Republic of the Philippines	1. POSITION TITLE (as approved by au parenthetical title	POSITION TITLE (as approved by authorized agency) with parenthetical title	
POSITION DESCRIPTION FORM DBM-CSC Form No. 1 (Revised Version No. 1, s. 2017)	INSTRUCTOR I		
2. ITEM NUMBER	3. SALARY GRADE		
VICAB - INSTI -65-2014			
4. FOR LOCAL GOVERNMENT POSITION, ENUMERATE GOVERNMENTAL UNIT AND CLASS			
☐ Province ☐ 1st Cl ☐ City ☐ 2nd Cl ☐ Municipality ☐ 3rd Cl ☐ 4th Cl	ss		
5. DEPARTMENT, CORPORATION OR AGENCY/ LOCAL GOVERNMENT	6. BUREAU OR OFFICE		
VISAYAS STATE UNIVERSITY	COLLEGE OF AGRICULTURE AND FOOD SCIENCE		
7. DEPARTMENT / BRANCH / DIVISION	8. WORKSTATION / PLACE OF WORK		
DEPARTMENT OF PEST MANAGEMENT	VSU, BAYBAY CITY, LEYTE		
9. PRESENT APPROP ACT 10. PREVIOUS APPROP ACT	11. SALARY AUTHORIZED 12. O	THER COMPENSATION	
	A	ACA/PERA P2,000.00	
13. POSITION TITLE OF IMMEDIATE SUPERVISOR	14. POSITION TITLE OF NEXT HIGHER SUPERVISOR		
HEAD, DEPARTMENT OF PEST MANAGEMENT	DEAN, COLLEGE OF AGRICULTURE AND FOOD SCIENCE		
15. POSITION TITLE, AND ITEM OF THOSE DIRECTLY SUPE			
(If more than seven (7) list of POSITION TITLE	nly by their item numbers and titles) ITEM NUMBER	2	
16. MACHINE, EQUIPMENT, TOOLS, ETC., USED REGULARLY IN PERFORMANCE OF WORK DESKTOP COMPUTER, PRINTER, CAMERA, LCD PROJECTOR			
17. CONTACTS / CLIENTS / STAKEHOLDERS			
17a. Internal Occasional Frequent Executive / Managerial □ □ Supervisors □ □ Non-Supervisors □ □ Staff □ □	General Public Other Agencies Others (Please Specify):	asional Frequent	
18. WORKING CONDITION			
Office Work Field Work □	Other/s (Please Specify)		
19. BRIEF DESCRIPTION OF THE GENERAL FUNCTION OF	THE UNIT OR SECTION		
To conduct instruction, research and extension			
20. BRIEF DESCRIPTION OF THE GENERAL FUNCTION OF	THE POSITION (Job Summary)		
To conduct instruction, research and extension			
21. QUALIFICATION STANDARDS			
21a. Education 21b. Experience NONE REQUIRED	21c. Training NONE REQUIRED	21d. Eligibility NONE REQUIRED	
Relevant Masteral Degree	NONE NEGOTIVES	HONE REGUINED	
		Competency Level	
1. Exemplifying Integrity and Professionalism - demonstrates high standards of professional behaviour, adhering to ethical as well as moral principles, values, and standards of public office		2	
2. Delivering Service Excellence - Complies with VSU's established standards of service delivery for customer satisfaction		2	
Communication Savy - Effectively delivers messages that simply focus on facts or information;		2	

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Interpersonal relationship management - Effectively communicates and interacts with colleagues, customers and clients, and work well in a team to achieve results		2
5. Change Adaptation - Works effectively with a variety of people and situations and adapts one's thinking, behaviour and style appropriately in dealing with change.		2
Gender-responsive management problems	nt - Promotes gender equality and women empowerment to address gender-related	1
21f. Functional Competencies		Competency Level
	nvironment Applies theories and psychologies to facilitate various teaching-learning delivery	2
modes to enhance learning.		
2.Innovative Learning Strategies - syllabi to adapt to the changing ed	Adopts principles and develops teaching strategies by designing outcomes-based course ducational landscape.	2
3. Innovative Instructional Materials Development - Designs and creates learning lessons, teaching-learning experiences that		2
utilize innovative technologies in various learning environment		
4. Filipino Values Restoration- Re	vitalizes desirable Filipino values that are pro-God, pro-people, and pro-nature.	2
5. Publication Writing - Develops	and produces scientific article for peer-reviewed journals by utilizing research outputs	2
22. STATEMENT OF DUT	IES AND RESPONSIBILITIES (Technical Competencies)	Competency Level
Percentage of Working	(State the duties and responsibilities here:)	
Time		
90%	Teaches assigned subjects and performs other teaching related functions, among others, the following: Prepares and revised teaching materials/guides and submit to	2
	department head b. Prepares and gives examinations (mid/final/long/quizzes)	
	c. Checks test papers and returns to students one week after examination	
	d. Submits grade sheets within prescribed period to the Registrar through the department	
	e. Turns over class records to department heads within two weeks after final examination	
	f. Makes himself available for consultation by his/her students during scheduled consultation hours	
5%	Performs research and/or extension functions, among others the following: a. Prepares research/extension proposals b. Implements duly approved research/extension projects within time frame	2
	c. Prepares and prepares reports within the prescribed period	
	d. Presents research/extension outputs during conferences/fora of legitimate professional organizations e. Submits output for possible publication/patenting	
0%	3. Performs administrative functions	2
5%	4. Performs other functions, among others:	2
	a. Performs functions relative to committee memberships and other ad hoc assignments including related to quality assurance and other accreditation functions b. Performs other functions assigned by the department head, College Dean, Vice Presidents and the University President	-

23. ACKNOWLEDGMENT AND ACCEPTANCE:

I have received a copy of this position description. It has been discussed with me and I have freely chosen to comply with the performance and behavior/conduct expectations contained herein.

FELY C. FALCONE 03/08/2022 Employee's Name, Date and Signature ELVIRA L. OCLARIT 03/08/2022 Supervisor's Name, Date and Signature