


Republic of the Philippines
VISAYAS STATE UNIVERSITY
ViSCA, Baybay City, Leyte

CERTIFICATION OF ASSUMPTION TO DUTY

This is to certify that **Ms./Mr. Mary Jean M. Sapan** has assumed the duties and responsibilities as **Assistant Professor III** of **Institute of Human Kinetics, VSU, Visca, Baybay City, Leyte** effective **November 4, 2019**.

This certification is issued in connection with the issuance of the appointment of **Ms./Mr. Sapan** as **Assistant Professor III**.

Done this **4** day of **November 2019** in _____.


CHARIS B. LIMBO
Head of Office/Department/Unit

Date: **11/4/19**

Attested by:


LOURDES B. CANO
HRMO

201 file
Admin
COA
CSC

*For submission to CSC FO
within 30 days from the
date of assumption of the
appointee*