

Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
ViSCA, Baybay City, Leyte

**CERTIFICATION OF ASSUMPTION TO DUTY**

This is to certify that Ms./Mr. **GASPAR S. ARPOCEPLE** has assumed the duties and responsibilities as Administrative Assistant II of Physical Plant Office effective March 15, 2022.

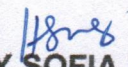
This certification is issued in connection with the issuance of the appointment of Ms./Mr. **Gaspar S. Arpoceple** as Administrative Assistant II.

Done this 15 day of March 2022 in \_\_\_\_\_.

  
**MARIO LILIO VALENZONA**  
Head of Office/Department/Unit

Date: March 15, 2022

Attested by:

  
**HONEY SOFIA V. COLIS**  
HRMO

201 file  
Admin  
COA  
CSC

*For submission to CSC FO  
within 30 days from the  
date of assumption of the  
appointee*