally charged before any court?</p>	<p><input type="checkbox"/> YES      <input checked="" type="checkbox"/> NO</p> <p>If YES, give details:</p> <hr/> <p><input type="checkbox"/> YES      <input checked="" type="checkbox"/> NO</p> <p>If YES, give details:</p> <p>Date Filed: _____</p> <p>Status of Case/s: _____</p>												
<p><b>36.</b> Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?</p>	<p><input type="checkbox"/> YES      <input checked="" type="checkbox"/> NO</p> <p>If YES, give details:</p> <hr/>												
<p><b>37.</b> Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?</p>	<p><input type="checkbox"/> YES      <input checked="" type="checkbox"/> NO</p> <p>If YES, give details:</p> <hr/>												
<p><b>38. a.</b> Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?</p> <p><b>b.</b> Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?</p>	<p><input type="checkbox"/> YES      <input checked="" type="checkbox"/> NO</p> <p>If YES, give details:</p> <hr/> <p><input type="checkbox"/> YES      <input checked="" type="checkbox"/> NO</p> <p>If YES, give details:</p> <hr/>												
<p><b>39.</b> Have you acquired the status of an immigrant or permanent resident of another country?</p>	<p><input type="checkbox"/> YES      <input checked="" type="checkbox"/> NO</p> <p>If YES, give details (country):</p> <hr/>												
<p><b>40.</b> Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items:</p> <p>a. Are you a member of any indigenous group?</p> <p>b. Are you a person with disability?</p> <p>c. Are you a solo parent?</p>	<p><input type="checkbox"/> YES      <input checked="" type="checkbox"/> NO</p> <p>If YES, please specify: _____</p> <p><input type="checkbox"/> YES      <input checked="" type="checkbox"/> NO</p> <p>If YES, please specify ID No: _____</p> <p><input type="checkbox"/> YES      <input checked="" type="checkbox"/> NO</p> <p>If YES, please specify ID No: _____</p>												
<p><b>41. REFERENCES</b> (Person not related by consanguinity or affinity to applicant /appointee)</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 35%;">NAME</th> <th style="width: 35%;">ADDRESS</th> <th style="width: 30%;">TEL. NO.</th> </tr> </thead> <tbody> <tr> <td>ENGR CELSON GUMAOD</td> <td>VSU, BAYBAY, CITY</td> <td></td> </tr> <tr> <td>MR MARCHO BANDALAN</td> <td>VSU, BAYBAY, CITY</td> <td></td> </tr> <tr> <td>MR JAIME LASQUETES</td> <td>VSU, BAYBAY, CITY</td> <td></td> </tr> </tbody> </table>		NAME	ADDRESS	TEL. NO.	ENGR CELSON GUMAOD	VSU, BAYBAY, CITY		MR MARCHO BANDALAN	VSU, BAYBAY, CITY		MR JAIME LASQUETES	VSU, BAYBAY, CITY	
NAME	ADDRESS	TEL. NO.											
ENGR CELSON GUMAOD	VSU, BAYBAY, CITY												
MR MARCHO BANDALAN	VSU, BAYBAY, CITY												
MR JAIME LASQUETES	VSU, BAYBAY, CITY												
<p><b>42.</b> I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.</p>													

Government Issued ID (i.e.Passport, GSIS, SSS, PRC, Driver's License, etc.)  
PLEASE INDICATE ID Number and Date of Issuance

Government Issued ID: VSU ID

ID/License/Passport No.: ID NO. V000586

Date/Place of Issuance: VSU BAYBAY, CITY LEYTE

Signature (Sign inside the box)

Date Accomplished: Sept 27, 2021

SUBSCRIBED AND SWORN to before me this **12 OCT 2021**, affiant exhibiting his/her validly issued government ID as indicated above.

**ATTY. RYSMA C. GUMACOR**  
VSU CHIEF Legal Officer

Person Administering Oath